

Agenda

Workshop Session 6:00 p.m.

1. Meeting called to order
2. Statement of compliance with Open Public Meetings Act
3. Roll Call
4. Executive Session – Closed to Public

Public Portion of Meeting – 8:00 p.m.

5. Public Portion of Meeting called to order
6. **Moment of silence and Salute to Flag:**
7. **Appearances:** Wee Toddler Miss New Jersey – Abigail Kate Somma
AED Donation – Steve Ross
8. **Proclamation:** Declaring November as World Pancreatic Cancer Day
9. **Township Committee Reports**
10. **Public Comment Session – Agenda Items Only**
Please state your name and address clearly for the record
11. **Workshop Session**

LEGAL

ENGINEERING

- A. Zoning Map Updates

CLERK

- A. Items of New Business

ADMINISTRATION

- A. Resolution Authorizing MCIA Bond Pool
- B. Resolution Certifying Review of the 2018 Local Government Best Practices Inventory
- C. Resolution of the Township Committee of the Township of Manalapan, County of Monmouth, State of New Jersey, Authorizing the Appointment of Maurice McLaughlin, Esq. for Legal Services
- D. Resolution Providing for the Insertion of Any Special Item of Revenue in the Budget of Any County or Municipality Pursuant to N.J.S.A. 40A:4-87(Chapter 159 P.L.1948) From the Monmouth County – Board of Health PHEP MRC/CERT
- E. Resolution Providing for the Insertion of Any Special Item of Revenue in the Budget of Any County or Municipality Pursuant to N.J.S.A. 40A:4-87(Chapter 159 P.L.1948) From the Monmouth County – Board of Health for NJDOH CLEPP Grant
- F. Resolution Authorizing the Emergency Purchase of a New Cylinder and Plunger Assembly for the Town Hall Elevator from Jersey Elevator
- G. Resolution Title: 2018 Appropriation Budget Transfer Resolution #1
- H. Resolution Authorizing the Execution of a Discharge of Mortgage in Connection with the Resale of a Mt. Laurel Affordable Housing Unit – 47 Heron Court
- I. Resolution Authorizing the Execution of a Discharge of Mortgage in Connection with the Resale of a Mt. Laurel Affordable Housing Unit – 491 St. Andrews Place
- J. Resolution Establishing Liens Against Various Properties
Block 1423 Lot 14 20 Birmingham Drive
Block 8424 Lot 6 5 Delaney Court
Block 309 Lot 8 60 Ivanhoe Drive
- K. Resolution Establishing a Lien Against 69 Overlook Way, Unit G

12. **CONSENT AGENDA:**

ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1)

MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS. IF DISCUSSION IS DESIRED ON ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

Reports for September 2018: Finance, Tax Collector

Reports for October 2018: Clerk, Construction, Finance, Fire Prevention, Health, Police, Planning/Zoning, Tax Collector

Applications: Raffle No. 1136 Christian Brothers Academy
Raffle No. 1137 Christian Brothers Academy
Raffle No. 1138 Christian Brothers Academy
Raffle No. 1140 Knights of Columbus Prince of Peace Council #5903

Resolutions:

- A. Authorizing Refund of Premiums and/or Cost of Sale Paid at Tax Sale
- B. Authorizing Refund of Duplicate, Erroneous and Overpayments for 2019, 2018 and Prior Years
- C. Authorizing the Cancellation/Refund of 2017/2018/2019 Taxes for 100% Disabled Veterans
- D. Authorizing Transfer of 2017/2018 Duplicate/Overpayments to 2018/2019 Open Balances
- E. Authorizing Bonds Aggregating the Principal Sum Not to Exceed \$5,813,606 Authorized by Two Bond Ordinances Heretofore Adopted to Finance Part of the Cost of Various General Improvements in the Township of Manalapan, County of Monmouth, New Jersey into One Consolidated Issue of Bonds and Providing for the Form, Maturities and Other Details of Said Consolidated Issue
- F. Certifying Review of the 2018 Local Government Best Practices Inventory
- G. The Township Committee of the Township of Manalapan, County of Monmouth, State of New Jersey, Authorizing the Appointment of Maurice McLaughlin, Esq. for Legal Services
- H. Providing for the Insertion of Any Special Item of Revenue in the Budget of Any County or Municipality Pursuant to N.J.S.A. 40A:4-87(Chapter 159 P.L.1948) From the Monmouth County – Board of Health PHEP MRC/CERT
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- L. Authorizing the Execution of a Discharge of Mortgage in Connection with the Resale of a Mt. Laurel Affordable Housing Unit – 47 Heron Court
- M. Authorizing the Execution of a Discharge of Mortgage in Connection with the Resale of a Mt. Laurel Affordable Housing Unit – 491 St. Andrews Place
- N. Resolution Establishing Liens Against Various Properties
 - Block 1423 Lot 14 20 Birmingham Drive
 - Block 8424 Lot 6 5 Delaney Court
 - Block 309 Lot 8 60 Ivanhoe Drive
- O. Consenting to the Filing of a Major Subdivision Application Pertaining to Township Owned Lots 2.04 and 3 in Block 7232
- P. Resolution Establishing a Lien Against 69 Overlook Way, Unit G

13. OLD BUSINESS:

14. NEW BUSINESS:

A. Ordinance Introduction and First Reading

- 1) **Ordinance No. 2018-11**, An Ordinance of the Township Committee of the Township of Manalapan, County of Monmouth, State of New Jersey, Adopting a Zoning Map of the Township
- 2) **Ordinance No. 2018-12**, An Ordinance Amending and Supplementing Chapter 234, "Water", of the Code of the Township of Manalapan, Section 234-5, "Metering; Water Rates", Pertaining to the Fees, Charges and Rates to be Charged for the Consumption of Metered Water.

3) Ordinance No. 2018-13, An Ordinance of the Township Committee of the Township of Manalapan Vacating All Right, Title and Interest In and To A Certain Right of Way Easement Over and Through Lot 25 In Block 1427 Located on Gordons Corner Road in the Township of Manalapan

4) Ordinance No. 2018-14, An Ordinance of the Township Committee of the Township of Manalapan, County of Monmouth, State of New Jersey, Amending and Supplementing Chapter 95, "Development Regulations", of the Code of the Township of Manalapan Pertaining to Detached Garages; Permitting Sports Courts on Lots of Less than 80,000 Square Feet; Providing for Waiver of Site Plan Approval for Minor Accessory Improvements; Providing for Certificates of Continued Occupancy where Certain Nonconformities Exist; Signage Regulations Pertaining to Gasoline Service Stations and Drive through Restaurants; Wall Signage in the LB-W District and the Number of Wall Signs Permitted; and Establishing a Time Limit for Temporary, Not-For-Profit Signs.

B. Resolutions:

1) Approving Bill List Dated October 25, 2018 to November 28, 2018
Totaling \$18,460,820.15

Approval of Minutes: July 11, 2018, August 22, 2018, September 4, 2018,
September 12, 2018, September 26, 2018

15. PUBLIC COMMENT – Non-Agenda Items Only
Please state your name and address clearly for the record

16. ADJOURNMENT

OPENING STATEMENT:

1. Pursuant to Section 5 of the Open Public Meetings Act notice of this meeting of the Manalapan Township Committee was sent and advertised in the Asbury Park Press.
2. A copy of that notice was posted on the bulletin board where public notices are displayed in the Municipal Building.
3. In addition, a copy of this notice is and has been available to the public and is on file in the Office of the Municipal Clerk.
4. Accordingly this meeting is deemed to be in compliance with the Open Public Meetings Act.

ROLL CALL:

Present: Cohen, Kane, Musich, Uniglicht, McNaboe

Also present: Regina Preteroti, Municipal Clerk
Tara Lovrich, Administrator
Renee Garrigana, Assistant Administrator
Susan De Simone, Esq. for Township Attorney
James Winckowski, Township Engineer

Resolution No. 2018-310 a motion was offered by Mrs. Cohen, seconded by Mr. McNaboe to go into Executive Session, and was approved by unanimous roll call vote:

The meeting went into Closed Session and returned to Public Session:

PUBLIC PORTION OF MEETING:

MEETING IS CALLED TO ORDER BY THE MAYOR:

MAYOR McNABOE: The public portion of this meeting anyone wishing to speak during our public portion session please sign in behind our clerk. I'm going to ask Alexis and Abigail to come forward and if everybody would stand for a moment of silence and then a salute to the flag.

MOMENT OF SILENCE AND SALUTE TO THE FLAG:

MAYOR McNABOE: Thank you ladies. Tonight we have Wee Toddler Miss New Jersey Abigail Kate Somma with us. I'd like to ask Abigail and her family to join me at the podium and I'd like to ask Committeeman David Kane to join me please. Okay we have a camera right over there and they can see you show everybody your ---. Tonight we are honored to have Abigail with us a four-year-old Manalapan resident who is currently in pre-k at Light Bridge Academy. Abigail had the

opportunity to compete in her first pageant this summer with the East Coast USA Pageant which is an all-natural, no makeup, no glitz pageant. She won the title of Miss Wee Toddler Miss New Jersey and went on to compete in the Nationals later in the summer. Where she had the opportunity to compete with children across the east coast from Virginia to Massachusetts where she placed second runner up. Abigail's mom describes Abigail as a sweet, sassy and fierce. She has a love for animals and would like to be a veterinarian when she grows up. We know Abigail is very excited to share her accomplishments with the town and we are excited to have her here tonight. We want to recognize her for her accomplishments at such a young age. We are confident that she'll have great many more successes in her life representing Manalapan well. I had the opportunity to meet her at a wedding right here in this room. And I said well you have to come in and show us your outfit and wow what an outfit you got. So, Abigail would you like to briefly tell us a little bit about it, here you go. Tell us about --- No? Okay. She was all convinced that she was going to do this until now. Anyways we would like to accomplish --- this is one of the best parts about being the Mayor and this part of town is recognizing some our citizens that go above and beyond and bring Manalapan great recognition. So I thank each and every one of you for that. And especially you Abigail make sure I know what's going on okay? At this time why don't you have a seat we're going to do two recognitions and then we'll take a quick break and we'll do some pictures thank you. Okay and now Steve Ross we have something here for you too as well. Tonight we recognize Steve Ross a resident and president and CEO of the First Aid and CPR LLC. I'd like to invite Mr. Ross to the podium thank you very much for coming up. Steve is a great community partner and has trained many of Manalapan Township's volunteers and first responders. We are recognizing Steve tonight because he saw a need at the Manalapan Township Community Center and took action. While attending a meeting and Tara was there everyone that uses our rec center for those who don't know it's the building on Route 33 and it's getting very popular with a lot of our in-house of committees and commissions. So again, boys, girls, adults using this building but we did not have this AED or defibulator in the building you saw a need you got us one; we certainly appreciate that. We have them in this building we have them in the Rec Center and now there's quite a cost to them they go on so we appreciate everything you did. Steve offered to donate a unit of the needed equipment and work with our Department of Public Works to install it on the wall in the main area of the Community Center. He'll also check the defibulator monthly to insure that everything is working properly. Steve Ross is a resident that make Manalapan a great place to live. We thank him tonight for his donation and commend him for his action in the Community Center making it a safer and healthier place for the welfare of all of those that use it. Steve thank you very, very much. Why don't you tell us a little bit about your business we'll give you a chance to do a 30 second commercial okay?

