

**Agenda**

**Workshop Session 6:00 p.m.**

1. Meeting called to order
2. Statement of compliance with Open Public Meetings Act
3. Roll Call
4. Executive Session – Closed to Public

**Public Portion of Meeting – 8:00 p.m.**

5. Public Portion of Meeting called to order

**6. Moment of silence and Salute to Flag:**

**7. Appearances:**

- A. Julia Cafaro & Steven Rahor  
Certificate of Achievement

**8. Public Hearing:**

- A. **Ordinance No. 2018-03**, An Ordinance of the Township of Manalapan, County of Monmouth, State of New Jersey, Amending and Supplementing Chapter 95, "Development Regulations", Section 95-5.6, "Overlay Districts", Subsection 95-5.6g, "Mixed-Use Overlay Zone"

**9. Township Committee Reports**

10. **Public Comment Session – Agenda Items Only**  
*Please state your name and address clearly for the record*

**11. Workshop Session**

**LEGAL** - None

**ENGINEERING** - None

**CLERK**

- A. Items of New Business

**ADMINISTRATION**

- A. Resolution Appointing Suzan Cuozzo as Municipal Court Attendant
- B. TITLE: 2017 Appropriation Reserve Budget Transfer Resolution #2
- C. Resolution Authorizing The Purchase of Two 2018 Police Interceptor Utility AWD Vehicles for the Manalapan Township Police Department Under State Contract A88728
- D. Resolution Authorizing the Purchase of Police Vehicle Equipment/Software for the Township of Manalapan Police Department from Wireless Communications Under New Jersey State Contract #89980 and Motorola Solutions, Inc. Under State Contract #83909

**12. CONSENT AGENDA:**

ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS. IF DISCUSSION IS DESIRED ON ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

**Applications:**

- Raffle No's. RL 1106 & 1107 Mid-Atlantic Resource Group Charitable Foundation Inc.  
Raffle No's. RL 1108 & 1109 Ronald McDonald House of Central and Northern New Jersey  
Raffle No's. RL 1110 & 1111 Easter Seals of New Jersey

**Resolutions:**

- A. Authorizing Refund of Premiums and/or Cost of Sale Paid at Tax Sale

- B.** Authorizing Refund of Duplicate, Erroneous and Overpayments for 2019, 2018 and Prior Years
- C.** Authorizing Transfer of 2017/2018 Duplicate/Overpayments to 2018/2019 Open Balances
- D.** Appointing Suzan Cuzzo as Municipal Court Attendant
- E.** TITLE: 2017 Appropriation Reserve Budget Transfer Resolution #2
- F.** Authorizing The Purchase of Two 2018 Police Interceptor Utility AWD Vehicles for the Manalapan Township Police Department Under State Contract A88728
- G.** Authorizing the Purchase of Police Vehicle Equipment/Software for the Township of Manalapan Police Department from Wireless Communications Under New Jersey State Contract #89980 and Motorola Solutions, Inc. Under State Contract #83909

**13. OLD BUSINESS:**

**14. NEW BUSINESS:**

**A. Resolutions:**

- 1) Approving **Bill List** Dated February 22, 2018 to March 7, 2018 Totalling \$1,168,822.19
- 2) Authorizing the Appointments of 2018 Summer Recreation Staff Batch 1 030718

**B. Approval of Minutes:** December 11, 2017, December 27, 2017

**15. PUBLIC COMMENT – Non-Agenda Items Only**

*Please state your name and address clearly for the record*

**16. ADJOURNMENT**

**OPENING STATEMENT:**

- 1. Pursuant to Section 5 of the Open Public Meetings Act notice of this meeting of the Manalapan Township Committee was sent and advertised in the Asbury Park Press.
- 2. A copy of that notice was posted on the bulletin board where public notices are displayed in the Municipal Building.
- 3. In addition, a copy of this notice is and has been available to the public and is on file in the Office of the Municipal Clerk.
- 4. Accordingly this meeting is deemed to be in compliance with the Open Public Meetings Act.

