

**TOWNSHIP OF MANALAPAN
ORDINANCE NO. 2026-11**

**ORDINANCE OF THE TOWNSHIP OF MANALAPAN AMENDING AND SUPPLEMENTING
CHAPTER 163, "PARKS AND RECREATION AREAS", OF THE CODE OF THE TOWNSHIP OF
MANALAPAN, ESTABLISHING REGULATIONS FOR THE USE OF RECREATIONAL COURTS,
FIELDS AND FACILITIES.**

BE IT ORDAINED by the Township Committee of the Township of Manalapan in the
County of Monmouth, State of New Jersey as follows:

SECTION ONE. Chapter 163, "Parks and Recreation Areas" of the Code of the
Township of Manalapan, as amended and supplemented, be and the same being further
amended and supplemented by the addition thereto of the following Article:

**"ARTICLE VI
Use of Recreational Courts, Fields and Facilities**

§ 163.24. Availability of Facilities.

- A. Recreational courts, fields, playing surfaces and other recreational facilities shall be available for use on a "first-come, first serve" basis unless otherwise designated by the Township or reserved pursuant to an approved Township permit or program.
- B. No person shall hold, reserve or otherwise occupy a court, playing surface or other recreation area for individuals who are not physically present and prepared to participate.
- C. No person shall occupy, control or restrict access to multiple courts, playing surfaces or adjacent recreation facilities in a manner that interferes with the reasonable use and enjoyment of such facilities by other members of the public.
- D. No person shall use or possess ball hoppers, teaching carts pitching machines, carriers or other such instructional, training or commercial

equipment on courts, playing surfaces or other recreational facilities, unless specifically authorized by the Parks and Recreation Department.

§ 163.25. Private instruction on recreational facilities.

- A. No person shall offer, provide, solicit, or conduct private instruction, coaching, lessons, clinics, camps, classes, group instruction or other instructional activities on any recreational court, playing surface, field or other recreational facility without having obtained a permit from the Parks and Recreation Department.
- B. A person seeking issuance of a permit shall file an application with the Recreation Director stating:
 - (1) The name and address of the applicant.
 - (2) The day and hours for which the permit is desired.
 - (3) The park or portion thereof for which the permit is desired.
 - (4) Any other information which the Recreation Director shall find reasonably necessary to a fair determination as to whether a permit should be issued hereunder.
- C. Standards for issuance of an instructional permit by the Recreation Director shall include the following findings:
 - (1) That the proposed activity or use of the facilities will not unreasonably interfere with or detract from the general public enjoyment of the facility.
 - (2) That the proposed activity and use will not unreasonably interfere with or detract from the promotion of public health, welfare, safety and recreation.
 - (3) That the proposed activity will not entail extraordinary or burdensome expense or police operation by the Township.

- (4) That the facility desired has not been reserved for other use at the date and hour requested in the application.

D. Appeal.

- (1) Within 21 days after the receipt of an application, the Parks and Recreation Department shall apprise an applicant, in writing, of its reasons for refusing a permit, and any aggrieved person shall have the right to appeal to the Recreation Advisory Committee by serving written notice thereof on the Parks and Recreation Director within five days of said refusal.
- (2) Should the Recreation Advisory Committee deny the Appeal, the Committee shall forward the application and the reasons for its refusal to the Township Committee, which shall consider the application under the standards set forth under Subsection C hereof and sustain or overrule the decision of the Recreation Advisory Committee within 14 days from the receipt of the appeal by the Township Clerk. The decision of the Township Committee shall be final.
- (3) The Township and Recreation Advisory Committees shall schedule appeal hearings not later than their next regularly scheduled meeting.

E. A permittee shall be bound by all park rules and regulations and all applicable ordinances fully as though the same were inserted in said permits.

F. The person or persons to whom the permit is issued shall be liable for all loss, damage or injury sustained by any person whatever by reason of negligence of the person or persons to whom such permit shall have been issued. The Director shall have the right to require any permittee to submit evidence of liability insurance covering injuries to members of the general public arising out of such permitted activities in such amounts as may be from time to time determined by the Recreation Advisory Committee prior to the commencement of any activity or issuance of any permit.

- G. Revocation. The Recreation Director shall have the authority to revoke a permit upon a finding of violation of any rule or ordinance or upon good cause shown."

SECTION TWO. All Ordinances or parts thereof inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistencies.

SECTION THREE. If any section, subsection, paragraph, sentence, or other portion of this Ordinance be adjudged by a Court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance.

SECTION FOUR. This Ordinance shall take effect upon its passage and publication according to law.

NOTICE OF PUBLIC HEARING

The Ordinance published herewith was introduced and approved at a meeting of the Township Committee of the Township of Manalapan held on [July 8, 2026](#) and will be further considered for final passage after a Public Hearing thereon before the Township Committee of the Township of Manalapan during a meeting to be held on [August 12, 2026](#) at the Municipal Complex, 120 Route 522 and Taylors Mill Road, Manalapan, New Jersey at 7:00 p.m. or as soon thereafter as the matter may be reached, or at any meeting to which that meeting may be adjourned, at which time any and all persons who may be interested therein will be given an opportunity to be heard.

The proposed Ordinance in its entirety is on file in the Municipal Clerk's Office and copies may be obtained without charge between the hours of 8:30 a.m. and 4:30 p.m. Monday

through Friday. A complete copy may also be obtained from the Manalapan Township web-site www.mtnj.org by clicking on the Ordinance title listed on the Agenda posted for the Township Committee meeting of August 12, 2026 and https://mtnj.org/government/public_notices/

SHARI ROSE, RMC
Municipal Clerk