

**TOWNSHIP OF MANALAPAN
AGENDA
JANUARY 5, 2022
7:30 P.M.**

- Meeting called to order
- Reading of the Sunshine Statement
- **Invocation** by Deacon Matt Nicosia, of St. Thomas More
- **Salute to the Flag** by Chief Ed Niesz
- **Certificate of Election** read by the Municipal Clerk
- **Oath of Office** – Committeeperson Elect; Barry Jacobson Administered by
Assemblyman Robert Clifton
- **Roll call** taken by the Municipal Clerk

- **Resolution Appointing Township Attorney/Parliamentarian** - Roger J. McLaughlin
- **Resolution Appointing Township Engineer** – Gregory R. Valesi

- **Nomination for 2022 Mayor** - Oath of Office Administered by
County Commissioner Nick DiRocco
- **Nomination for 2022 Deputy Mayor** - Oath of Office Administered by
Sheriff Shaun Golden

- **2022 Township Committee Statements**

Reorganization Appointment Resolutions

1) Appointing Liaisons to Various Departments/Committees

Administration	Mayor
Construction/Code Enforcement	Jack McNaboe
Environmental/Recycling/Green Team	Barry Jacobson and Susan Cohen
Freehold Regional HS Dist. Bd. of Education Liaison	Mary Ann Musich with Susan Cohen as Alternate
Health	Susan Cohen with Barry Jacobson as Alternate
Historical Committee	Barry Jacobson with Susan Cohen as Alternate
MAC	Susan Cohen and Barry Jacobson
Manalapan/Englishtown Board Of Education Liaison	Eric Nelson with Barry Jacobson as Alternate
Planning/Zoning	Jack McNaboe
Public Information Officer	Susan Cohen
Public Safety	Jack McNaboe
Public Works	Jack McNaboe and Eric Nelson
Recreation	Mary Ann Musich and Eric Nelson
Senior Center	Susan Cohen and Mary Ann Musich
Shade Tree	Eric Nelson and Susan Cohen
Special Needs	Mary Ann Musich and Barry Jacobson
Teen Leadership Committee	Mary Ann Musich and Susan Cohen
Transportation	Eric Nelson and Barry Jacobson
Utilities Committee	Susan Cohen and Mary Ann Musich
Veteran Affairs Advisory Committee	Jack McNaboe and Mary Ann Musich
WMUA	Mary Ann Musich

- 2) **Class III Member to Planning Board – Jack McNaboe**
- 3) **Appointing Conflict/Alternate Attorney – William J. Wolf**
- 4) **Appointing Conflict/Alternate Engineer – Robert Bucco**
- 5) **Appointing Township Planner – Jennifer C. Beahm**
- 6) **Appointing Conflict/Alternate Planner – Malvika Apte**
- 7) **Appointing Affordability Controls Administrator – Randi Moore - Affordable Housing Alliance, Inc**
- 8) **Appointing Township Auditor – Robert S. Oliwa**
- 9) **Appointing Township Bond Counsel – Meghan Ann Bennett**
- 10) **Appointing Financial Advisory Services – Anthony Inverso**

- 11) **Appointing Township Architect – Michael V. Testa**
- 12) **Appointing Municipal Prosecutor – Susan L. Solda De Simone**
- 13) **Appointing Alternate Municipal Prosecutor – Anthony J. Vecchio, Esq.**
- 14) **Appointing Municipal Public Defender – John F. Kwasnik**
- 15) **Appointing Alternate Municipal Public Defender – Brian R. Seguin**
- 16) **Appointing Appraiser for Tax Appeals – Pamela J. Brodowski**
- 17) **Appointing Arborist/Certified Tree Expert – Shari M. Spero**
- 18) **Appointing Special Counsel for COAH/Affordable Housing – Andrew Bayer**
- 19) **Appointing Special Counsel for Tax Appeals – Susan L. Solda De Simone**
- 20) **Appointing Special Counsel for Conflict/Alternate Tax Appeals**
- 21) **Appointing Special Counsel for Labor**
- 22) **Appointing Professional Medical Services – Meridian Occupational Health**
- 23) **Appointing Licensed Site Remediation Professional (LSRP) – Behram Turan, PE, LSRP**