MR. ROSS: It sounds good. We are an offsite training company, we actually come to your homes business organizations I teach you lifesaving skills with CPR, first aid. We also teach babysitting courses, defensive driving which is a whole array of safety courses.

MAYOR McNABOE: Well thank you for everything we didn't get it set up for this meeting but on the meeting on the 12th I believe the 12th is our next meeting we are going to have people in because a lot of that Rec Center was just done over; windows, our DPW so one of our local businesses was in there, our local suppliers so we will be recognizing those at the last meeting. But at any event I want to thank you for everything you did and present you with this certificate of appreciation.

MR. ROSS: Thank you.

MAYOR McNABOE: At this point we're going to take a five-minute break for a couple of pictures. Alright now we're going to retire from the cue card of the meeting. Okay tonight we recognize November as Pancreatic Cancer and I'll read a proclamation if you notice many of us our wearing purple and the ribbons --- in recognition of Pancreatic Cancer. Whereas; in 2018 an estimated 55,400 people will be diagnosed with Pancreatic Cancer in the United States and 44,330 will die from the disease. Whereas; Pancreatic Cancer is one of the deadliest cancers, is currently the third leading cause of death in the United States and is projected to become the second leading cause around the year 2020. Whereas; Pancreatic Cancer is the only major cancer with a five-year relative survival rate in the single digits at just 9%. Whereas; when symptoms of Pancreatic Cancer present themselves it is generally in the latter stages and 71% of Pancreatic Cancer patients die within the first year of their diagnosis while 91% of the Pancreatic Cancer patients die within the first five years. Whereas; Pancreatic Cancer is the 7th most common cause of cancer related deaths across the United States where there is an estimated 418,000 new Pancreatic

Cancer cases diagnosed worldwide in 2019 --- that will be in 2019. Whereas; the good health and well-being of the residents of Manalapan Township are enhanced as a direct result of increased awareness about symptoms and risk factors of Pancreatic Cancer and research in early detection causes and the effective treatment. Now, therefore be it resolved that the Township Committee designates November as the World Pancreatic Cancer Month in the Township of Manalapan. In witness whereof I have hereto set my hand and cause the seal of the Township of Manalapan to be affixed on this 28th day of November in the year 2018. I will now continue with the Township Committee Reports Committeeman Kane.

TOWNSHIP COMMITTEE REPORTS:

MR. KANE: Thank you I just want to thank everyone who cast their votes for me earlier this month. It's incredibly rewarding when more than 7,000 people place their faith in you to represent them in government of course I wished the outcome had been different. It took a few days for my five-year-old to realize that I had lost and she obviously was disappointed. But I told her everybody loses and what matters most is how you handle it. So, I congratulate Barry Jacobson on his, win I thank him for running a positive campaign and I wish him the best of luck when he takes over my seat in January. I owe a particular thanks to those who actively campaigned for me you are the reason we received almost 48% of the vote and I am grateful for that. We have one more public meeting before my term expires so I will save my farewell until then. I hope everyone enjoyed Thanksgiving and other than that I have nothing substantive to report thank you.

MAYOR McNABOE: Thank you very much for that. Mayor Musich.

MRS. MUSICH: Congratulations to our Wee Toddler Miss New Jersey Abigail Kate Somma and thank you so much to Steve Ross for that AED donation that's greatly appreciated. Also The Knights of Columbus recognizes the Police Department on a yearly basis and they name a Policeman of the year. This year the Patrolman is Bart Mattaliano so congratulations to him as well. Recreation: the holiday concert and lighting will be held on Wednesday, December 5th in the Municipal Building Courtroom. Join us for a night of holiday music performed by the Manalapan Recreation Youth Orchestra and the Manalapan High School Choir. If the weather allows we'll also have a holiday hay ride through the Rec Center. If we're lucky we can even have a visit from Santa the event will begin at 6:30 PM. Recreation: on Friday December 7th enjoy your day at the movies the Senior Center will be showing Crazy Rich Asians at 10:00 AM. The Senior Center has two celebrations scheduled in December; holiday party is Wednesday, December 12th at 10:00 AM catered by Emilio's and the cost is \$8.00 dollars and a New Year's Party Friday, December 26th at 10:00 AM with Chinese food from Wong's. Friday, December 14th at 10:00 AM there'll be a holiday crafting with Melinda, seniors should call ahead to register for any of the parties and the craft event. Ongoing classes and activities for Manalapan Seniors include: chair yoga, tai chi, strength training, gentle cardio, healthy bones, line dancing, art classes, computer classes, movies, bingo and parties so come on down. Seniors are reminded to check the Township website, channel 77 or stop by the Senior Center at 211 Freehold Road to catch up on the latest activities and trips. For more information, you can contact the Senior Center at 732-446-8401 and that's my report thank you.

MAYOR McNABOE: Thank you very much. Committeeman Uniglicht.

MR. UNIGLICHT: Thank you Mayor just a congratulations again to Abigail and thank you to Steve Ross for the donation. A couple of brief comments, EDC Economic Development we met this past Monday night and I just wanted to talk about a couple of goals that we're coming into 2019 here. We're working in the EDC right now to create a short term and long term plan for Manalapan hoping to work with our planning professional and this Township Committee to really project out where things are headed as that technology advances. We're also working on some digital brochures and other material that we're going to be giving to incoming perspective businesses because Manalapan is a great place to live and it is a great place to do business and we welcome businesses. Thankfully we've had many businesses open over the last month or two Mayor, so it's been a great couple of business for new business. Board of Education met last Tuesday and again as they have at a lot of their past meetings been talking about the budget cuts and how it's going to impact that district. I'll just mention as I've mentioned before the Board of Education is separate board and entity from this Township Committee but it is important for residents to go out --- go out to these board meetings and understand what these State cuts have done and how they're being handled by the board. Lastly

Shade Tree I'm just going to ask our Township Engineer just to make a couple of comments as I'm sure residents are tired of hearing me talk about Ash Trees so I'm going to let Jim talk about it for a minute.

MR. WINCKOWSKI: Sure as has been previously reported and requested throughout the town the Ash Trees they're being impacted and it's becoming a problem the trees are dying. If you do own one, contact Shade Tree Department, contact the Township, contact our office, contact the forester that will give you guidance on what to do with it. Some property owners at there have received an initial notice about a violation because if they do have an Ash Tree has been damaged and it looks like it's going to be impacting your neighbor and property owners or your own property or public property and you will be receiving a second notice if you don't respond to that it's going to be followed by a summons. It's a serious issue the trees are dying if you see it report it, there's ways we can help you we hope to hear from you.

MR. UNIGLICHT: Okay thank you Mayor that's all I have.

MAYOR McNABOE: Great thank you very much Deputy Mayor Cohen.

MRS. COHEN: Thank you Mayor. Congratulations to Abigail Somma and Alexis Somma her sister and her parents it's a great thing to have somebody so young do so much. And thank you to Steve Ross for the defibulator. Also I just want to piggyback on what Mayor Musich said about the holiday event we will have a Menorah lighting on December 5th at 7:00 PM followed by hopefully Santa coming and the holiday concert and everything else. A message from our Health Officer the Manalapan MRC-CERT will be starting its annual CERT training on Tuesday evening January 15, 2019. This will be the 14th year of training Manalapan residents to be more fully prepared as an individual and as a family and as a community. Elements of personal community preparedness including fire safety, emergency first aid, disaster psychology, searching for missing persons and terrorism awareness will be taught over 13 nights once a week until the middle of April. For more information about the CERT training or in general and to register for the training please contact our Health Department. We really appreciate all those we have about 450 residents that are part of it not all active all the time but everyone that gives of their time we really appreciate it. The Monmouth County Freeholders, the Manalapan Township Committee, the EDC and the Board of Trustees of Covered Bridge are sponsoring Mini Made in Monmouth Sunday December 2nd from 10:30 to 3:30 at the Covered Bridge I Clubhouse One Amberly Drive. There'll be over 80 vendors with products made in Monmouth County. There'll be something for everyone for Hanukkah and Christmas and anything else that you celebrate. There'll be art, home décor, baked goods, jewelry, ornaments, chocolate and much more, any information 732-431-7470. And as I try to end all reports please like us on Facebook, Township of Manalapan and also register for our e-mail blast @mtnj.org thank you Mayor.

MAYOR McNABOE: Thank you. So, although we haven't had many meetings here in November that you saw televised a lot was going on in these buildings. We had a special meeting here on some of the flooding that goes on as many of you know Manalapan is built around it's brooks and lakes and obviously with that comes certain issues. So, again to everybody that was here at the meeting to give us input and feedback about your particular area of town thank you very, very much. And again to the residents just to tell you that we are working hard to get these leaves picked up and cleaned out of the streets and make sure that those storm basins are clean. That's the part that the town is working on now I'm going to say something that needs to be said; the leaves are not allowed to be blown in the street by the residents or by your landscaping services. The town will be forced --- let me put it this way I will be asking our people to push back on that if we see it being done, fines and tickets are going to be issued to the owners. We need to keep these streets clear of debris. So, again to our storm water management plan some of our basins are smaller and redesigned type we are going to work hard to keep those clean we are asking our residents I asked at the last meeting if you have one in front of your house if you would just take care of that one --- I don't know what the number is it's 2000 it's 5000 it's some astronomical number. And we're out today doing many of those basins. So we need to keep them clean any help from any resident is very much appreciated. But know that as much as we appreciate those that are doing some of the work for us we are going to have to push back against those that are not. The leaves cannot be put into the street they need to be picked up on your property and bagged and then they'll be picked up by our DPW and taken away. So, I thank everybody that's already doing that and please I implore the rest to make sure that you do it or the service that you hire do it. The shredding event was held on October

