

**TOWNSHIP OF MANALAPAN
ORDINACE 2024 -06**

**AN ORDINACE OF THE TOWNSHIP OF MANALAPAN
AMENDING AND SUPPLEMENTING CHAPTER 52, "ALARM
SYSTEMS", OF THE CODE OF THE TOWNSHIP OF
MANALAPAN**

BE IT ORDAINED, by the Township of Manalapan, County of Monmouth, State of New Jersey as follows:

Section One. Chapter 52, "Alarm Systems", Article II, "Alarm Systems", section 52-4, "Alarm registration", subsection 52-4A, "Registration required" be and the same is hereby amended and supplemented to read, in full, as follows:

"A. Registration required. No person shall use an alarm system without first registering such alarm system with the Manalapan Township Police Department contracted alarm service provider. The registration period shall be one year. A fee is required for the registration and for each annual renewal. Each alarm system requires a separate registration. Each alarm shall be assigned a unique registration number, and the user may be required to provide the registration number along with the address to facilitate law enforcement dispatch."

Section Two. Chapter 52, "Alarm Systems", Article II, "Alarm Systems" section 52-4 "Alarm registration", subsection 52-4B, "Registration fee", be and the same is hereby amended and supplemented to read, in full, as follows:

"B. Registration fee and penalty; exemption. The fee for an alarm registration and each annual alarm renewal is set forth below and shall be paid by the alarm user. No refund of a fee or renewal fee will be made. The initial alarm fee must be submitted to the Alarm Administrator within 20 days after the alarm system installation or alarm system takeover.

(1) Initial registration fee: \$40.

- (2) Annual registration renewal fee: \$25.
- (3) New residents registering within six months of closing (initial registration fee): \$25.
- (4) New residents registering more than six months after closing (initial registration fee): \$40.
- (5) There shall be assessed a civil penalty of \$100 to any alarm user who fails to renew an alarm registration within forty-five (45) days of notice to do so.
- (6) Alarms on properties owned by the Township or a board of education shall be exempt from registration fees and civil penalties. Alarms on board of education properties shall be subject to the false alarm penalties herein."

Section Three. Chapter 52, "Alarm Systems", Article II, "Alarm Systems" sections 52-4, "Alarm registration", subsection 52-4C, "Application" be and the same is hereby amended and supplemented to read, in full, as follows:

"C. Application. The registration shall be requested on an application form available on-line at www.manalapanpolice.org and submitted to the contracted alarm service provider. An alarm user has the duty to obtain an application from the Police Department website."

Section Four. Chapter 52, "Alarm Systems", Article II, "Alarm Systems" section 52-4, "Alarm registration", subsection 52-4E, "Reporting updated information", be and the same is hereby amended and supplemented to read, in full, as follows:

"E. Reporting updated information. Whenever the information provided on the alarm application changes, the alarm user shall provide corrected information to the contracted alarm service provider within 30 days of the change. The alarm user or registered owner shall update this information when any of the requested information has changed; failure to comply will constitute a violation and will result in a civil penalty for not being registered."

Section Five. Chapter 52, “Alarm Systems”, Article II, “Alarm Systems” section 52-5, “Duties of alarm user”, be and the same is hereby amended and supplemented to read, in full, as follows:

“52-5. Duties of alarm user.

An alarm user shall:

- A. Maintain the premises and the alarm system in a manner that will reduce or eliminate false alarms.
- B. Provide the alarm company the alarm password in order to facilitate dispatch.
- C. Respond or cause a representative to respond to the alarm system’s location within a reasonable amount of time when notified by the alarm monitoring company or Monmouth County Communications.
- D. Not manually activate an alarm for any reason other than an occurrence of an event that the alarm system was intended to report.
- E. Obtain and file a new registration form and pay any associated fees if there is a change in address or ownership of a business or residence.

Section Six. Chapter 52, “Alarm Systems”, Article II, “Alarm Systems” Section 52-8, “Enforcement of provisions”, subsection 52-8B be and the same is hereby amended and supplemented to read, in full, as follows:

“B.(1) The first alarm received from an unregistered alarm system will result in the issuance of a warning notification providing that the alarm owner must register within 45 days in order to avoid a service fee of \$100 for each alarm while unregistered. (2) Any alarm received from an unregistered alarm system shall also be considered a “false alarm” under subsection 52-8A hereof. (3) A violation shall be issued in the amount of \$100 for a second or subsequent alarm received from an unregistered alarm system.”

Section Seven. Chapter 52, “Alarm Systems”, Article II, “Alarm Systems” Section 52-10, “Confidentiality”, be and the same is hereby amended and supplemented to read, in full, as follows:

“§ 52-10. Confidentiality.

- A. In the interest of public safety, all information contained in and gathered through the alarm registration applications, no-response records and any other alarm records shall be held in confidence by all employees and/or representatives of Manalapan Township.
- B. Notices or other communications sent by the Alarm Administrator or the Manalapan Township Police Department to the owner of an alarm system shall not include the account number or password of the alarm system.”

Section Eight: All Ordinances or parts thereof inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistencies.

Section Nine: If any section, subsection, paragraph, sentence or other portion of this Ordinance be adjudged by a Court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance.

Section Ten: This Ordinance shall take effect immediately upon its passage and publication according to law.

NOTICE OF PUBLIC HEARING

The Ordinance published herewith was introduced and approved at a meeting of the Township Committee of the Township of Manalapan held on [March 27, 2024](#) and will be further considered for final passage after a Public Hearing thereon before the Township Committee of the Township of Manalapan during a meeting to be held on [April 24, 2024](#) at the Municipal Complex, 120 Route 522 and Taylors Mill Road, Manalapan, New Jersey

at 7:30 p.m. or as soon thereafter as the matter may be reached, or at any meeting to which that meeting may be adjourned, at which time any and all persons who may be interested therein will be given an opportunity to be heard.

The proposed Ordinance in its entirety is on file in the Municipal Clerk's Office and copies may be obtained without charge between the hours of 8:30 a.m. and 4:30 p.m. Monday through Friday. A complete copy may also be obtained from the Manalapan Township web-site www.mtnj.org by clicking on the Ordinance title listed on the Agenda posted for the Township Committee meeting of [April 24, 2024](#).

SHARI ROSE, RMC
Municipal Clerk