Agenda

Workshop Session 5:30 p.m.
1. Meeting called to order
2. Statement of compliance with Open Public Meetings Act
3. Roll Call
4. Executive Session – Closed to Public

Public Portion of Meeting – 7:30 p.m.

5. Public Portion of Meeting called to order
6. Moment of silence and Salute to Flag:
7. Recognition: League of Municipalities/Louis Bay: Kristen Rass

8. Public Hearing:

9. Township Committee Reports

10. Public Comment Session – Agenda Items Only
   Please state your name and address clearly for the record

11. Workshop Session

LEGAL

ENGINEERING
   A. Alexandria Wall Project

CLERK
   A. Liquor License Renewals 2019-2020
   B. Renewal of Inactive Plenary Retail Consumption License Application by OST Ent LLC
   C. Tour de Cure – American Diabetes
   D. Items of New Business

ADMINISTRATION
   A. Resolution Appointing Municipal Assessor Amanda Karaman Effective July 1, 2019 through June 30, 2023
   B. Resolution Authorizing the Purchase of a Hydrostatic Pure Vacuum Sweeper Under the Keystone Purchasing Network
   C. Resolution Authorizing Lease/Purchase for Copier in the Police Department Firearms Bureau Under the Federal Supply Schedule State Contract A40467
   D. Resolution Providing for the Insertion of Any Special Item of Revenue in the Budget of any County or Municipality Pursuant to N.J.S.A. 40A:4087(Chapter 159 P.L. 1948) from the State of New Jersey Solid Waste Administration for the Clean Communities Grant
   E. Resolution Authorizing Manalapan Township to Participate in Intra-County Mutual Aid and Assistance Agreements with Participating Units in the County of Monmouth
   F. Resolution of the Township Committee of the Township of Manalapan, County of Monmouth, State of New Jersey, Authorizing Use of Towne Pointe Commuter Parking Lot by Gordon’s Corner Fire Company
   G. Resolution Authorizing Use of Equipment by the Gordons Corner Fire Company
   H. Resolution Engaging Auctioneer
   I. Resolution Authorizing Publication of Notice for Sale of Surplus Property
J. Resolution Authorizing CME Associates to Proceed with Professional Engineering Services to Submit an Application for a Community Development Block Grant for FY 2020 Projects
K. Resolution Approving Fireworks Display for Summer Concert on July 12, 2019

12. CONSENT AGENDA:

ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS. IF DISCUSSION IS DESIRED ON ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

Applications:
- Raffle No. 1157, Reformed Church Home, Off Premise 50/50
- Raffle No. 1162, Gordons Corner Fire Company, On Premise 50/50

Resolutions:
A. Authorizing Refund of Duplicate, Erroneous and Overpayments for 2019, 2018 and Prior Years
B. Authorizing Refund of Premiums and/or Cost of Sale Paid at Tax Sale
C. Authorizing the Cancelation/Refund of 2018/2019 Taxes for 100% Disabled Veteran
D. Appointing Municipal Assessor Amanda Karaman Effective July 1, 2019 through June 30, 2023
E. Authorizing the Purchase of a Hydrostatic Pure Vacuum Sweeper Under the Keystone Purchasing Network
F. Authorizing Lease/Purchase for Copier in the Police Department Firearms Bureau Under the Federal Supply Schedule State Contract A40467
G. Providing for the Insertion of Any Special Item of Revenue in the Budget of any County or Municipality Pursuant to N.J.S.A. 40A:4087(Chapter 159 P.L. 1948) from the State of New Jersey Solid Waste Administration for the Clean Communities Grant:
H. Authorizing Manalapan Township to Participate in Intra-County Mutual Aid and Assistance Agreements with Participating Units in the County of Monmouth
I. Of the Township Committee of the Township of Manalapan, County of Monmouth, State of New Jersey, Authorizing Use of Towne Pointe Commuter Parking Lot by Gordon’s Corner Fire Company
J. Authorizing Use of Equipment by the Gordons Corner Fire Company
K. Engaging Auctioneer
L. Authorizing Publication of Notice for Sale of Surplus Property
M. Authorizing CME Associates to Proceed with Professional Engineering Services to Submit an Application for a Community Development Block Grant for FY 2020 Projects
N. Approving Fireworks Display for Summer Concert on July 12, 2019