13th we do this twice a year and a great event everybody can bring out their confidential paperwork and have it all shredded it'll be done again in April did we set a date in April or we just --- mid April is usually when we have it so watch for it. Piggyback on what Mayor Cohen always ends hers with mtnj.org right hand side sign up for e-mail blast if you're not signed up make sure you are that's how we're going to contact you with all of these events. October also saw many Breast Cancer walks whether it's the Four Seasons of Manalapan or Renaissance right here in Manalapan I thank them for the invites along with my colleagues we were there. And again terrible disease we were there to support it but the hard work was done by these people and we thank you for the invite. We have a new filming of a Mayor's update which takes place about every 45 days we've done a couple of them and I hope to do one more before the end of the year. It's just kind of an interview process with our people inside the town so we've already had people from our Veteran's Committee, we've had people --- or we've had our Health Officer, we've had our Tax Assessor in there. And it's a good opportunity to sort of get the minutia of some of the towns so again for those of you having trouble sleeping at night go to [mtnj](http://mtnj.org) click the Mayor's update I promise that the 40 minutes that I talk or something, should make it when it's over that you'll want to go to sleep. So, again please look into that there is a lot of good information in there. The drug take back and Narcon training was right here in this building I want to thank everybody that took part in that. It is a great opportunity know that these are being done right here in the town you might devote a little time to it. Monster Mania was held on October 29th which was Halloween it seems like forever ago but we really haven't had a public meeting since then. So, again to all the little ones that came out what a great job. Blaze Pizza is open at the Best Buys Center by Panera which is the Best Buys shopping center by the detached building up front. Please go and see it they did a tremendous job; I'm not the biggest pizza fan and I thought it was good. So anyway give it a shot it is a local business I think you'll be quite impressed for the real pizza lovers here in this town. The Planning Board of Manalapan Township will be quite busy through the end of the year. So, there's going to be three dates tomorrow 11/29 is a special meeting of the Planning Board in which the VC zone which is 527 and Route 33 called by the developer Manalapan Crossings will be before the board for those having an interest in the project that want to see it here by all means come out. Again for through that --- face page or [mtnj](http://mtnj.org) go over to the mtnj side of it hit archives drop down to the meeting date which will be 11/29 for the Planning Board, click it and you'll be able to watch the meeting in its entirety. So those of you that don't want to come out at 7:30 and can't stay till 10:30 there's the opportunity for you to hear firsthand everything that somebody says, remember everything you hear on Facebook may not be true. Coffee with the Mayor will be here the next one will be the 15th of December so again for anybody wanting to do a one one or one on a couple usually the Deputy Mayor is always here many of the Committee is here so by all means come out and see us if you have a specific interest that you want to talk about that would be great and we'd love to see you and if we haven't met you that would be excellent opportunity to do that. Veteran's Day was here on 11/11 and to all the Veterans who served this country thank you very, very much. We had a partner in it as we always do in Suez Water who gave away gifts to it. So, for our Veterans that did not make it to our ceremony please stop by Town Hall talk to one of these ladies to my right and they have a gift for you. It's in there and it's courtesy of Manalapan Township and Suez Water. And again the biggest one, the two closing things we have a --- we're trying to preserve the farmland that is in the town many of the developers are gobbling it up fast. We are working hard nobody harder than Renee over there to make sure that some of these farms are preserved. So we had the State SADC which is State Agriculture Development Committee was here along with the County AG Development Board along with Municipal AG Board and was to meet with farmers tell them about programs how they can continue to own their land, how they can continue to just give up the development rights but get money up front and continue to operate their farm. So if anybody has any questions on it contact Renee right here in our Administration office she is the guru or the authority on it she'll be able to answer all those questions. We also have this AG Board of farmers in town and they can help you with some of the minute questions as well. And I happen to have occasion along with Mayor Musich to go with the Walk With Joe which is our Yorktown Club that distributed money from their Walk With Joe and what a great organization and what they do for the town. But again to our Samaritan Center and many of the other non-profits here in town thank you very much for that. And David I will hold it too but I have to tell you it has been an absolute pleasure serving with you I think Washington and Trenton can learn a lot from your style. You came onto this Committee as the new man and you've made your voice heard yet you made it in a fashion that is respectable and I tip my hat to you, win or lose you won, you are definitely a winner and I appreciate everything you've done and hopefully the residents of this town do as well. To Barry Jacobson congratulations to you, welcome aboard we'll see you in January. And at this time

now I'll now open to public comment session on agenda items only. The Township of Manalapan Television Network will be recording this meeting of the Township Committee for rebroadcast on MTTN channel 77 or Cablevision channel 42 on Verizon Fios. By attending this evening attendees acknowledge this recording and agree to allow their image to be broadcast on MTTN channel 77 or Verizon Fios channel 42. All attendees and participants agree to conduct themselves in a manner appropriate for a public gathering. Inappropriate behavior or gatherings creating a disturbance or safety hazard are prohibited inside this building. Individual speakers should be advised that no right of privacy protects a citizen's public comment made in a public forum. Any statement made by a member of the public to promote or alter public opinion about a candidate for political office, political party or interests groups are inappropriate and in violation of MTTN broadcast policy. Accordingly, all participants bear responsibility for their own statement and commentary. Anybody wishing to speak I read all that and you're not going to come up and talk okay seeing none I'll close public. We're now at workshop Ms. DeSimone thank you for coming in tonight.

WORKSHOP SESSION:

LEGAL:

MS. DeSIMONE: You're welcome I have nothing to report at this time.

MAYOR McNABOE: Oh okay well come back any time keep it brief. Mr. Winckowski thank you too.

ENGINEERING:

MR. WINCKOWSKI: Hi Mayor thank you there's one item on the agenda there's an introduction on for new business tonight and that's for an update to the zoning map. Over the last months our office has updated the zoning map to reflect recent changes in zoning that have occurred by various different ordinances that this committee adopted. Being that the zoning map is an official legal document used by the Planning Board and other agencies of the town it must be adopted by an ordinance. Along with the updates we digitalized the map using GIS parcel data modern technology mapping systems. So the map is fresh, new and reflective of all current and accurate zoning data.

MAYOR McNABOE: Excellent and has the map been printed or is this strictly in an electronic form at this point?

MR. WINCKOWSKI: It's in an electronic form you probably can put it on the website for everybody to look at. Well one thing, it's a good question, one thing like with this update we clarified the intended zoning for all the parcels in town. There are a lot of them that we use because it identified previous parcel lines where each were and you know not clear so we made it clear on what all that zone is so we can put that --- there's a table that kind of makes sure there's a lot block and what that zone is. So the residents can see if they want to see it they have any you know any impact they can check that you know zoning table we are going to put that on the website. And then yes paper maps are available and they will be distributed throughout the township and they're available.

MRS. LOVRICH: And the Clerk's office keeps them.

MAYOR McNABOE: Excellent thank you. Clerk Mrs. Preteroti.

CLERK:

MRS. PRETEROTI: Thank you Mayor but I have no items of new business tonight.

MAYOR McNABOE: Oh you're keeping it brief Administration Mrs. Lovrich.

ADMINISTRATION:

MRS. LOVRICH: I'm not keeping it brief.

MAYOR McNABOE: There you go.

MRS. LOVRICH: I'll go through several items I have. The first Resolution I have Authorizes MCIA Bond Pool Funding's so we participate in 2019 MCIA Pooled Financing Program this year. And we'll be permanently bonding for Ordinance 2016-04 for \$2,986,363.00 dollars and Ordinance 2007-07 for \$2,827,243.00 dollars. In participating with the MCIA Pooled Financing we received the Counties triple A guarantee, the CFO opened the bonds for this permanent financing she went down to the local finance board in Trenton and this Resolution authorizes that permanent financing. The next item tonight this is our annual Resolution Certifying Review of our Local Government Best Practices Inventory. I'm happy to say again we scored perfectly enough to get all of our full State Aid payment. This year the Best Practices Inventory was significantly different last year there was only I want to say 25 questions this year there was 61 questions. So, we had to get 46 right to get full funding and we got 57 right so we always over achieve here. And as you know many times during the year I'll talk to you either in my office or out here in public about that we have to do that because it's going to be on the Best Practices Inventory. And so we did a good job this year as usual there's a couple perspective things that we'll definitely look into and you'll hear us talk about throughout the year, Kevin, EDC is one of the items that we put perspective for a lot of them. They're looking for economic development plans with specific metrics which sounds like the direction the EDC is going in so that'll tie in nicely. And there's a lot of master plan work questions which I know at the same time the Planning Board is going to be looking into that. So those were some of our prospective questions we only had four no answers and a lot of them we're going to change to yeses for next year that's our goal if it's still the same 61 questions. But, so far even when they change it we get a perfect score. So, this year due to the schedule they sent it out late we had to send it to --- we already had to send to the State but tonight what this Resolution does is it certifies the list, the CFO Tricia and myself sign off on it as well as the Clerk it says that it's been reviewed by you which you received a memo from me before we sent it to the State and it authorizes that's the submittal that we made to the State. See if we get a perfect score next year. The next Resolution I have is a Resolution Authorizing the Appointment of Special Legal Services. This is for a labor issue we have within the Police Department and we're hiring a Conflict Special Counsel for this. The next item I have is Insertion of an item of Special Revenue; the next two items are actually those special items of revenue which we call Chapter 159s or when we get a grant after the budget is adopted. So, Dave Richardson and the Board of Health received two additional grants after the budget adopted. One was a public health emergency preparedness grant for the MRC CERT in the amount of \$4600.00 dollars. And then item E is a --- this is a new initial for me a CLEPP Grant which is Child of Lead Exposure Prevention Grant and that's used for the staff in the Board of Health Office. This was \$5,113.00 dollars also in charge of the lead poisoning registry and that's kept within the Board of Health and the Health department. So, those two grants will then be added into our budget. The next item I have authorizes the Emergency Purchase of a New Cylinder and Plunger for our Elevator so this building is about 35 years old and the elevator decided it needed a new plunger and cylinder; we tried everything we could it's not cheap to replace it. We've been doing a lot of work with the residents by bringing up the staff from Construction and Planning and Zoning to help them. The piece has been ordered this is authorizing that emergency purchase because it's \$37,900.00 dollars. And it was about an eight-week delivery on it so I think we're like six weeks into the eight-week delivery so hopefully it gets here sooner than later. The next Resolution is our Budget Appropriation Transfer Resolution number one it's that time of year where we can do transfers. These transfer really what it covers is our recycling tonnage increases. You've been hearing about it I've talked about it a few times the cost of recycling has just increased I know it's been in the news. And the same with our tonnage years ago we paid zero dollars for recycling tonnage. At the beginning of this year in January our cost was \$35.00 dollars a ton as of today our cost are \$85.00 dollars a ton. So we're transferring money out of other lines to cover \$150,000.00 short fall in our recycling tonnage cost. So, obviously next year's budget has to anticipate increase recycling costs. We do recycling and garbage unlike many other towns you hear me say that every budget speech. And so, other towns are really struggling when the only cost they have is that recycling that they're providing in our neighboring towns. We do it both so our price is reasonable in our garbage contract but we are getting hit with the tonnage for our recycling and we are obligated by the State to do recycling. So, there's nothing to do but anticipate those costs next year and transfer for those costs for this year. The next two items we have are discharge of mortgage for 47 Heron Court for our Mt. Laurel Affordable Housing Unit and we have an Execution of Discharge of Mortgage in connection with 491 St. Andrews Place for a Mt. Laurel Affordable Housing Unit. We also have item J a Resolution Establishing Liens Against Various Properties these are through the Code Enforcement Office. And then the final Resolution is Establishing a Lien and this is against the property on Overlook Way and this was determined

uninhabitable by the Health Officer. We are looking to recoup those costs from the owner but the Health Officer had it to deem it a public health hazard it's connected to over units in Covered Bridge and that's what this lien will do we'll put that lien on that property and that is all I have.

MAYOR McNABOE: Thank you very much --- we are at the Consent Agenda. **ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS. IF DISCUSSION IS DESIRED ON ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.** Does anybody need to discuss anything separately if not I need a motion to approve?

MRS. MUSICH: So moved.

MAYOR McNABOE: And a second I'll second and a roll call please.

ROLL CALL:

MRS. PRETEROTI: Mrs. Cohen?

MRS. COHEN: Yes to everything except I'm abstaining from O.

MRS. PRETEROTI: Mr. Kane?

MR. KANE: Yes.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. Uniglicht?