- 24) **Mayoral Appointments to Zoning Board of Adjustment**
Rob DiTota, David Schertz
Alt. 1 – Basil Mantagas, Alt. 2 – Joseph Iantosca, Alt. 3 – Vacant, Alt. 4 – Vacant

- 25) **Resolution Confirming Mayoral Appointments to Zoning Board of Adjustment**

- 26) **Appointing Members to Board of Health**
Annamae Frenkiel, Eileen Eccleston
- 27) **Appointing Members to the Bureau of Fire Prevention**
Michael Alongi, Steve Burdick, Tracie Cuccia, Robert DiTota, Ken Genieczko, Jr., Richard W. Hogan, Adam Keaney, Tom Kirkland, Michael A. Lennox, Lou Sarti, Jr.
- 28) **Appointing Members to the Cable Television Advisory Committee**
Barry Jacobson-Township Committee
Unexpired Vacant Term to 12/31/23, Unexpired Vacant Term to 12/31/22
Shirley Ng, Vacancy (01/01/22 to 12/31/24, Vacancy (01/01/22 to 12/31/24
Cable Television Coordinator –Jan Zachary
- 29) **Appointing Members to the Economic Development Council**
Susan Cohen or Barry Jacobson-Township Committee, Tara Lovrich-Administrator, Michael Wechsler, David Schertz, Joseph Iantosca
- 30) **Appointing Members to the Green Team Advisory Committee**
Rachel Dawn Davis, Pat Eiseman, Kathryn Kwaak, Tara Lovrich, Shari Spero, Jeffrey Hamel, Ray Vender
- 31) **Appointing Members to the Senior Citizens Advisory Committee**
Helene Cohen, Joyce Epstein, Annamae Frenkiel, Gail Gamsey, Bennett Gold, Rose Ann LaManna, Andrea Levine, Dorothea Manaro, Gail McCormack, Andrea McPherson, Christy Minetello, Beth Newman, Ira Newman, Ruth (Barbara) O'Rourke, Tilak Raj Sharma, Ellen Silverman, Linda Steele
- 32) **Appointing Members to the Shade Tree Committee**
David Schertz, Unexpired Vacant Term to 12/31/23
Alternate #1 – Vacancy (01/01/22 to 12/31/23, Alternate #2 – Vacancy (01/01/22 to 12/31/23
- 33) **Appointing Members to the Traffic, Transportation, and Pedestrian Safety Advisory Committee**
Patrick Hughes, Andrew Pisani, Tom Mililly
- 34) **Appointing Monmouth County Transportation Council Municipal Liaison**
Eric Nelson
- 35) **Appointing Historical Committee**
Edward Fisher, Fortunata Guarino, Maria Hill, Kathryn Kwaak, Joan Reid, Mark Sagan, Linda Spangle, Jeffrey Hamel, Jan Zachary
- 36) **Appointing Members to the Recreation Advisory Board**
Rebecca Ginsberg, Peter Becker
Alternate #2 – Vacant Unexpired term of K. Chester to 12/31/22
- 37) **Appointing Representatives to the Monmouth County Agriculture Development Board**
Jack McNaboe – Representative, Mary Ann Musich – Alternate Representative
- 38) **Appointing Members to the Municipal Agricultural Advisory Committee**
Joshua Ho, Frank Sigismondi, Olivia Stockel, Tim Stockel, Jack McNaboe, Renee Garrigana, Daria D'Agostino
- 39) **Appointing Members to the Community Awareness Team**
Karen Bast, Lynn Becker, Debra Bednarczk, Jonathan Brand, Dawn Busch, Larry Cooper, Russell Ernst, Karen Gallagher, Chris Gance, Darin Gelber, Pasquale (Pat) Givelekian, Steve Grant, Roman Lucky, Tom Madden, Charles Mandelbaum, John McCormack, Ed McCullough, Alfonso Molino, Robert Noppe, Barbara Parker, Kimberlee Roberson, Eddie Santiago, Myra Santiago, Diane Sheehan, Brian Shorr, Linda Steele, Shana Timmer, Aron Weiss
- 40) **Appointing Manalapan Township Television Network Production Volunteers**
Aaron Diamant, Edward Fisher, Ryan Green, Shirley Ng, James Lewis, Zim Lin, Mark Sagan, Jan Zachary - Cable Television Coordinator

Mayoral Appointments

Community Alliance Committee

Mayor, Mary Ann Musich – Committeewoman, Lieutenant Michael Hoppock, Megan McGowan - Student Asst. Counselor, Mr. Michael Dillon - Principal Man HS, Dr. Michael Fiorillo – Principal MEMS, Dotty Porcaro - MERS Bd of Ed, Mayor Tom Reynolds - Englishtown Borough, Margy Jahn - Health Officer, Sidney Alweis, Richard Cevasco, John DeFalco, Diane DiGravina, Stephanie Lapidow, Michael Levenson, Susan Meltsner, Christy Minetello, Tanisha Morgan, Larry Moss – Man/Eng. Juv. Conference, Donna Ray, Daljit Saini, Robert Scarpa, Susan Scarpa, Ari Solomon

Emergency Management Service Council

Mayor or Deputy Mayor as Alternate, Tara Lovrich, Eric Nelson, Richard W. Hogan, Chief Edward Niesz, Deputy Chief Leonard Maltese, Gerry Epstein, Marlene Schwartzberg, Alan Spector, Margy Jahn, Lance Andrew, Brian Valentino, Kim Silverstein, Richard Oppegard, Tracie Cuccia

Emergency Management Annex Subcommittee

Carson Field, Judith Drucker, John Marini, Robert Zander, Steve Ross, Patricia Addario, Kevin Uniglicht, Larry Cooper, Francis Gracon, Dotty Porcaro, Glen Mendez, Michael Ratta

Environmental Commission

*Sue Schoenfeld, Barry Fisher
Jenine Tankoos - Presiding Officer & Chairperson
Aaron Diamant – Public Information Officer*

MAC

Diana Cochran, Gary Cohen, Daria D’Agostino, Kathleen Donohue, Kaleigh Donohue, Kiera Donohue, Judith Drucker, Teresa Erlitz, Martin Gelfond, Tommy Gordon, Fortunata Guarino, Angie Langevin, Jessica Baker Levenson, Zim Lin, Andrea McPherson, Andrew Pisani, Andrew Pisani, Jr., Janine Provine, Amelia Rendeiro, Linda Steele, Beatrice Truscelli, Kevin Uniglicht

Delegate to the Monmouth County Senior Citizens Municipal Coordinators Council

Elaine P. McNamara

Planning Board

*Mayor or Mayor’s Designee; Barry Jacobson, Richard W. Hogan, Alan Ginsberg
Alt. 1 – Steve Kastell, Alt. 2 – Brian Shorr*

Special Needs Council

Lynn Becker, Patricia Gleim, Sue C. Goulden, Ellen Hoffman, Barbara Juhasz, Stephanie Lapidow, James O’Rourke, Dotty Porcaro, Sheila Sasnow

Teen Leadership Committee

Marcie Stillman - Advisor, Dianne Martin - Advisor, Lisa Rass – Advisor, Rosanna Hefter, Joseph Rass, Kaylee Rivera, Maddie Weinstein, Sienna Wong

Utilities Committee

Gary Case, Larry Cooper, David Davidowitz, Rob DiTota, Jack Feinstein, Patrick Hughes, Amelia Rendeiro, Brian Shorr, Linda Steele

Veterans Affairs Advisory Committee

Barry Barkin, Thomas Bender, Dennis Champ, Rachel Dawn Davis, Ernest (Ernie) Diorio, Jill Drummond, David Drummond, Ed Fisher, Anthony Fleres, Bennett Gold, Jeffrey Hamel, Alan Kloor, Peter Kuhn, Anthony Lordo, Steve McEnery, Jimmie Mesis, Scott Meyers, Humberto Otero, Robert J. Parrella, George Pinero, Leo Rosenzweig, Allen Saltzman, Randi Smaldone, Samuel Stern, Jeffrey J. Weiss

Open Public Portion of Meeting

Consent Agenda

All matters listed under item “Consent Agenda” are considered routine by the Township Committee and will be enacted by one (1) motion in the form listed below. There will be no separate discussion on these items. If discussion is desired on any item, that item will be considered separately.