13. OLD BUSINESS:

14. NEW BUSINESS:

A. Resolutions:
   1) Approving Bill List Dated May 23, 2019 to June 12, 2019 Totaling $5,284,456.47
   2) Approving Renewal of Liquor Licenses for 2019/2020
   3) Renewal of Inactive Plenary Retail Consumption License Application by OST Ent LLC
   4) Authorizing the Appointments of 2019 Recreation Summer Camp Staff F for Manalapan Recreation
   5) Authorizing the Appointments of 2019 Bus Drivers C for Manalapan Recreation
   6) Authorizing the Appointments of 2019 Recreation Part-Time Staff

B. Poll of Township Committee Authorizing American Diabetes Association Jersey Shore Tour de Cure Event on Sunday, June 23, 2019 Passing Through Manalapan

C. Ordinance Introduction and First Reading
1) **Ordinance No. 2019-13**, An Ordinance of the Township Committee of the Township of Manalapan Vacating All Right, Title and Interest In and to a Certain Cemetery Conservation Easement and a Certain Access Easement Over and Through Lot 25 in Block 8422 Located on Crystal Court in the Township of Manalapan

D. **Approval of Minutes**: Public/Executive April 10, 2019

15. **PUBLIC COMMENT** – Non-Agenda Items Only

   Please state your name and address clearly for the record

16. **ADJOURNMENT**

**ROLL CALL:**

Present: Jacobson, McNaboe, Musich, Uniglicht, Cohen

Also present: Regina Preteroti, Municipal Clerk
Tara Lovrich, Business Administrator
Shari Rose, Deputy Municipal Clerk
Richard Shaklee, Esq., for Township Attorney
Brian Boccanfuso, for Twp. Engineer

Absent: Renee Garrigana, Assistant Administrator

**Resolution No. 2019-196** a motion was offered by Mr. McNaboe, seconded by Mrs. Musich to go into Executive Session, and was approved by unanimous roll call vote:

The meeting went into Closed Session and returned to Public Session:

**PUBLIC PORTION OF MEETING:**

MEETING IS CALLED TO ORDER BY THE MAYOR:

MAYOR COHEN: This public portion of this meeting is called to order. Anyone that wishes to speak during our public portion of the meeting please sign in behind our clerk. Patrick Flannery was a longtime township volunteer and a volunteer with the Manalapan Township Fire Company Number One. He was serving as a fire commissioner when he passed away last week. He was very well liked by everyone who knew him and he will be missed. At this time, I’d like to ask you to stand for a moment of silence in Patrick Flannery’s memory followed by a salute to the flag.

**MOMENT OF SILENCE AND SALUTE TO FLAG:**

MAYOR COHEN: Thank you. Before we begin tonight I’d like to read our disclaimer. The Township of Manalapan Television Network will be recording this meeting for rebroadcast on MTTN channel 77 on Cablevision and channel 42 on Verizon Fios. By attending this evening, attendees acknowledge this recording and agree to allow their image to be broadcast on MTTN channel 77 and Verizon Fios channel 42. All attendees and participants agree to conduct themselves in a manner appropriate for a public gathering. Inappropriate behavior or gathering creating a disturbance or safety hazard are prohibited inside this meeting. Individual speakers should be advised that no right of privacy protects a citizen’s public comments made in a public forum. Any statements made by members of the public to promote or alter public opinion about a candidate for political office, political party or interest group are in violation of MTTN broadcast policy. Accordingly, all participants bear responsibility for their own statements and commentaries. Each year the League of Municipalities opens a competition for the Louis Bay II Future Municipal Leader Scholarship competition for high school juniors and seniors who are planning to continue their education after high school. The scholarship competition has been named in honor of Louis Bay II, Mayor Emeritus of Hawthorne. Louis Bay II actively participated as a league board member and past president for sixty years. The purpose of this scholarship is to help advance the virtues of elected and also voluntary positions in municipal government. It also helps raise awareness of municipal government in general. We’ve been very fortunate to have one of our students participate and I’d like to ask Kristen Rass to join me at the podium and also Committeeman Uniglicht. We invited the students to submit essays about what my municipal government does best. We are all so happy to see our Manalapan students participate in this contest. This year we would like to recognize Kristen Rass for the wonderful community volunteer that she has been involved in our town for so many years. She’s a Manalapan resident and a junior at the Academy of Applied Health and Science. She’s always willing to help out in the community and this summer again she will be helping
at our senior center. We want to congratulate Kristen on her submission to the contest and her interest in civic contributions to Manalapan community and this is a certificate that is from the League of Municipalities and I understand that you are going to read your essay for us. Thank you.