MR. UNIGLICHT: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MAYOR McNABOE: Yes. We do not have any old business. Tonight we have several Ordinance Introduction and First Reading. The first is Ordinance No. 2018-11, An Ordinance of the Township Committee of the Township of Manalapan, County of Monmouth, State of New Jersey, Adopting a Zoning Map of the Township, okay, Mr. Winckowski we're going to ask you for that. Of course he went out on emergency into the hallway. I'm sorry I must've hit that, thank you. Jim, it turned out that I hit the mic here so we're at consent agenda we've gone through all of that so now we're at the first ordinance. We have several ordinances the first Ordinance is 2018-11, An Ordinance of the Township Committee of the Township of Manalapan, County of Monmouth, State of New Jersey Adopting a Zoning Map for the Township if you can give us a brief explanation on that. I think basically you did I don't know if you need to add much to that.

MR. WINCKOWSKI: Yeah I mean it's basically what --- from our report earlier we updated the zone map to reflect our zoning changes that are adopted by ordinance over the last years. The zoning map is a legal document that has to be put into effect by an ordinance for use by the Planning Board and Zoning Office. And it's been just updated using better technology for mapping and it's more accurate and more precise. It'll be available on the website for review.

MAYOR McNABOE: Great you jumped ahead.

MR. WINCKOWSKI: Sorry.

MAYOR McNABOE: No problem. I need a motion to set the public hearing of December 12, 2018.

MRS. COHEN: I'll make that motion.

MAYOR McNABOE: And a second please.

MR. UNIGLICHT: Second.

MAYOR McNABOE: Roll call please.

ROLL CALL:

MRS. PRETEROTI: Mrs. Cohen?

MRS. COHEN: Yes.

MRS. PRETEROTI: Mr. Kane?

MR. KANE: Yes.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. Uniglicht?

MR. UNIGLICHT: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MAYOR McNABOE: Yes. The next is Ordinance No. 2018-12, An Ordinance Amending and Supplementing Chapter 234 "Water", of the Code of the Township of Manalapan, Section 234-5, "Metering; Water Rates", Pertaining to the Fees, Charges and Rates to be Charged for the Consumption of Metered Water. Mr. Winckowski again you're up to explain this ordinance.

MRS. LOVRICH: I can explain this Mayor.

MAYOR McNABOE: Okay lets ---

MRS. LOVRICH: Jim and I are fighting over who is going to explain this one. In early November the Board of Public Utilities approved a water rate increase for Suez Water and you may remember we were an intervener in that case because Suez had originally asked for a 30% increase on the water rates. We intervened with the help of CME, Tim Gillan, our Water Engineer and the increase that was approved was only 8% so we're happy about that. What that is is a 4.2% increase to our residents that they'll see. This is our water system Suez is in charge of it because of that we need to introduce this ordinance so that we can change those rates based on that BPU approval. So, that's what we're introducing tonight Tim Gillan the Water Engineer will be here 12/12 for the public hearing to answer any questions and probably explain it a lot more in depth than I just did but that's the overall of this ordinance introduction.

MAYOR McNABOE: I think you did fine we'll wait for Tim on the 12th. I need a motion to set the public hearing date of December 12, 2018.

MRS. MUSICH: So moved.

MAYOR McNABOE: And a second.

MRS. COHEN: Second.

MAYOR McNABOE: Roll call please.

ROLL CALL:

MRS. PRETEROTI: Mrs. Cohen?

MRS. COHEN: Yes.

MRS. PRETEROTI: Mr. Kane?

MR. KANE: Yes.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. Uniglicht?

MR. UNIGLICHT: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MAYOR McNABOE: Yes. The third is Ordinance No. 2018-13, An Ordinance of the Township Committee of the Township of Manalapan Vacating All Rights, Titles and Interests In and To A Certain Right of Way Easement Over and Through Lot 25, Block 1427 Located on Gordon's Corner Road in the Township of Manalapan. Ms. DeSimone I think you're up to explain this one.

MS. DeSIMONE: Certainly thank you Mayor. This was an easement that we've done some research on and we cannot find any legitimate purpose for this easement so at this point we are asking that it be vacated. The party who is asking for that has posted an escrow to cover all of the Township's fees that may be included in the actual vacation of the right of way. And it's unclear when the right of way was created and actually the purpose it does not serve any purpose to the Township as of now.

MAYOR McNABOE: And it doesn't create another building lot or anything like that.

MS. DeSIMONE: It does not create another building lot no.

MAYOR McNABOE: Perfect thank you. I'll need a motion to set the public hearing date of December 12, 2018.

MR. UNIGLICHT: I'll move that Mayor.

MAYOR McNABOE: And second.

MRS. MUSICH: Second.

MAYOR McNABOE: Roll call please.

ROLL CALL:

MRS. PRETEROTI: Mrs. Cohen?

MRS. COHEN: Yes.

MRS. PRETEROTI: Mr. Kane?

MR. KANE: Yes.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. Uniglicht?

MR. UNIGLICHT: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MAYOR McNABOE: Yes. The final Ordinance is Ordinance No. 2018-14, An Ordinance of the Township Committee of the Township of Manalapan, County of Monmouth, State of New Jersey, Amending and Supplementing Chapter 95, "Development Regulations", of the Code of the Township of Manalapan pertaining to Detached Garages; Permitting Sports Courts on Lots of Less than 80,000 Square feet Providing for Waivers of Site Plan Approval for Minor Accessory Improvements; Providing for Certificates of Continued Occupancy Where Certain Nonconformities Exist; Signage Regulations Pertaining to Gasoline Stations, Drive Through Restaurants, Wall Signage in the LB-W District and the Number of Wall Signs permitted and Establishing a Time Limit for Temporary, Not-For-Profit Signs. I need as motion to set the public hearing for December 12, 2018.

MRS. COHEN: I'll make that motion.

MAYOR McNABOE: And I'll second it. Roll call
please.

ROLL CALL:

MRS. PRETEROTI: Mrs. Cohen?

MRS. COHEN: Yes.

MRS. PRETEROTI: Mr. Kane?

MR. KANE: Yes.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROT: Mr. Uniglicht?

MR. UNIGLICHT: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MAYOR McNABOE: Yes. We have one Resolution Approving Bill List
Dated October 25, 2018 to November 28, 2018 Totaling \$18,460,820.15 I need a
motion to approve.

MRS. COHEN: So moved.

MAYOR McNABOE: And a second.

MR. UNIGLICHT: Second.

MAYOR McNABOE: Roll call please.

ROLL CALL:

MRS. PRETEROTI: Mrs. Cohen?

MRS. COHEN: Yes.

MRS. PRETEROTI: Mr. Kane?

MR. KANE: Yes.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. Uniglicht?

MR. UNIGLICHT: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MAYOR McNABOE: Yes. We have public meetings to approve for July
11, 2018, August 22, 2018, September 4, 2018, September 12, 2018, September 26,
2018 we were all present and eligible to vote does anyone have any comment or
changes. If we could move them altogether as I just read them I need a motion.

MRS. COHEN: So moved.

MAYOR McNABOE: And a second.

MR. KANE: I'll second.

MAYOR McNABOE: Roll call please.

ROLL CALL:

MRS. PRETEROTI: Mrs. Cohen?

MRS. COHEN: Yes.

MRS. PRETEROTI: Mr. Kane?

MR. KANE: Yes.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MR. PRETEROTI: Mr. Uniglicht?

MR. UNIGLICHT: Yes.

MRS. PRETEROT: Mr. McNaboe?

MAYOR McNABOE: Yes. Mrs. Lovrich do we have new business?

MRS. LOVRICH: We do not Mayor.

MAYOR McNaboe: Nice. We'll now open to the public's comment session on any topics you wish to discuss. We're opening to any items seeing none from our audience. Our next Township Committee --- oh now close public. Our next Township Committee meeting is December 12, 2018 and our next Coffee with the Mayor and Township Committee is at Town Hall December 15th from 8:30 to 10:00 AM. Anybody up here have anything if not I need a motion to adjourn.

MRS. COHEN: So moved.

MRS. MUSICH: Second.

MAYOR McNABOE: All in favor.

ALL: Ayes.

MAYOR McNABOE: Good night to everybody here goodnight to everybody watching at home.

Resolutions for November 28, 2018

- 2018-310 Executive Session
- 2018-311 Authorizing **Refund of Premiums and/or Cost of Sale Paid** at Tax Sale
- 2018-312 Authorizing **Refund of Duplicate, Erroneous and Overpayments** for 2019, 2018 and Prior Years
- 2018-313 Authorizing The **Cancellation/Refund of 2017/2018/2019 Taxes for 100% Disabled** Veterans
- 2018-314 Authorizing **Transfer of 2017/2018 Duplicate/Overpayments to 2018/2019 Open** Balances
- 2018-315 **Authorizing Bonds Aggregating the Principal Sum Not to Exceed \$5,813,606 Authorized by Two Bond Ordinances** Heretofore **Adopted to Finance Part of the Cost of Various General Improvements** in the Township of Manalapan, County of Monmouth, New Jersey into One Consolidated Issue of Bonds and Providing for the Form, Maturities and Other Details of Said Consolidated Issue
- 2018-316 **Certifying Review of the 2018 Local Government Best Practices** Inventory
- 2018-317 The Township Committee of the Township of Manalapan, County of Monmouth, State of New Jersey, **Authorizing the Appointment of Maurice McLaughlin, Esq. for Legal Services**
- 2018-318 Providing for the Insertion of Any Special Item of Revenue in the Budget of Any County or Municipality Pursuant to N.J.S.A. 40A:4-87(**Chapter 159 P.L. 1948) From the Monmouth County – Board of Health for PHEP MRC/CERT**

- 2018-319 Providing for the Insertion of Any Special Item of Revenue in the Budget of Any County or Municipality Pursuant to N.J.S.A. 40A:4-87(**Chapter 159 P.L. 1948) From the Monmouth County – Board of Health for NJDOH CLEPP Grant**)
- 2018-320 Authorizing the **Emergency Purchase of a New Cylinder and Plunger Assembly** for the Town Hall Elevator from Jersey Elevator
- 2018-321 Title: **2018 Appropriation Budget Transfer Resolution #1**
- 2018-322 Authorizing the Execution of a **Discharge of Mortgage** in Connection with the Resale of a Mt. Laurel Affordable Housing Unit – **47 Heron Court**
- 2018-323 Authorizing the Execution of a **Discharge of Mortgage** in Connection with the Resale of a Mt. Laurel Affordable Housing Unit – **491 St. Andrews Place**
- 2018-324 Establishing **Liens** Against Various Properties
Block 1423 Lot 14 20 Birmingham Drive
Block 8424 Lot 6 5 Delaney Court
Block 309 Lot 8 60 Ivanhoe Drive
- 2018-325 Consenting to the **Filing of a Major Subdivision Application** Pertaining to **Township Owned Lots 2.04 and 3 in Block 7232**
- 2018-326 Establishing a **Lien Against 69 Overlook Way, Unit G**
- 2018-327 Approving **Bill List** Dated October 25, 2018 to November 28, 2018
Totaling \$18,460,820.15

January 30, 2019

Approved

Regina Preteroti, Municipal Clerk

Agenda

Workshop Session 6:00 p.m.

1. Meeting called to order
2. Statement of compliance with Open Public Meetings Act
3. Roll Call
4. Executive Session – Closed to Public

Public Portion of Meeting – 8:00 p.m.