**ROLL CALL:**

Present: Cohen, Kane, Musich, Uniglight, McNaboe

Also present: Regina Preteroti, Municipal Clerk  
Tara Lovrich, Administrator

Absent: Roger McLaughlin, Esq., Township Attorney (present via phone)  
Township Engineer

Absent: Susan Cohen (left early in executive)  
Renee Garrigana, Assistant Administrator

**Resolution No. 2018-105** a motion was offered by Mrs. Cohen, seconded by Mr. McNaboe to go into Executive Session, and was approved by unanimous roll call vote:

The meeting went into Closed Session and returned to Public Session:

**PUBLIC PORTION OF MEETING:  
MEETING IS CALLED TO ORDER BY THE MAYOR:**

MAYOR McNABOE: I'd like to call the public portion of this meeting to order. Anyone wishing to speak during the public portion of this meeting please sign in behind our clerk at this time I ask for a moment of silence and a salute to the flag please.

**MOMENT OF SILENCE AND SALUTE TO FLAG:**

MAYOR McNABOE: For everybody watching at home our public hearing on Ordinance No. 2018-03 an Ordinance of the Township of Manalapan, County of

Monmouth, State of New Jersey, Amending and Supplementing Chapter 95, "Development Regulations", Section 95-5.6 "Overlay Districts", Subsection 95-5.6g, "Mixed-Use Overlay Zone" will be carried to our April 11<sup>th</sup> meeting and we will be hearing it in this room at 8:00 p.m. on April 11<sup>th</sup>. So there is nobody here today as you're watching this meeting this is a snow night and we are here to take care of just some of the minor business. Also our football team of Manalapan High School was to appear they will be carried until our March 21<sup>st</sup> meeting. So those of you that saw that on your agendas just make those changes accordingly and when we publish the agendas for those meetings you'll see them appear on it okay. I'm going to open the public seeing nobody in the room I do not need to read the disclaimer. I'm going to go to committee reports.

**COMMITTEE REPORTS:**

MAYOR McNABOE: We're going to keep those very short because again we're on a storm so it looks like to get out right now we have about 2150 homes without power so we'll be heading over to Covered Bridge and some of the others that are out of power to open up club houses and see that the people have warming centers. The notes just a couple of things coming up summer camp registration will be March 10<sup>th</sup> that's this Saturday starting at 9:00 a.m. in this room at Town Hall. So, for those of you who have not signed up online and need to come here and actually register that'll be Saturday starting at 9:00 a.m. here at Town Hall. Coffee with the Mayor is going to be Sunday the 11<sup>th</sup> here again in Town Hall 8:30 to 10:30 a.m. so last month we did a Saturday so this time we do a Sunday. So anybody wanting to come out anything you want to discuss the Mayor will be there; the Deputy Mayor is almost always there, Committee members so again any subject that's important to anybody in the town come out and see us. The Easter Egg Hunt will be Saturday March 17<sup>th</sup> 11:00 a.m. and if it should rain that'll just get pushed 24 hours to March 18<sup>th</sup> same time and that'll be at the Manalapan Rec Center right across the street. Veteran Affairs Committee will have their train show on Sunday the 18<sup>th</sup> from 9 to 3 at the Manalapan Community Center. Those of you that are interested in trains please come along bring the --- your grandchildren or children take a look at these things it's really quite a show that they put on there and good money is raised for our Veteran Affairs. It is free to enter but they do have a donation bucket if somebody should want to put something in there. MAC will have two events that's our Manalapan Arts Council; Salsa Night Saturday the 24<sup>th</sup> 7 to 11 at Knob Hill and the Jazz Event which will be Sunday March 25<sup>th</sup> 2:00 o'clock at the Manalapan Library, Tara that's on our website as well?

MRS. LOVRICH: Yes and all that information is on our website.