MS. RASS: Thank you so much. It is hard to say what my municipal government does best because they do so much. They do an incredible job of supporting all aspects of life in Manalapan. They’re effective leaders and have always had the best --- the town’s best interest in mind. They helped keep it green and clean by supporting the environmental commission and programs like Adopt-A-Spot. They keep it affordable by keeping my parents’ taxes stable while providing necessary municipal services. They keep citizens up to date on the happenings in the town via e-mail and Twitter. They listen to the concerns of the citizens of the town. They even have a “Coffee with the Mayor and Deputy Mayor” event every month so residents can come and ask questions or just chat with them over coffee. My municipal government makes everyone feel safe by welcoming diversity and recognizing the value that different cultures bring to our town. They support the committees in our town to help keep it a wonderful place to live. They are dedicated to upgrading Manalapan roads, parks, and programs. They provide amazing opportunities for you to get involved. I myself have been able to take advantage of some of these opportunities such as being a summer intern at the Manalapan Senior Center and secretary of the Manalapan Teen Leadership Committee. I like that they come out to have breakfast and support our Manalapan Teen Leadership Flapjack fundraiser and car washes. I like that they remember to honor our veterans, support our seniors and our youth. They are always friendly and approachable. They are always supporting whatever is going on. This has ranged from the ground breaking of the spray park to new store openings to Manalapan Day and the recent community alliance open house at the high school just to name a few. They welcome in new staff and celebrate retirements. They are the bones of our town and they support us well. Without them and their dedication I feel Manalapan would not be the amazing town it is today. So what has my municipal government do best? They make me feel appreciated, included, safe, and proud of being a Manalapan resident. Thank you.

MAYOR COHEN: Congratulations. It’s a wonderful essay. Okay if anybody would like to leave at this time please do so. We have two public hearings this evening. The first is on Ordinance No. 2019-11, An Ordinance of the Township Committee of the Township of Manalapan, County of Monmouth, State of New Jersey, Amending and Supplementing Chapter 95, “Development Regulations,” of the Code of the Township of Manalapan, Section 95-3.4, “Certifications and Permits”. Before we open to the public, Mr. Shaklee welcome. Could you remind the residents what this ordinance is about?

MR. SHAKLEE: Mayor this is an ordinance which would adopt a new checklist of items to be submitted with the development applications. It was put together by the zoning officer and the township engineer.

MAYOR COHEN: Thank you very much. I now open to public. Is there anyone that wishes to address us on this subject? Seeing none I close public. We’re also going to hold this vote off until our July 10th meeting in order for the planning board to review this ordinance.

MAYOR COHEN: Okay thank you. We are going to --- Does anyone in the public wish to address us on this subject? Seeing none I close public. We are going to hold this vote off until July 10th, the July 10th meeting in order for our planning board to review this ordinance. Our final public hearing for this evening is on Ordinance No. 2019-12, An Ordinance of the Township Committee the Township of Manalapan, County of Monmouth, State of New Jersey, Amending and Supplementing Chapter 95, “Development Regulations,” of the Code of the Township of Manalapan, Article XII, “Specifications of Documents to be Submitted,” Section 95-12.2 “Requirements”. Before we open to public again Mr. Shaklee could you remind our residents what this is about?

MR. SHAKLEE: Mayor this is an ordinance which would adopt a new checklist of items to be submitted with the development applications. It was put together by the zoning officer and the township engineer.