5. Public Portion of Meeting called to order
6. **Moment of silence and Salute to Flag:**
7. **Appearances:** Wee Toddler Miss New Jersey – Abigail Kate Somma
AED Donation – Steve Ross
8. **Proclamation:** Declaring November as World Pancreatic Cancer Day
9. **Township Committee Reports**
10. **Public Comment Session – Agenda Items Only**
Please state your name and address clearly for the record
11. **Workshop Session**

LEGAL

ENGINEERING

- A. Zoning Map Updates

CLERK

- A. Items of New Business

ADMINISTRATION

- A. Resolution Authorizing MCIA Bond Pool
- B. Resolution Certifying Review of the 2018 Local Government Best Practices Inventory
- C. Resolution of the Township Committee of the Township of Manalapan, County of Monmouth, State of New Jersey, Authorizing the Appointment of Maurice McLaughlin, Esq. for Legal Services
- D. Resolution Providing for the Insertion of Any Special Item of Revenue in the Budget of Any County or Municipality Pursuant to N.J.S.A. 40A:4-87(Chapter 159 P.L.1948) From the Monmouth County – Board of Health PHEP MRC/CERT
- E. Resolution Providing for the Insertion of Any Special Item of Revenue in the Budget of Any County or Municipality Pursuant to N.J.S.A. 40A:4-87(Chapter 159 P.L.1948) From the Monmouth County – Board of Health for NJDOH CLEPP Grant
- F. Resolution Authorizing the Emergency Purchase of a New Cylinder and Plunger Assembly for the Town Hall Elevator from Jersey Elevator
- G. Resolution Title: 2018 Appropriation Budget Transfer Resolution #1
- H. Resolution Authorizing the Execution of a Discharge of Mortgage in Connection with the Resale of a Mt. Laurel Affordable Housing Unit – 47 Heron Court
- I. Resolution Authorizing the Execution of a Discharge of Mortgage in Connection with the Resale of a Mt. Laurel Affordable Housing Unit – 491 St. Andrews Place
- J. Resolution Establishing Liens Against Various Properties
Block 1423 Lot 14 20 Birmingham Drive
Block 8424 Lot 6 5 Delaney Court
Block 309 Lot 8 60 Ivanhoe Drive
- K. Resolution Establishing a Lien Against 69 Overlook Way, Unit G

12. **CONSENT AGENDA:**

ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1)

MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS. IF DISCUSSION IS DESIRED ON ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

Reports for September 2018: Finance, Tax Collector

Reports for October 2018: Clerk, Construction, Finance, Fire Prevention, Health, Police, Planning/Zoning, Tax Collector

Applications: Raffle No. 1136 Christian Brothers Academy
Raffle No. 1137 Christian Brothers Academy
Raffle No. 1138 Christian Brothers Academy
Raffle No. 1140 Knights of Columbus Prince of Peace Council #5903

Resolutions:

- A. Authorizing Refund of Premiums and/or Cost of Sale Paid at Tax Sale
- B. Authorizing Refund of Duplicate, Erroneous and Overpayments for 2019, 2018 and Prior Years
- C. Authorizing the Cancelation/Refund of 2017/2018/2019 Taxes for 100% Disabled Veterans
- D. Authorizing Transfer of 2017/2018 Duplicate/Overpayments to 2018/2019 Open Balances
- E. Authorizing Bonds Aggregating the Principal Sum Not to Exceed \$5,813,606 Authorized by Two Bond Ordinances Heretofore Adopted to Finance Part of the Cost of Various General Improvements in the Township of Manalapan, County of Monmouth, New Jersey into One Consolidated Issue of Bonds and Providing for the Form, Maturities and Other Details of Said Consolidated Issue
- F. Certifying Review of the 2018 Local Government Best Practices Inventory
- G. The Township Committee of the Township of Manalapan, County of Monmouth, State of New Jersey, Authorizing the Appointment of Maurice McLaughlin, Esq. for Legal Services
- H. Providing for the Insertion of Any Special Item of Revenue in the Budget of Any County or Municipality Pursuant to N.J.S.A. 40A:4-87(Chapter 159 P.L.1948) From the Monmouth County – Board of Health PHEP MRC/CERT
- I. Providing for the Insertion of Any Special Item of Revenue in the Budget of Any County or Municipality Pursuant to N.J.S.A. 40A:4-87(Chapter 159 P.L.1948) From the Monmouth County – Board of Health for NJDOH CLEPP Grant
- J. Authorizing the Emergency Purchase of a New Cylinder and Plunger Assembly for the Town Hall Elevator from Jersey Elevator
- K. Title: 2018 Appropriation Budget Transfer Resolution #1
- L. Authorizing the Execution of a Discharge of Mortgage in Connection with the Resale of a Mt. Laurel Affordable Housing Unit – 47 Heron Court
- M. Authorizing the Execution of a Discharge of Mortgage in Connection with the Resale of a Mt. Laurel Affordable Housing Unit – 491 St. Andrews Place
- N. Resolution Establishing Liens Against Various Properties
 - Block 1423 Lot 14 20 Birmingham Drive
 - Block 8424 Lot 6 5 Delaney Court
 - Block 309 Lot 8 60 Ivanhoe Drive
- O. Consenting to the Filing of a Major Subdivision Application Pertaining to Township Owned Lots 2.04 and 3 in Block 7232
- P. Resolution Establishing a Lien Against 69 Overlook Way, Unit G

13. OLD BUSINESS:

14. NEW BUSINESS:

A. Ordinance Introduction and First Reading

- 1) **Ordinance No. 2018-11**, An Ordinance of the Township Committee of the Township of Manalapan, County of Monmouth, State of New Jersey, Adopting a Zoning Map of the Township
- 2) **Ordinance No. 2018-12**, An Ordinance Amending and Supplementing Chapter 234, "Water", of the Code of the Township of Manalapan, Section 234-5, "Metering; Water Rates", Pertaining to the Fees, Charges and Rates to be Charged for the Consumption of Metered Water.

- 3) **Ordinance No. 2018-13**, An Ordinance of the Township Committee of the Township of Manalapan Vacating All Right, Title and Interest In and To A Certain Right of Way Easement Over and Through Lot 25 In Block 1427 Located on Gordons Corner Road in the Township of Manalapan
- 4) **Ordinance No. 2018-14**, An Ordinance of the Township Committee of the Township of Manalapan, County of Monmouth, State of New Jersey, Amending and Supplementing Chapter 95, "Development Regulations", of the Code of the Township of Manalapan Pertaining to Detached Garages; Permitting Sports Courts on Lots of Less than 80,000 Square Feet; Providing for Waiver of Site Plan Approval for Minor Accessory Improvements; Providing for Certificates of Continued Occupancy where Certain Nonconformities Exist; Signage Regulations Pertaining to Gasoline Service Stations and Drive through Restaurants; Wall Signage in the LB-W District and the Number of Wall Signs Permitted; and Establishing a Time Limit for Temporary, Not-For-Profit Signs.

B. Resolutions:

- 1) Approving **Bill List** Dated October 25, 2018 to November 28, 2018
Totaling \$18,460,820.15

Approval of Minutes: July 11, 2018, August 22, 2018, September 4, 2018,
September 12, 2018, September 26, 2018

15. **PUBLIC COMMENT** – Non-Agenda Items Only
Please state your name and address clearly for the record

16. ADJOURNMENT

OPENING STATEMENT:

1. Pursuant to Section 5 of the Open Public Meetings Act notice of this meeting of the Manalapan Township Committee was sent and advertised in the Asbury Park Press.
2. A copy of that notice was posted on the bulletin board where public notices are displayed in the Municipal Building.
3. In addition, a copy of this notice is and has been available to the public and is on file in the Office of the Municipal Clerk.
4. Accordingly this meeting is deemed to be in compliance with the Open Public Meetings Act.

ROLL CALL:

Present: Cohen, Kane, Musich, Uniglicht, McNaboe

Also present: Regina Preteroti, Municipal Clerk
Tara Lovrich, Administrator
Renee Garrigana, Assistant Administrator
Susan De Simone, Esq. for Township Attorney
James Winckowski, Township Engineer

Resolution No. 2018-310 a motion was offered by Mrs. Cohen, seconded by Mr. McNaboe to go into Executive Session, and was approved by unanimous roll call vote:

The meeting went into Closed Session and returned to Public Session:

PUBLIC PORTION OF MEETING:

MEETING IS CALLED TO ORDER BY THE MAYOR:

MAYOR McNABOE: The public portion of this meeting anyone wishing to speak during our public portion session please sign in behind our clerk. I'm going to ask Alexis and Abigail to come forward and if everybody would stand for a moment of silence and then a salute to the flag.

MOMENT OF SILENCE AND SALUTE TO THE FLAG:

MAYOR McNABOE: Thank you ladies. Tonight we have Wee Toddler Miss New Jersey Abigail Kate Somma with us. I'd like to ask Abigail and her family to join me at the podium and I'd like to ask Committeeman David Kane to join me please. Okay we have a camera right over there and they can see you show everybody your ---. Tonight we are honored to have Abigail with us a four-year-old Manalapan resident who is currently in pre-k at Light Bridge Academy. Abigail had the

opportunity to compete in her first pageant this summer with the East Coast USA Pageant which is an all-natural, no makeup, no glitz pageant. She won the title of Miss Wee Toddler Miss New Jersey and went on to compete in the Nationals later in the summer. Where she had the opportunity to compete with children across the east coast from Virginia to Massachusetts where she placed second runner up. Abigail's mom describes Abigail as a sweet, sassy and fierce. She has a love for animals and would like to be a veterinarian when she grows up. We know Abigail is very excited to share her accomplishments with the town and we are excited to have her here tonight. We want to recognize her for her accomplishments at such a young age. We are confident that she'll have great many more successes in her life representing Manalapan well. I had the opportunity to meet her at a wedding right here in this room. And I said well you have to come in and show us your outfit and wow what an outfit you got. So, Abigail would you like to briefly tell us a little bit about it, here you go. Tell us about --- No? Okay. She was all convinced that she was going to do this until now. Anyways we would like to accomplish --- this is one of the best parts about being the Mayor and this part of town is recognizing some our citizens that go above and beyond and bring Manalapan great recognition. So I thank each and every one of you for that. And especially you Abigail make sure I know what's going on okay? At this time why don't you have a seat we're going to do two recognitions and then we'll take a quick break and we'll do some pictures thank you. Okay and now Steve Ross we have something here for you too as well. Tonight we recognize Steve Ross a resident and president and CEO of the First Aid and CPR LLC. I'd like to invite Mr. Ross to the podium thank you very much for coming up. Steve is a great community partner and has trained many of Manalapan Township's volunteers and first responders. We are recognizing Steve tonight because he saw a need at the Manalapan Township Community Center and took action. While attending a meeting and Tara was there everyone that uses our rec center for those who don't know it's the building on Route 33 and it's getting very popular with a lot of our in-house of committees and commissions. So again, boys, girls, adults using this building but we did not have this AED or defibulator in the building you saw a need you got us one; we certainly appreciate that. We have them in this building we have them in the Rec Center and now there's quite a cost to them they go on so we appreciate everything you did. Steve offered to donate a unit of the needed equipment and work with our Department of Public Works to install it on the wall in the main area of the Community Center. He'll also check the defibulator monthly to insure that everything is working properly. Steve Ross is a resident that make Manalapan a great place to live. We thank him tonight for his donation and commend him for his action in the Community Center making it a safer and healthier place for the welfare of all of those that use it. Steve thank you very, very much. Why don't you tell us a little bit about your business we'll give you a chance to do a 30 second commercial okay?

