



Manalapan Parks and Recreation Summer Camp Counselor In Training Program

Starting the summer of 2020 our CIT program became a **TWO year program**. Graduating 8th graders that apply will be interviewed for 10 spots. Upon satisfactory performance in year one, they will be invited to complete the second part of the program after completing 9th grade. Once successfully completed, CITs will be offered employment based on openings and performance rankings. This new program will help offer the best experience and training to make successful counselors and allow for a more diverse job placement. There are approximately 20 total spots for CITs and grade numbers will be based on spaces open..

Program Description

Our CIT program is a standard, TWO-year camp training program where 8th grade graduates get an opportunity to plan and participate as counselors; mentored by our current staff. The training includes an overview of the program, daily camp procedures, staff expectations and camper safety. They are expected to meet all the demands of a normal staff member which includes assisting in set-up/clean-up, daily and prompt attendance (8am-3pm) and attending all pre-camp and staff meetings. CITs are typically placed in our K-4 grade groups.

CITs are supervised and evaluated by their Group Supervisors, CIT Coordinator and Cluster Supervisor. There are two evaluations and those results are used to determine employment for the following year. As much as we try to hire all our successful CITs, employment is not guaranteed and based on openings in the appropriate grades.

Interview Process

Our CIT candidates are interviewed by two or three of our camp administrators and in a group of three to five - it is not one-on-one. Candidates should be prepared to answer questions like:

- Why are you interested in being part of our summer program?
- If you went to camp, what was your favorite part of the program?
- What do you think the main responsibilities are of being a CIT?
- What types of activities could you see yourself doing with the kids? Active/Passive?
- What age group do you see yourself working with? Why?
- What challenges do you see yourself having working here at camp?
- What would your teachers or references say about you?

The interviewers are looking for energetic, enthusiastic CITs that will not only enjoy working here but know that camper safety is important. There are typically 60-90 applicants.

Applications are posted on our website once camp registration opens. CIT Registration payment is not collected until candidates are offered a spot.

[Summer Camp | Manalapan Township \(mtnj.org\)](http://www.mtnj.org)

Manalapan Parks and Recreation - Summer Camp CIT Application

Name: _____ Date: _____

Street Address: _____ YOUR Cell Phone: _____

Town: _____ Current Grade: __ 8 __ 9

YOUR Personal Email: _____

Date of Birth: _____ Gender: _____

Extra-curricular activities and interests:

Previous Camp experience:

Additional Requirements-

- A one-page letter of intent (written by the applicant) describing why you want to be a CIT and what makes you a qualified candidate.
- A letter of recommendation from a current teacher (use format attached).
- You must be a current 8th grader to apply.

References:

Other than the teacher completing the recommendation, please list two other persons who are personally acquainted with you. (Not relatives)

1. _____
Name Address Phone # Relationship

2. _____
Name Address Phone # Relationship

**Manalapan Parks and Recreation Summer Camp
Counselor In Training Program
Teacher Recommendation**

Name: _____ **Date:** _____

Position: _____

Candidate's Name: _____

Thanks for taking the time to complete this recommendation. It is an important part of our selection process.

Please rate the candidate using the scale of 1 Fair, 2 Average, 3 Good, 4 Excellent, U = Unable to Judge

Attitude		Work Habits	
Enthusiasm		Leadership	
Dependability		Being a team player	
Attendance		Following rules and procedures	

Circle up to FIVE words that you feel best describes the candidate.

Energetic	Responsible	Creative	Flexible	Self-motivated
Enthusiastic	Trustworthy	Shows initiative	Resilient	Leader
Friendly	Reliable	Dedicated	Patient	Team player
Sensitive	Caring	Kind	Organized	Helpful

Optional - Use the space below to comment on the candidate: