

**REQUEST FOR USE OF MANALAPAN TOWNSHIP RECREATION  
FACILITIES & EQUIPMENT**

PLEASE FILL OUT COMPLETELY (PRINT OR TYPE) DATE \_\_\_\_\_

FACILITY/EQUIPMENT REQUESTED \_\_\_\_\_

DATES REQUESTED: 1ST CHOICE \_\_\_\_\_ TIME: \_\_\_\_\_

2ND CHOICE \_\_\_\_\_ TIME: \_\_\_\_\_

SPONSORING ORGANIZATION \_\_\_\_\_

NUMBER OF PARTICIPANTS EXPECTED: \_\_\_\_\_ AGE LEVEL: YOUTH \_\_\_ ADULT \_\_\_

NUMBER OF PARTICIPANTS: MANALAPAN RESIDENTS \_\_\_\_\_ NON-RESIDENTS \_\_\_\_\_

FOR WHAT PURPOSE IS FACILITY/EQUIPMENT REQUESTED \_\_\_\_\_

SUPPLIES REQUESTED \_\_\_\_\_

NAME OF APPLICANT \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_

HOME PHONE # \_\_\_\_\_ BUSINESS PHONE # \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

IDENTIFY ADDITIONAL CONTACT PERSONS:

NAME \_\_\_\_\_ NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ ADDRESS \_\_\_\_\_

PHONE # \_\_\_\_\_ PHONE # \_\_\_\_\_

RETURN COMPLETED APPLICATION TO: MANALAPAN PARKS & RECREATION  
120 RT 522 & TAYLOR MILLS ROAD  
MANALAPAN, NJ. 07726

THE APPLICANT AND/OR REPRESENTATIVE OF THE ORGANIZATION LISTED ABOVE CERTIFIES THAT HE/SHE AND THE ORGANIZATION HAS RECEIVED AND READ THE ACCOMPANYING RENTAL RULES AND REGULATION AGREEMENT (1 thru 19) OF THE MANALAPAN RECREATION COMMISSION AND AGREES TO COMPLY WITH ALL THE RULES GOVERNING USE OF FACILITIES/EQUIPMENT AND WILL BE RESPONSIBLE FOR ANY DAMAGES THAT MAY OCCUR TO THE FACILITIES/EQUIPMENT DURING THE TIME THEY ARE BEING USED BY THE APPLICANT AND ORGANIZATION. THEY FURTHER AGREE TO REIMBURSE EXPENSES FOR CLEANING OR REPAIRS LEVIED AGAINST THEM DUE TO THEIR USAGE WITHIN TEN (10) DAYS OF WRITTEN DEMAND. THE APPLICANT FURTHER ACKNOWLEDGES THEIR OBLIGATION AND CERTIFIES THE FACT THAT ALL VOLUNTEER COACHES, OFFICIALS, ETC, ASSOCIATED WITH THE PROGRAM ARE SAFETY TRAINED AS PER MANALAPAN RECREATION COMMISSION POLICY 5170 (ATTACHED). ALLOW TEN (10) WORKING DAYS FOR PROCESSING APPLICATION.

DATE \_\_\_\_\_ SIGNATURE OF APPLICANT \_\_\_\_\_

(Signature also required on bottom of P.3)

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OFFICE USE ONLY:

Reviewed by: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Fee \_\_\_\_\_

Received: Cert. of Insurance \_\_\_\_\_ Signed Rules & Regs \_\_\_\_\_

Revised: October 5, 1993 September 23, 1996 January 28, 2002