MR. ROSS: It sounds good. We are an offsite training company, we actually come to your homes business organizations I teach you lifesaving skills with CPR, first aid. We also teach babysitting courses, defensive driving which is a whole array of safety courses.

MAYOR McNABOE: Well thank you for everything we didn't get it set up for this meeting but on the meeting on the 12th I believe the 12th is our next meeting we are going to have people in because a lot of that Rec Center was just done over; windows, our DPW so one of our local businesses was in there, our local suppliers so we will be recognizing those at the last meeting. But at any event I want to thank you for everything you did and present you with this certificate of appreciation.

MR. ROSS: Thank you.

MAYOR McNABOE: At this point we're going to take a five-minute break for a couple of pictures. Alright now we're going to retire from the cue card of the meeting. Okay tonight we recognize November as Pancreatic Cancer and I'll read a proclamation if you notice many of us our wearing purple and the ribbons --- in recognition of Pancreatic Cancer. Whereas; in 2018 an estimated 55,400 people will be diagnosed with Pancreatic Cancer in the United States and 44,330 will die from the disease. Whereas; Pancreatic Cancer is one of the deadliest cancers, is currently the third leading cause of death in the United States and is projected to become the second leading cause around the year 2020. Whereas; Pancreatic Cancer is the only major cancer with a five-year relative survival rate in the single digits at just 9%. Whereas; when symptoms of Pancreatic Cancer present themselves it is generally in the latter stages and 71% of Pancreatic Cancer patients die within the first year of their diagnosis while 91% of the Pancreatic Cancer patients die within the first five years. Whereas; Pancreatic Cancer is the 7th most common cause of cancer related deaths across the United States where there is an estimated 418,000 new Pancreatic

Cancer cases diagnosed worldwide in 2019 --- that will be in 2019. Whereas; the good health and well-being of the residents of Manalapan Township are enhanced as a direct result of increased awareness about symptoms and risk factors of Pancreatic Cancer and research in early detection causes and the effective treatment. Now, therefore be it resolved that the Township Committee designates November as the World Pancreatic Cancer Month in the Township of Manalapan. In witness whereof I have hereto set my hand and cause the seal of the Township of Manalapan to be affixed on this 28th day of November in the year 2018. I will now continue with the Township Committee Reports Committeeman Kane.

TOWNSHIP COMMITTEE REPORTS:

MR. KANE: Thank you I just want to thank everyone who cast their votes for me earlier this month. It's incredibly rewarding when more than 7,000 people place their faith in you to represent them in government of course I wished the outcome had been different. It took a few days for my five-year-old to realize that I had lost and she obviously was disappointed. But I told her everybody loses and what matters most is how you handle it. So, I congratulate Barry Jacobson on his, win I thank him for running a positive campaign and I wish him the best of luck when he takes over my seat in January. I owe a particular thanks to those who actively campaigned for me you are the reason we received almost 48% of the vote and I am grateful for that. We have one more public meeting before my term expires so I will save my farewell until then. I hope everyone enjoyed Thanksgiving and other than that I have nothing substantive to report thank you.

MAYOR McNABOE: Thank you very much for that. Mayor Musich.

MRS. MUSICH: Congratulations to our Wee Toddler Miss New Jersey Abigail Kate Somma and thank you so much to Steve Ross for that AED donation that's greatly appreciated. Also The Knights of Columbus recognizes the Police Department on a yearly basis and they name a Policeman of the year. This year the Patrolman is Bart Mattaliano so congratulations to him as well. Recreation: the holiday concert and lighting will be held on Wednesday, December 5th in the Municipal Building Courtroom. Join us for a night of holiday music performed by the Manalapan Recreation Youth Orchestra and the Manalapan High School Choir. If the weather allows we'll also have a holiday hay ride through the Rec Center. If we're lucky we can even have a visit from Santa the event will begin at 6:30 PM. Recreation: on Friday December 7th enjoy your day at the movies the Senior Center will be showing Crazy Rich Asians at 10:00 AM. The Senior Center has two celebrations scheduled in December; holiday party is Wednesday, December 12th at 10:00 AM catered by Emilio's and the cost is \$8.00 dollars and a New Year's Party Friday, December 26th at 10:00 AM with Chinese food from Wong's. Friday, December 14th at 10:00 AM there'll be a holiday crafting with Melinda, seniors should call ahead to register for any of the parties and the craft event. Ongoing classes and activities for Manalapan Seniors include: chair yoga, tai chi, strength training, gentle cardio, healthy bones, line dancing, art classes, computer classes, movies, bingo and parties so come on down. Seniors are reminded to check the Township website, channel 77 or stop by the Senior Center at 211 Freehold Road to catch up on the latest activities and trips. For more information, you can contact the Senior Center at 732-446-8401 and that's my report thank you.

MAYOR McNABOE: Thank you very much. Committeeman Uniglicht.

MR. UNIGLICHT: Thank you Mayor just a congratulations again to Abigail and thank you to Steve Ross for the donation. A couple of brief comments, EDC Economic Development we met this past Monday night and I just wanted to talk about a couple of goals that we're coming into 2019 here. We're working in the EDC right now to create a short term and long term plan for Manalapan hoping to work with our planning professional and this Township Committee to really project out where things are headed as that technology advances. We're also working on some digital brochures and other material that we're going to be giving to incoming perspective businesses because Manalapan is a great place to live and it is a great place to do business and we welcome businesses. Thankfully we've had many businesses open over the last month or two Mayor, so it's been a great couple of business for new business. Board of Education met last Tuesday and again as they have at a lot of their past meetings been talking about the budget cuts and how it's going to impact that district. I'll just mention as I've mentioned before the Board of Education is separate board and entity from this Township Committee but it is important for residents to go out --- go out to these board meetings and understand what these State cuts have done and how they're being handled by the board. Lastly

Shade Tree I'm just going to ask our Township Engineer just to make a couple of comments as I'm sure residents are tired of hearing me talk about Ash Trees so I'm going to let Jim talk about it for a minute.

MR. WINCKOWSKI: Sure as has been previously reported and requested throughout the town the Ash Trees they're being impacted and it's becoming a problem the trees are dying. If you do own one, contact Shade Tree Department, contact the Township, contact our office, contact the forester that will give you guidance on what to do with it. Some property owners at there have received an initial notice about a violation because if they do have an Ash Tree has been damaged and it looks like it's going to be impacting your neighbor and property owners or your own property or public property and you will be receiving a second notice if you don't respond to that it's going to be followed by a summons. It's a serious issue the trees are dying if you see it report it, there's ways we can help you we hope to hear from you.

MR. UNIGLICHT: Okay thank you Mayor that's all I have.

MAYOR McNABOE: Great thank you very much Deputy Mayor Cohen.

MRS. COHEN: Thank you Mayor. Congratulations to Abigail Somma and Alexis Somma her sister and her parents it's a great thing to have somebody so young do so much. And thank you to Steve Ross for the defibulator. Also I just want to piggyback on what Mayor Musich said about the holiday event we will have a Menorah lighting on December 5th at 7:00 PM followed by hopefully Santa coming and the holiday concert and everything else. A message from our Health Officer the Manalapan MRC-CERT will be starting its annual CERT training on Tuesday evening January 15, 2019. This will be the 14th year of training Manalapan residents to be more fully prepared as an individual and as a family and as a community. Elements of personal community preparedness including fire safety, emergency first aid, disaster psychology, searching for missing persons and terrorism awareness will be taught over 13 nights once a week until the middle of April. For more information about the CERT training or in general and to register for the training please contact our Health Department. We really appreciate all those we have about 450 residents that are part of it not all active all the time but everyone that gives of their time we really appreciate it. The Monmouth County Freeholders, the Manalapan Township Committee, the EDC and the Board of Trustees of Covered Bridge are sponsoring Mini Made in Monmouth Sunday December 2nd from 10:30 to 3:30 at the Covered Bridge I Clubhouse One Amberly Drive. There'll be over 80 vendors with products made in Monmouth County. There'll be something for everyone for Hanukkah and Christmas and anything else that you celebrate. There'll be art, home décor, baked goods, jewelry, ornaments, chocolate and much more, any information 732-431-7470. And as I try to end all reports please like us on Facebook, Township of Manalapan and also register for our e-mail blast @mtnj.org thank you Mayor.

MAYOR McNABOE: Thank you. So, although we haven't had many meetings here in November that you saw televised a lot was going on in these buildings. We had a special meeting here on some of the flooding that goes on as many of you know Manalapan is built around it's brooks and lakes and obviously with that comes certain issues. So, again to everybody that was here at the meeting to give us input and feedback about your particular area of town thank you very, very much. And again to the residents just to tell you that we are working hard to get these leaves picked up and cleaned out of the streets and make sure that those storm basins are clean. That's the part that the town is working on now I'm going to say something that needs to be said; the leaves are not allowed to be blown in the street by the residents or by your landscaping services. The town will be forced --- let me put it this way I will be asking our people to push back on that if we see it being done, fines and tickets are going to be issued to the owners. We need to keep these streets clear of debris. So, again to our storm water management plan some of our basins are smaller and redesigned type we are going to work hard to keep those clean we are asking our residents I asked at the last meeting if you have one in front of your house if you would just take care of that one --- I don't know what the number is it's 2000 it's 5000 it's some astronomical number. And we're out today doing many of those basins. So we need to keep them clean any help from any resident is very much appreciated. But know that as much as we appreciate those that are doing some of the work for us we are going to have to push back against those that are not. The leaves cannot be put into the street they need to be picked up on your property and bagged and then they'll be picked up by our DPW and taken away. So, I thank everybody that's already doing that and please I implore the rest to make sure that you do it or the service that you hire do it. The shredding event was held on October