MAYOR McNABOE: So it's all on the website for anybody wanting more and the last thing Thursday March 22<sup>nd</sup> 11:00 a.m. to 9:30 p.m. at the Bone Fish Grill there's a dine to donate 20% of whatever you spend there will go to our MRC CERT Team. Our MRC CERT Team does some great things in this town so again it's a great cause those of you who are going out to dinner anyways maybe you'll go to Bone Fish on that night. And that'll take care of the announcements for right now. Seeing nobody in public we will not be opening public in any way. We're now at workshop Mr. McLaughlin in Legal and Engineers we did not bring them in tonight so I'll go right to our Clerk Mrs. Preteroti.

**WORKSHOP SESSION:**

**CLERK:**

MRS. PRETEROTI: Thank you Mayor we have one item to add on tonight that'll be a Resolution appointing a Sergeant for the Manalapan Township Police Department Kenneth Mikulik. And just a reminder that commuter parking for yearly renewals were mailed out the deadline is March 31<sup>st</sup> and no exceptions will be made, that's all.

MAYOR McNABOE: Thank you Administration Mrs. Lovrich.

**ADMINISTRATION:**

MRS. LOVRICH: Thank you Mayor I have a few Resolutions. I have the first Resolution is Appointing Susan Cuzzo our Municipal Court Attendant. I have a 2017 Appropriation Reserve Budget Transfer Resolution. Regina the titles of the Police vehicle resolutions I just need those they're not in front of me. So I always split that into two resolutions but the resolutions we have are Authorizing the Purchase of Two Police Vehicles this was in our Monmouth County Improvement Authority Lease that

we Authorized last year. So the first Resolution Authorizes the purchase of those two vehicles and the second Resolution Authorizes the purchase of the Equipment and software that goes into those vehicles and that's all I have Mayor.

MAYOR McNABOE: That's everything thanks. We're now at consent agenda.

**CONSENT AGENDA:**

MAYOR McNABOE: **ALL MATTERS LISTED UNDER "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSIONS ON ANY OF THESE ITEMS. IF DISCUSSION IS DESIRED ON ANY ITEM THAT ITEM WILL BE CONSIDERED.** Anybody need to have anything removed from the Consent Agenda seeing none can I have a motion.

MRS. MUSICH: So moved.

MAYOR McNABOE: And a second?

MR. UNIGLICHT: Second.

MAYOR McNABOE: And a roll call please?

**ROLL CALL:**

MRS. PRETEROTI: Mr. Kane?

MR. KANE: Yes.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. Uniglicht?

MR. UNIGLICHT: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MAYOR McNABOE: Yes. We don't have any old business. We have two resolutions tonight. The first Approving the Bill List dated February 22, 2018 to March 7, 2018 totaling \$1,168,822.19 I need a motion to approve please.

MR. UNIGLICHT: I'll make that motion.

MAYOR McNABOE: And a second please?

MRS. MUSICH: Second.

MAYOR McNABOE: Roll call please.

**ROLL CALL:**

MRS. PRETEROTI: Mr. Kane?

MR. KANE: Yes.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. Uniglicht?

MR. UNIGLICHT: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MAYOR McNABOE: Yes. The final resolution is Authorizing the Appointment of 2018 Summer Recreation staff batch 1030718 I need a motion to approve please.

MRS. MUSICH: I'll make it.

MAYOR McNABOE: And a second please?

MR. KANE: I'll second.

MAYOR McNABOE: And roll call.

**ROLL CALL:**

MRS. PRETEROTI: Mr. Kane?

MR. KANE: Yes.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. Uniglicht?

MR. UNIGLICHT: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MAYOR McNABOE: Yes. I need a motion to approve the public minutes of December 11, 2017 and all are eligible to vote.

MR. UNIGLICHT: I'll make that motion.

MAYOR McNABOE: And a second please?

MR. KANE: I'll second.

MAYOR McNABOE: Roll call please.

**ROLL CALL:**

MRS. PRETEROTI: Mr. Kane?

