

TOWNSHIP OF MANALAPAN CONSTRUCTION CODE DEPARTMENT

120 Route 522 & Taylors Mills Road, Manalapan, NJ 07726 Office (732) 446-8319 Fax (732) 446-1366
website: www.twp.manalapan.nj.us

Construction Code Official
RICHARD W. HOGAN

Subcode Officials
JOHN MARINI – BUILDING
EDWARD REED- ELECTRICAL
GEORGE FREY – PLUMBING



April 1, 2012

Dear Manalapan Residents:

The Construction Department in conjunction with the Township Committee is offering an amnesty program for residential work that has been previously completed without the required permits from Manalapan Township.

The purpose of the amnesty program is to ensure that this work that was completed without permit does not cause a safety hazard to our residents. This amnesty program will also give Manalapan homeowners the opportunity to apply for these permits before they are subject to future penalties/fines.

The type of construction permits that would need to be addressed are, **BUT NOT LIMITED TO**, decks, basements, raised patios, stanchions, gazebos, pool houses, barbeques, hot water heaters, furnaces, air conditioning, high hats and alarms. The amnesty process includes applying for all permits and getting all proper inspections within the code. A comprehensive list of permitted items can be found on the Township's website at www.mtnj.org under the Construction Department.

To be part of the amnesty program, you must apply for the proper permits prior to any discovery by our inspectors. Violations will not be issued to any residential owner occupied home when the homeowner takes advantage of the amnesty program during the amnesty period. The amnesty program will begin on April 1, 2012 and will expire at the close of business on October 31, 2012.

Residents doing work without a permit, and who **DO NOT** take advantage of the amnesty program, will be subject to the normal process of violations. Please keep in mind that all structures must be properly inspected and permitted at the time your house is sold, so please take advantage of this program today to avoid last minute problems and penalties as well as to ensure the safety of your home.

Please note that if your property has zoning non-conformities, you will be required to obtain the proper zoning permits. Taxes will be assessed, according to the law, based on any work that is completed in your home.

This amnesty program is **NOT** offered to any contractors or commercial properties.

Should you have any questions, please contact the Construction Department at 732 446-8302, 8320 or 8319.