MAYOR COHEN: Thank you very much. I now open to public. Is there anyone that wishes to address us on this subject? Seeing none, I close public and we’re also going to hold off this vote until our July 10th meeting in order for the planning board to review this ordinance. Okay, we are now at our township committee reports. Committeeman Jacobson.
MR. JACOBSON: Thank you Mayor. Let me start off with the Green Team. The Green Team is a newly resurrected committee that I just was made liaison to. Currently the mission is to protect and enhance the quality of life of our residents and unique environment of our area by establishing programs and policies which integrate sustainability into town governance and planning at the same time. By encouraging and enabling town residents and businesses to adopt sustainable practices. We work, well the township works with Sustainable Jersey which is a non-profit certified organization, they're privately run and they practice sustainability. Our first big event this year was on May 30th. It was the community center and it was a presentation on animals in the community. At this event we had a master gardener, Linda Bulza, we had 4H wildlife specialists and an animal control officer Sharon Gaboff and Deborah Lee-Lang. The wildlife specialist was Emilia Valente. Basically we had ten residents it was a day of that pouring rain on May 30th so it held down attendance and basically the topic was deer resistant plants, how to handle wildlife that you come across in your yards, how to prevent encouraging wildlife in your backyards because you feed them or inadvertently leave out food for them. Don't feed feral cats. If you feed a feral cat it becomes, you take ownership of the cat, things of that nature. There are plans to continue the green team meetings and we're going to be meeting tomorrow --- I'll be meeting with the chair and the --- someone from Sustainable Jersey on a fellow and we're going to --- there'll be future meetings and there will be more to come. The next Green Team meeting is June 19th at 10:30 AM in Town Hall. The environmental commission next. On June 2nd the volunteers did another clean up and planting at the eco-patio. We want to thank Pat Eisman, Chair Jeanine Tankoos and her family for their dedication of keeping the eco-patio nice and clean. Also, Steven Cristoff nursery for donating the plants. Also the Butterfly Work Station and the Rain Garden were also maintained. The environmental commission had a table at Manalapan Day with the Master Gardeners and the Manalapan High School environmental team and they raved about the format, the service they got from our DPW, the residents' questions, and it was all in all a very positive experience. The Master Gardeners were new to Manalapan Day and they really had a very positive impression about how the town operates the residents and just in general the township employees. So it was a thumb's up all along, all around. I also want to thank the MTTN volunteers who taped the event because for Manalapan Day that brings it to the people that couldn't attend. In a way Manalapan Day will live forever because it will be on the Vimeo video and the township website. I think that's it. Okay that's my report. Thank you Mayor.

MAYOR COHEN: Thank you. Mayor Musich.

MRS. MUSICH: Thank you. First I'd like to congratulate Kristen Rass on her very well-deserved award from the League of Municipalities so good luck to you that's great. Also I want to just make a quick note I'm sure the Mayor will speak a lot about the Manalapan Day, but really I've got nothing but rave reviews about Manalapan Day. The MAC group did a wonderful job, the police department, the rec department, the administration, MTTN, the vendors were great, the entertainment was fabulous, Tommy G was a great MC and hopefully I didn't forget anybody, but it was really a great day. Senior center: a limited number of tickets are still available for the trip on Thursday, July 25th to the Westchester Broadway Theater for the show "On Your Feet" which is a story about Emilio and Gloria Estefan's' life. Lunch is included and the cost is $61.00. Registration for newly added trips will take place on Wednesday July, 10th at 10:00 AM at both the senior center and Covered Bridge clubhouse. Those trips are one for Thursday, August 29th to the Stony Hill Inn in Hackensack for Magic Moments lunch, dancing and entertainment with music from the '50s and '60s. The cost is $47.00. The next one is for Wednesday October 2nd to Lancaster, PA to the American Music Theater for the performance of "Ovation" with lunch also at Miller's Smorgasbord. The cost is $59.00. On Friday, June 14th enjoy a day at the movies. The senior center will be showing the film "Instant Family" starting at 10:00 AM. The senior center offers many great fitness classes specifically focused on flexibility, strength and balance. Research has shown that older adults who exercise regularly can perform everyday tasks more easily and it helps them maintain their independence in their homes as they age. Seniors are reminded to check the township website at mtnj.org, channel 77, or stop by the senior center at 211 Freehold Road to catch up on the latest activities and trips that are offered at the senior center. You can also call there at (732)446-8401. Recreation, registration for the summer camp programs have closed. Manalapan recreation is offering several other programs over the summer months. Summer track camp, mad science camp, USSI multi-sports camp, magic camp, chess wizards, youth field hockey clinics, summer youth basketball, tone up Thursdays and CSI camp. Our night recreation program will run for the month of July with arts and crafts on Mondays and Thursdays and children's theater on Tuesdays. All night recreation events are held at 6:30 PM in the expansion pavilion located within Manalapan Rec Center, adjacent to the splash
There will be no night recreation on July 4th. Night recreation is a free program and aimed for children ages 4-10. The splash pad is open daily from 11:00 AM - 7:00 PM. The water facility is located on the western expansion property of the rec center. Freehold Regional high school just a note to let you know finals begin on June 18th and graduation will be on June 24th at 4:00 PM and that’s my report.