13th we do this twice a year and a great event everybody can bring out their confidential paperwork and have it all shredded it'll be done again in April did we set a date in April or we just --- mid April is usually when we have it so watch for it. Piggyback on what Mayor Cohen always ends hers with mtnj.org right hand side sign up for e-mail blast if you're not signed up make sure you are that's how we're going to contact you with all of these events. October also saw many Breast Cancer walks whether it's the Four Seasons of Manalapan or Renaissance right here in Manalapan I thank them for the invites along with my colleagues we were there. And again terrible disease we were there to support it but the hard work was done by these people and we thank you for the invite. We have a new filming of a Mayor's update which takes place about every 45 days we've done a couple of them and I hope to do one more before the end of the year. It's just kind of an interview process with our people inside the town so we've already had people from our Veteran's Committee, we've had people --- or we've had our Health Officer, we've had our Tax Assessor in there. And it's a good opportunity to sort of get the minutia of some of the towns so again for those of you having trouble sleeping at night go to [mtnj](http://mtnj.org) click the Mayor's update I promise that the 40 minutes that I talk or something, should make it when it's over that you'll want to go to sleep. So, again please look into that there is a lot of good information in there. The drug take back and Narcon training was right here in this building I want to thank everybody that took part in that. It is a great opportunity know that these are being done right here in the town you might devote a little time to it. Monster Mania was held on October 29th which was Halloween it seems like forever ago but we really haven't had a public meeting since then. So, again to all the little ones that came out what a great job. Blaze Pizza is open at the Best Buys Center by Panera which is the Best Buys shopping center by the detached building up front. Please go and see it they did a tremendous job; I'm not the biggest pizza fan and I thought it was good. So anyway give it a shot it is a local business I think you'll be quite impressed for the real pizza lovers here in this town. The Planning Board of Manalapan Township will be quite busy through the end of the year. So, there's going to be three dates tomorrow 11/29 is a special meeting of the Planning Board in which the VC zone which is 527 and Route 33 called by the developer Manalapan Crossings will be before the board for those having an interest in the project that want to see it here by all means come out. Again for through that --- face page or [mtnj](http://mtnj.org) go over to the mttm side of it hit archives drop down to the meeting date which will be 11/29 for the Planning Board, click it and you'll be able to watch the meeting in its entirety. So those of you that don't want to come out at 7:30 and can't stay till 10:30 there's the opportunity for you to hear firsthand everything that somebody says, remember everything you hear on Facebook may not be true. Coffee with the Mayor will be here the next one will be the 15th of December so again for anybody wanting to do a one one or one on a couple usually the Deputy Mayor is always here many of the Committee is here so by all means come out and see us if you have a specific interest that you want to talk about that would be great and we'd love to see you and if we haven't met you that would be excellent opportunity to do that. Veteran's Day was here on 11/11 and to all the Veterans who served this country thank you very, very much. We had a partner in it as we always do in Suez Water who gave away gifts to it. So, for our Veterans that did not make it to our ceremony please stop by Town Hall talk to one of these ladies to my right and they have a gift for you. It's in there and it's courtesy of Manalapan Township and Suez Water. And again the biggest one, the two closing things we have a --- we're trying to preserve the farmland that is in the town many of the developers are gobbling it up fast. We are working hard nobody harder than Renee over there to make sure that some of these farms are preserved. So we had the State SADC which is State Agriculture Development Committee was here along with the County AG Development Board along with Municipal AG Board and was to meet with farmers tell them about programs how they can continue to own their land, how they can continue to just give up the development rights but get money up front and continue to operate their farm. So if anybody has any questions on it contact Renee right here in our Administration office she is the guru or the authority on it she'll be able to answer all those questions. We also have this AG Board of farmers in town and they can help you with some of the minute questions as well. And I happen to have occasion along with Mayor Musich to go with the Walk With Joe which is our Yorktown Club that distributed money from their Walk With Joe and what a great organization and what they do for the town. But again to our Samaritan Center and many of the other non-profits here in town thank you very much for that. And David I will hold it too but I have to tell you it has been an absolute pleasure serving with you I think Washington and Trenton can learn a lot from your style. You came onto this Committee as the new man and you've made your voice heard yet you made it in a fashion that is respectable and I tip my hat to you, win or lose you won, you are definitely a winner and I appreciate everything you've done and hopefully the residents of this town do as well. To Barry Jacobson congratulations to you, welcome aboard we'll see you in January. And at this time

now I'll now open to public comment session on agenda items only. The Township of Manalapan Television Network will be recording this meeting of the Township Committee for rebroadcast on MTTN channel 77 or Cablevision channel 42 on Verizon Fios. By attending this evening attendees acknowledge this recording and agree to allow their image to be broadcast on MTTN channel 77 or Verizon Fios channel 42. All attendees and participants agree to conduct themselves in a manner appropriate for a public gathering. Inappropriate behavior or gatherings creating a disturbance or safety hazard are prohibited inside this building. Individual speakers should be advised that no right of privacy protects a citizen's public comment made in a public forum. Any statement made by a member of the public to promote or alter public opinion about a candidate for political office, political party or interests groups are inappropriate and in violation of MTTN broadcast policy. Accordingly, all participants bear responsibility for their own statement and commentary. Anybody wishing to speak I read all that and you're not going to come up and talk okay seeing none I'll close public. We're now at workshop Ms. DeSimone thank you for coming in tonight.

WORKSHOP SESSION:

LEGAL:

MS. DeSIMONE: You're welcome I have nothing to report at this time.

MAYOR McNABOE: Oh okay well come back any time keep it brief. Mr. Winckowski thank you too.

ENGINEERING:

MR. WINCKOWSKI: Hi Mayor thank you there's one item on the agenda there's an introduction on for new business tonight and that's for an update to the zoning map. Over the last months our office has updated the zoning map to reflect recent changes in zoning that have occurred by various different ordinances that this committee adopted. Being that the zoning map is an official legal document used by the Planning Board and other agencies of the town it must be adopted by an ordinance. Along with the updates we digitalized the map using GIS parcel data modern technology mapping systems. So the map is fresh, new and reflective of all current and accurate zoning data.

MAYOR McNABOE: Excellent and has the map been printed or is this strictly in an electronic form at this point?

MR. WINCKOWSKI: It's in an electronic form you probably can put it on the website for everybody to look at. Well one thing, it's a good question, one thing like with this update we clarified the intended zoning for all the parcels in town. There are a lot of them that we use because it identified previous parcel lines where each were and you know not clear so we made it clear on what all that zone is so we can put that --- there's a table that kind of makes sure there's a lot block and what that zone is. So the residents can see if they want to see it they have any you know any impact they can check that you know zoning table we are going to put that on the website. And then yes paper maps are available and they will be distributed throughout the township and they're available.

MRS. LOVRICH: And the Clerk's office keeps them.

MAYOR McNABOE: Excellent thank you. Clerk Mrs. Preteroti.

CLERK:

MRS. PRETEROTI: Thank you Mayor but I have no items of new business tonight.

MAYOR McNABOE: Oh you're keeping it brief Administration Mrs. Lovrich.

ADMINISTRATION:

MRS. LOVRICH: I'm not keeping it brief.

MAYOR McNABOE: There you go.

MRS. LOVRICH: I'll go through several items I have. The first Resolution I have Authorizes MCIA Bond Pool Funding's so we participate in 2019 MCIA Pooled Financing Program this year. And we'll be permanently bonding for Ordinance 2016-04 for \$2,986,363.00 dollars and Ordinance 2007-07 for \$2,827,243.00 dollars. In participating with the MCIA Pooled Financing we received the Counties triple A guarantee, the CFO opened the bonds for this permanent financing she went down to the local finance board in Trenton and this Resolution authorizes that permanent financing. The next item tonight this is our annual Resolution Certifying Review of our Local Government Best Practices Inventory. I'm happy to say again we scored perfectly enough to get all of our full State Aid payment. This year the Best Practices Inventory was significantly different last year there was only I want to say 25 questions this year there was 61 questions. So, we had to get 46 right to get full funding and we got 57 right so we always over achieve here. And as you know many times during the year I'll talk to you either in my office or out here in public about that we have to do that because it's going to be on the Best Practices Inventory. And so we did a good job this year as usual there's a couple perspective things that we'll definitely look into and you'll hear us talk about throughout the year, Kevin, EDC is one of the items that we put perspective for a lot of them. They're looking for economic development plans with specific metrics which sounds like the direction the EDC is going in so that'll tie in nicely. And there's a lot of master plan work questions which I know at the same time the Planning Board is going to be looking into that. So those were some of our prospective questions we only had four no answers and a lot of them we're going to change to yeses for next year that's our goal if it's still the same 61 questions. But, so far even when they change it we get a perfect score. So, this year due to the schedule they sent it out late we had to send it to --- we already had to send to the State but tonight what this Resolution does is it certifies the list, the CFO Tricia and myself sign off on it as well as the Clerk it says that it's been reviewed by you which you received a memo from me before we sent it to the State and it authorizes that's the submittal that we made to the State. See if we get a perfect score next year. The next Resolution I have is a Resolution Authorizing the Appointment of Special Legal Services. This is for a labor issue we have within the Police Department and we're hiring a Conflict Special Counsel for this. The next item I have is Insertion of an item of Special Revenue; the next two items are actually those special items of revenue which we call Chapter 159s or when we get a grant after the budget is adopted. So, Dave Richardson and the Board of Health received two additional grants after the budget adopted. One was a public health emergency preparedness grant for the MRC CERT in the amount of \$4600.00 dollars. And then item E is a --- this is a new initial for me a CLEPP Grant which is Child of Lead Exposure Prevention Grant and that's used for the staff in the Board of Health Office. This was \$5,113.00 dollars also in charge of the lead poisoning registry and that's kept within the Board of Health and the Health department. So, those two grants will then be added into our budget. The next item I have authorizes the Emergency Purchase of a New Cylinder and Plunger for our Elevator so this building is about 35 years old and the elevator decided it needed a new plunger and cylinder; we tried everything we could it's not cheap to replace it. We've been doing a lot of work with the residents by bringing up the staff from Construction and Planning and Zoning to help them. The piece has been ordered this is authorizing that emergency purchase because it's \$37,900.00 dollars. And it was about an eight-week delivery on it so I think we're like six weeks into the eight-week delivery so hopefully it gets here sooner than later. The next Resolution is our Budget Appropriation Transfer Resolution number one it's that time of year where we can do transfers. These transfer really what it covers is our recycling tonnage increases. You've been hearing about it I've talked about it a few times the cost of recycling has just increased I know it's been in the news. And the same with our tonnage years ago we paid zero dollars for recycling tonnage. At the beginning of this year in January our cost was \$35.00 dollars a ton as of today our cost are \$85.00 dollars a ton. So we're transferring money out of other lines to cover \$150,000.00 short fall in our recycling tonnage cost. So, obviously next year's budget has to anticipate increase recycling costs. We do recycling and garbage unlike many other towns you hear me say that every budget speech. And so, other towns are really struggling when the only cost they have is that recycling that they're providing in our neighboring towns. We do it both so our price is reasonable in our garbage contract but we are getting hit with the tonnage for our recycling and we are obligated by the State to do recycling. So, there's nothing to do but anticipate those costs next year and transfer for those costs for this year. The next two items we have are discharge of mortgage for 47 Heron Court for our Mt. Laurel Affordable Housing Unit and we have an Execution of Discharge of Mortgage in connection with 491 St. Andrews Place for a Mt. Laurel Affordable Housing Unit. We also have item J a Resolution Establishing Liens Against Various Properties these are through the Code Enforcement Office. And then the final Resolution is Establishing a Lien and this is against the property on Overlook Way and this was determined

uninhabitable by the Health Officer. We are looking to recoup those costs from the owner but the Health Officer had it to deem it a public health hazard it's connected to over units in Covered Bridge and that's what this lien will do we'll put that lien on that property and that is all I have.

MAYOR McNABOE: Thank you very much --- we are at the Consent Agenda. **ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS. IF DISCUSSION IS DESIRED ON ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.** Does anybody need to discuss anything separately if not I need a motion to approve?

MRS. MUSICH: So moved.

MAYOR McNABOE: And a second I'll second and a roll call please.

ROLL CALL:

MRS. PRETEROTI: Mrs. Cohen?

MRS. COHEN: Yes to everything except I'm abstaining from O.

MRS. PRETEROTI: Mr. Kane?