- 1) Setting Interest Rate on Delinquent Taxes and Assessments
- 2) Establishing Meeting Schedule for **2022**
- 3) Designating Official Newspapers – **Asbury Park Press, News Transcript**
- 4) Title: Cash Management Plan **2022**
- 5) Municipal Officials Authorized to Sign Checks for Disbursement of Funds for Calendar Year **2022**
- 6) Authorizing Posting of Claims in Lieu of Reading
- 7) Authorizing Employee Deductions with First Financial Credit Union for Holiday Club and Savings Program
- 8) Appointing Municipal Recycling Coordinator
- 9) Authorizing Stipend for Matron in Police Department
- 10) Appointing Future Assessment Search Officer
- 11) Appointing Administrator of Deferred Compensation Program

- 12) Appointing Certifying Agent and Supervisor of the Certifying Agent as Required by Chapter 52, P.L. 2011
- 13) Appointing Public Agency Equal Opportunity Officer, Affirmative Action and Compliance Officer
- 14) Appointing Certified Local Clean Communities Coordinator
- 15) Authorizing the Tax Assessor to File Appeals and Execute Stipulations of Settlement on Behalf of the Township of Manalapan
- 16) Authorizing a One Year Extension of Contract for **Real Property Data Collection and Verification Services** for the Township of Manalapan for the term **January 1, 2022 – December 31, 2022**
- 17) Authorizing the Tax Collector to Cancel Minimal Balances and Overpayments for the Calendar Year **2022**
- 18) Appointing Representative and Alternate Representative to the Community Development Program
- 19) Appointing Public Officer Pursuant to Manalapan Code §78-2
- 20) Appointing Manalapan Township ADA Compliance Officer
- 21) Appointing a Risk Management Consultant
- 22) Appointing Manalapan Township Human Resources Officer (HRO) and Secondary Human Resources Officer (HRO)
- 23) Approving Protocol for Township Committee Meetings and Authorizing Policies for the Township Committee
- 24) Requiring Township Committee Members to Attend Courses or Programs for Elected Officials
- 25) Reappointment of Special Law Enforcement Officers (SLEO)
Special Class II – Matthew Goldfluss
Special Class II – Hunter Mauro
Special Class II – Thomas Butz

Special Class III – Christopher Marsala
Special Class III – Salvatore Frascino
- 26) Authorizing the Township of Manalapan Through the Manalapan Township Police Department (MTPD) to Participate in the Defense Logistics Agency, Law Enforcement Support Office, 1033 Program to Enable the MTPD to Request and Acquire Excess Department of Defense Equipment
- 27) To Affirm the Manalapan's Civil Rights Policy with Respect to All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, And Members of the Public that Come into Contact with Municipal Employees, Officials and Volunteers
- 28) Appointing Municipal Housing Liaison in the Township of Manalapan
- 29) Authorizing Agreement With **Town & Country Veterinary Services** for Veterinarian Services for **2022**
- 30) Authorizing Agreement With **NorthStar Vets** for Emergency Veterinarian Services for **2022**
- 31) Authorizing Agreement With **St. Francis Animal Clinic** For Veterinarian Services for **2022**
- 32) Authorizing Agreement With **SPCA of Monmouth County** For Animal Impound Services For **2022**
- 33) Authorizing Agreement With **Red Bank Animal Hospital** For Veterinarian Services For **2022**
- 34) Approving **2022** Current Fund Temporary Operating Budget
- 35) Approving **2022** Water Utility Temporary Operating Budget

End of Consent Agenda

Benediction: Rabbi Dina Rosenberg of Temple Beth Shalom

Adjournment of Meeting