MAYOR COHEN: Thank you very much. Committeeman Uniglicht.

MR. UNIGLICHT: Thank you Mayor. Kristen congratulations well deserved. I also want to say congratulations to you Mayor and the rest of this township committee and the administration and MAC and all the volunteers and all the hard workers that were involved in Manalapan Day I think this is one for the record books! Unbelievable from the weather to the fireworks to the band, the rides, and everything it was -- I think people came from all over and it was wonderful. I also just want to mention Memorial Day parade. It was another meaningful Memorial Day parade this year. It’s great and I was honored that I got to ride with a number of veterans, local veterans in the golf cart. So, I just want applause to everybody for making that successful. Last night was the board of education meeting at Clark Mills school and it was their annual evening of appreciation so while we’re a separate entity from the board, I think it’s just important to recognize some of the teachers and support staff that reached the honor of teacher of the year and support staff member of the year. So I’m just going to read off their names to the community; Christine Schneweis-Mallome, Donna Menuch, Kimberly Hinios, Loura Karig, Megan Longo, Denise Rickio, Larry Olinsky, Grace Gugante, Caroline Kernit, Roseanne Krause, Colleen Casano, Thomas Keys, Lane Veneer, Domika Mastria, Jonathan Knapp, Geraldine Peterson, Roseanne Pisick, and Jeanine Lige and I just want to congratulate all them because I know all the teachers and staff work really, really hard in this district so I know it’s nice to be recognized so congratulations to them. Shade Tree also met last night and just I mentioned this before if you’re around town now especially with everything, with all the rain we’ve had and a lot of sun too you see things in full bloom, but you are going down the streets and there are some trees that clearly are not in bloom. Those trees most likely are ash trees and they are dying. It is likely that if you have an ash tree on your property especially out by the curb you may have gotten a letter in the mail or have been notified in some fashion, it’s very, very important that those trees start to come down by hiring a company that’s licensed to do it. They will get more and more dangerous as time goes by. Economic development just want to mention that on June 23rd on Sunday at 10:30 we have a new restaurant doing a grand opening, a ribbon cutting and some of us will be there. That’s at 10:30 Gordon’s Corner, Basil’s and that’s my report. Thank you Mayor.

MAYOR COHEN: Thank you very much. Deputy Mayor.