MR. KANE: Yes.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. Uniglicht?

MR. UNIGLICHT: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MAYOR McNABOE: Yes. We do not have any old business. Tonight we have several Ordinance Introduction and First Reading. The first is Ordinance No. 2018-11, An Ordinance of the Township Committee of the Township of Manalapan, County of Monmouth, State of New Jersey, Adopting a Zoning Map of the Township, okay, Mr. Winckowski we're going to ask you for that. Of course he went out on emergency into the hallway. I'm sorry I must've hit that, thank you. Jim, it turned out that I hit the mic here so we're at consent agenda we've gone through all of that so now we're at the first ordinance. We have several ordinances the first Ordinance is 2018-11, An Ordinance of the Township Committee of the Township of Manalapan, County of Monmouth, State of New Jersey Adopting a Zoning Map for the Township if you can give us a brief explanation on that. I think basically you did I don't know if you need to add much to that.

MR. WINCKOWSKI: Yeah I mean it's basically what --- from our report earlier we updated the zone map to reflect our zoning changes that are adopted by ordinance over the last years. The zoning map is a legal document that has to be put into effect by an ordinance for use by the Planning Board and Zoning Office. And it's been just updated using better technology for mapping and it's more accurate and more precise. It'll be available on the website for review.

MAYOR McNABOE: Great you jumped ahead.

MR. WINCKOWSKI: Sorry.

MAYOR McNABOE: No problem. I need a motion to set the public hearing of December 12, 2018.

MRS. COHEN: I'll make that motion.

MAYOR McNABOE: And a second please.

MR. UNIGLICHT: Second.

MAYOR McNABOE: Roll call please.

ROLL CALL:

MRS. PRETEROTI: Mrs. Cohen?

MRS. COHEN: Yes.

MRS. PRETEROTI: Mr. Kane?

MR. KANE: Yes.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. Uniglicht?

MR. UNIGLICHT: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MAYOR McNABOE: Yes. The next is Ordinance No. 2018-12, An Ordinance Amending and Supplementing Chapter 234 "Water", of the Code of the Township of Manalapan, Section 234-5, "Metering; Water Rates", Pertaining to the Fees, Charges and Rates to be Charged for the Consumption of Metered Water. Mr. Winckowski again you're up to explain this ordinance.

MRS. LOVRICH: I can explain this Mayor.

MAYOR McNABOE: Okay lets ---

MRS. LOVRICH: Jim and I are fighting over who is going to explain this one. In early November the Board of Public Utilities approved a water rate increase for Suez Water and you may remember we were an intervener in that case because Suez had originally asked for a 30% increase on the water rates. We intervened with the help of CME, Tim Gillan, our Water Engineer and the increase that was approved was only 8% so we're happy about that. What that is is a 4.2% increase to our residents that they'll see. This is our water system Suez is in charge of it because of that we need to introduce this ordinance so that we can change those rates based on that BPU approval. So, that's what we're introducing tonight Tim Gillan the Water Engineer will be here 12/12 for the public hearing to answer any questions and probably explain it a lot more in depth than I just did but that's the overall of this ordinance introduction.

MAYOR McNABOE: I think you did fine we'll wait for Tim on the 12th. I need a motion to set the public hearing date of December 12, 2018.

MRS. MUSICH: So moved.

MAYOR McNABOE: And a second.

MRS. COHEN: Second.

MAYOR McNABOE: Roll call please.

ROLL CALL:

MRS. PRETEROTI: Mrs. Cohen?

MRS. COHEN: Yes.

MRS. PRETEROTI: Mr. Kane?

MR. KANE: Yes.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. Uniglicht?

MR. UNIGLICHT: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MAYOR McNABOE: Yes. The third is Ordinance No. 2018-13, An Ordinance of the Township Committee of the Township of Manalapan Vacating All Rights, Titles and Interests In and To A Certain Right of Way Easement Over and Through Lot 25, Block 1427 Located on Gordon's Corner Road in the Township of Manalapan. Ms. DeSimone I think you're up to explain this one.

MS. DeSIMONE: Certainly thank you Mayor. This was an easement that we've done some research on and we cannot find any legitimate purpose for this easement so at this point we are asking that it be vacated. The party who is asking for that has posted an escrow to cover all of the Township's fees that may be included in the actual vacation of the right of way. And it's unclear when the right of way was created and actually the purpose it does not serve any purpose to the Township as of now.

MAYOR McNABOE: And it doesn't create another building lot or anything like that.

MS. DeSIMONE: It does not create another building lot no.

MAYOR McNABOE: Perfect thank you. I'll need a motion to set the public hearing date of December 12, 2018.

MR. UNIGLICHT: I'll move that Mayor.

MAYOR McNABOE: And second.

MRS. MUSICH: Second.

MAYOR McNABOE: Roll call please.

ROLL CALL:

MRS. PRETEROTI: Mrs. Cohen?

MRS. COHEN: Yes.

MRS. PRETEROTI: Mr. Kane?

MR. KANE: Yes.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. Uniglicht?

MR. UNIGLICHT: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MAYOR McNABOE: Yes. The final Ordinance is Ordinance No. 2018-14, An Ordinance of the Township Committee of the Township of Manalapan, County of Monmouth, State of New Jersey, Amending and Supplementing Chapter 95, "Development Regulations", of the Code of the Township of Manalapan pertaining to Detached Garages; Permitting Sports Courts on Lots of Less than 80,000 Square feet Providing for Waivers of Site Plan Approval for Minor Accessory Improvements; Providing for Certificates of Continued Occupancy Where Certain Nonconformities Exist; Signage Regulations Pertaining to Gasoline Stations, Drive Through Restaurants, Wall Signage in the LB-W District and the Number of Wall Signs permitted and Establishing a Time Limit for Temporary, Not-For-Profit Signs. I need as motion to set the public hearing for December 12, 2018.

MRS. COHEN: I'll make that motion.

MAYOR McNABOE: And I'll second it. Roll call
please.

ROLL CALL:

MRS. PRETEROTI: Mrs. Cohen?

MRS. COHEN: Yes.

MRS. PRETEROTI: Mr. Kane?

MR. KANE: Yes.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROT: Mr. Uniglicht?

MR. UNIGLICHT: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MAYOR McNABOE: Yes. We have one Resolution Approving Bill List
Dated October 25, 2018 to November 28, 2018 Totaling \$18,460,820.15 I need a
motion to approve.

MRS. COHEN: So moved.

MAYOR McNABOE: And a second.

MR. UNIGLICHT: Second.

MAYOR McNABOE: Roll call please.

ROLL CALL:

MRS. PRETEROTI: Mrs. Cohen?

MRS. COHEN: Yes.

MRS. PRETEROTI: Mr. Kane?

MR. KANE: Yes.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. Uniglicht?

MR. UNIGLICHT: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MAYOR McNABOE: Yes. We have public meetings to approve for July
11, 2018, August 22, 2018, September 4, 2018, September 12, 2018, September 26,
2018 we were all present and eligible to vote does anyone have any comment or
changes. If we could move them altogether as I just read them I need a motion.

MRS. COHEN: So moved.

MAYOR McNABOE: And a second.

MR. KANE: I'll second.

MAYOR McNABOE: Roll call please.

ROLL CALL:

MRS. PRETEROTI: Mrs. Cohen?

MRS. COHEN: Yes.

MRS. PRETEROTI: Mr. Kane?

MR. KANE: Yes.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MR. PRETEROTI: Mr. Uniglicht?

MR. UNIGLICHT: Yes.

MRS. PRETEROT: Mr. McNaboe?

MAYOR McNABOE: Yes. Mrs. Lovrich do we have new business?

MRS. LOVRICH: We do not Mayor.

MAYOR McNaboe: Nice. We'll now open to the public's comment session on any topics you wish to discuss. We're opening to any items seeing none from our audience. Our next Township Committee --- oh now close public. Our next Township Committee meeting is December 12, 2018 and our next Coffee with the Mayor and Township Committee is at Town Hall December 15th from 8:30 to 10:00 AM. Anybody up here have anything if not I need a motion to adjourn.

MRS. COHEN: So moved.

MRS. MUSICH: Second.

MAYOR McNABOE: All in favor.

ALL: Ayes.

MAYOR McNABOE: Good night to everybody here goodnight to everybody watching at home.

Resolutions for November 28, 2018

- 2018-310 Executive Session
- 2018-311 Authorizing **Refund of Premiums and/or Cost of Sale Paid** at Tax Sale
- 2018-312 Authorizing **Refund of Duplicate, Erroneous and Overpayments** for 2019, 2018 and Prior Years
- 2018-313 Authorizing The **Cancelation/Refund of 2017/2018/2019 Taxes for 100% Disabled** Veterans
- 2018-314 Authorizing **Transfer of 2017/2018 Duplicate/Overpayments to 2018/2019 Open** Balances
- 2018-315 **Authorizing Bonds Aggregating the Principal Sum Not to Exceed \$5,813,606 Authorized by Two Bond Ordinances** Heretofore **Adopted to Finance Part of the Cost of Various General Improvements** in the Township of Manalapan, County of Monmouth, New Jersey into One Consolidated Issue of Bonds and Providing for the Form, Maturities and Other Details of Said Consolidated Issue
- 2018-316 **Certifying Review of the 2018 Local Government Best Practices** Inventory
- 2018-317 The Township Committee of the Township of Manalapan, County of Monmouth, State of New Jersey, **Authorizing the Appointment of Maurice McLaughlin, Esq. for Legal Services**
- 2018-318 Providing for the Insertion of Any Special Item of Revenue in the Budget of Any County or Municipality Pursuant to N.J.S.A. 40A:4-87(**Chapter 159 P.L. 1948) From the Monmouth County – Board of Health for PHEP MRC/CERT**

- 2018-319 Providing for the Insertion of Any Special Item of Revenue in the Budget of Any County or Municipality Pursuant to N.J.S.A. 40A:4-87(**Chapter 159 P.L. 1948) From the Monmouth County – Board of Health for NJDOH CLEPP Grant**)
- 2018-320 Authorizing the **Emergency Purchase of a New Cylinder and Plunger Assembly** for the Town Hall Elevator from Jersey Elevator
- 2018-321 Title: **2018 Appropriation Budget Transfer Resolution #1**
- 2018-322 Authorizing the Execution of a **Discharge of Mortgage** in Connection with the Resale of a Mt. Laurel Affordable Housing Unit – **47 Heron Court**
- 2018-323 Authorizing the Execution of a **Discharge of Mortgage** in Connection with the Resale of a Mt. Laurel Affordable Housing Unit – **491 St. Andrews Place**
- 2018-324 Establishing **Liens** Against Various Properties
Block 1423 Lot 14 20 Birmingham Drive
Block 8424 Lot 6 5 Delaney Court
Block 309 Lot 8 60 Ivanhoe Drive
- 2018-325 Consenting to the **Filing of a Major Subdivision Application** Pertaining to **Township Owned Lots 2.04 and 3 in Block 7232**
- 2018-326 Establishing a **Lien Against 69 Overlook Way, Unit G**
- 2018-327 Approving **Bill List** Dated October 25, 2018 to November 28, 2018
Totaling \$18,460,820.15

January 30, 2019

Approved

Regina Preteroti, Municipal Clerk