MR. KANE: Yes.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. Uniglicht?

MR. UNIGLICHT: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MAYOR McNABOE: Yes. I need a motion to approve the public minutes of December 27<sup>th</sup>; Mayor Musich and Committeeman Uniglicht are not eligible to vote so I will move that.

MR. KANE: Can we vote on that we only have two people.

MRS. PRETEROTI: --- how many ---

MRS. LOVRICH: We have two out of four because Susan is not here.

MRS. PRETEROTI: Oh.

MAYOR McNABOE: You want to carry that to the next meeting?

MRS. PRETEROTI: We can carry that.

MAYOR McNABOE: Okay so in other words the public minutes of December 27, 2017 will be carried.

MRS. PRETEROTI: Yes.

MAYOR McNABOE: To the March 21<sup>st</sup> meeting okay. Mrs. Lovrich do we have any new business?

**NEW BUSINESS:**

MRS. LOVRICH: Yes the one Resolution the Clerk mentioned and that's appointing Sergeant for Manalapan Township Police Department Ken Mikulik.

MRS. MUSICH: I'd like to make that motion please?

MAYOR McNABOE: And I will second that and a roll call when you can.

**ROLL CALL:**

MRS. PRETEROTI: Mr. Kane?

MR. KANE: Yes.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. Uniglicht?

MR. UNIGLICHT: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MAYOR McNABOE: Yes. We've now come to public comment on any non-agenda items again nobody here because of the storm and we appreciate everybody staying home and off the roads tonight it is very much appreciated. Our next meeting is Wednesday March 21<sup>st</sup> at 8:00 PM please don't forget to come this Saturday March 11<sup>th</sup> to meet the Mayor 8:30 to 10:00 right here in this room at Town Hall, free coffee and cookies. So it's worth coming out discuss any topic that you like and again the reason the meeting was held today it takes the Township Committee to spend money and authorize payments as --well as our police department to keep them well versed on the promotion as well as ordering cars that if we pushed them off it would've cost us a couple of thousand dollars more. So we made sure that they were all happened so in timeliness I appreciate my colleagues here toughing it out in a night like tonight. And of course to Regina and Tara thank you very much for sticking around everybody have a safe night home can I have a motion to adjourn please?

MR. UNIGLICHT: I'll make that motion.

MRS. MUSICH: Second.

MAYOR McNABOE: All in favor?

ALL: Ayes.

MAYOR McNABOE: Thank you to everyone here and everybody watching at home good night.

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**Resolutions for March 7, 2018**

- 2018-105 Executive Session
- 2018-106 Authorizing Refund of Premiums and/or Cost of Sale Paid at Tax Sale
- 2018-107 Authorizing Refund of Duplicate, Erroneous and Overpayments for 2019, 2018 and Prior Years

- 2018-108 Authorizing Transfer of 2017/2018 Duplicate/Overpayments to 2018/2019 Open Balances
- 2018-109 Appointing Suzan Cuozzo as Municipal Court Attendant
- 2018-110 TITLE: 2017 Appropriation Reserve Budget Transfer Resolution #2
- 2018-111 Authorizing The Purchase of Two 2018 Police Interceptor Utility AWD Vehicles for the Manalapan Township Police Department Under State Contract A88728
- 2018-112 Authorizing the Purchase of Police Vehicle Equipment/Software for the Township of Manalapan Police Department from Wireless Communications Under New Jersey State Contract #89980 and Motorola Solutions, Inc. Under State Contract #83909
- 2018-113 Approving Bill List Dated February 22, 2018 to March 7, 2018 Totaling \$1,168,822.19
- 2018-114 Authorizing the Appointments of 2018 Summer Recreation Staff Batch 1 030718
- 2018-115 Promoting Kenneth Mikulik to Sergeant for the Manalapan Township Police Department

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April 25, 2018  
Approved

  
Regina Pieteroti, Municipal Clerk