MR. MCNABOE: Thank you Mayor. Kristen congratulations, hopefully in my old age I’ll get to see you up here. You certainly have the talent to do it and made us sound really, really good so thank you for that. Great job, the job of publicist is open should you need it. Again not to keep piling on from Manalapan Day, but what a great job from the great weather right down to our MAC volunteers who are now it’s just expected of them that they put on a great show and they never disappoint. So again we’re glad to have them as part of the team. To our veteran committee it’s been a busy month. They had the last meeting and now they’ll be off for the summer and get ready in September for Veteran’s Day, but in order to go out in style again to piggyback on Committeeman Uniglicht’s Memorial Day, of these guys came out
in the golf cart because age is catching up with some of them and again they truly know the real meaning of Memorial Day. So they were the ones who went, we had the parade started here with a few moments at our monument and then down to Englishtown to their memorial and then to the Molly Pitcher. American Legion so again what they did, and again kudos to Englishtown and to Molly Pitcher. Now to Molly Pitcher; for those that don’t know is an organization right here in Manalapan and like many of our organizations suffer from membership issues so if this is something that interests you by all means stop by and see them. They have interest in membership and people that can help along with this. So again they managed to put these parades on, it’s getting tougher and tougher for them to do it. Manalapan is always been more of a piggybacking on Englishtown and American Legions and we appreciate everything that they do. To our Manalapan soccer club for everybody that doesn’t realize, Manalapan has one of the largest soccer tournaments in the state of New Jersey on Memorial Day weekend. This year they decided at 11:00 o’clock on Saturday morning the main day of it, to stop play and to take a moment and talk about what Memorial Day really is. Unfortunately, today many times as you read the paper you would tend to think it’s the best day to buy a car or a mattress, but there is a whole lot more important meaning to it and I tip my hat to the management of Manalapan soccer to actually shut down the operation for a matter of minutes and pay homage to people before them and the real reason and teach the youth of this town the real meaning of it so great job by them. It was done in conjunction with the Monmouth County Library system of May there was a PTSD awareness meeting put on by Manalapan veterans great job by them of this town the real meaning of it so great job by them. Also during the month of May there was a PTSD awareness meeting put on by Manalapan veterans great job by them and it was done in conjunction with the Monmouth County Library system here in Manalapan so we certainly thank them for being partners with us and again on the 31st of May there’s an Asian-Pacific American documentary on the Asians contributions to World War II. So many people would remember that America was at war with Japanese at the time, but there was a tremendous amount of Chinese, Japanese, and all Asian-Pacific people that were part of the United States and were part of the war effort, everything from interpreting on the Pacific to fighting in Germany on the Atlantic so it was nice to know the contributions of each and every group. This year we’ve brought in a couple of new things, one of them was our Asian-Pacific, on Martin Luther King Day we brought in somebody to speak so we’re trying to do is make that a real educational purpose and I thought they really hit it. To our own Shirley Lu who brought this to the attention of the Manalapan veterans to do it. Again it’s a great idea if anybody has those types of ideas and needs some help come on in and see us. If it has to do with veterans of any type that have been part of this country’s 243-244-year history by all means bring it to us and we’ll be more than willing to listen. Thank you Mayor.

MAYOR COHEN: Thank you very much. It’s been a record month for our police department and I know that Police Commissioner Musich along with the rest of the township committee send our congratulations to Patrolman Adam Sosnowski who is one of six officers to be awarded the Valor Award by the 200 Club of Monmouth County. The Valor Award is given out to first responders in recognition of exceptional bravery. In Patrolman Sosnowski’s case, it was saving a resident of death by police. Congratulations also goes out to Patrolman Christopher Mackwinski for receiving Accommodation Award from the 200 Club of Monmouth County and also congratulations to Patrolman Philip Accatatta for receiving the 2019 New Jersey Narcotics Enforcement Officers Association Award. We are proud of all of you and all of our officers and that’s the reason that we call our police Manalapan’s Finest. As everyone who mentioned, it was stellar day for Manalapan Day 2019 and everyone had a great time. Once again the Manalapan Arts Council, or MAC, raised the bar. When we think they can’t do it, they raise it higher. We thank all of our sponsors that made that night possible and our sponsors are --- Platinum sponsors were CME Associates, Comprehensive Medical Care, FASST Sport, Englishtown Auction and Main Brook Tavern, Farmers David Polaza Agency, Ray Catena Family of Dealershhips, and Wegmans. Our gold sponsors, Advanced PMR, All-American Old Bridge Auto Mall, CentraState Healthcare System, Columbia Bank, Dancing on the Edge, Hackensack Meridian Health, Bayshore Medical Center, ICON Dancers, Investor’s Bank, IPlay America, Manalapan Soccer Club, McAulughlin, Stauffer & Shaklee, Netcost Markets, Party Perfect Rental, Suez Water, The MAX Challenge of Manalapan, Wells Fargo Bank, The Weiner Law Group. Our silver sponsors were ACE Home Improvement, AJC Accounting Services, Applebee’s, Brown and Brown Metro, California Cold Company, Concept Engineering Consultants, InsureYourHome.com, Jersey Strong, Joffe Family Chiropractic, Lightbridge Academy of Manalapan, Manalapan Baseball and Softball Association, the Manalapan Diner, Pantano Nursery, Sonnenblick, Parker & Selvers, Wawa, and Waxing the City. These are one of the reasons why Manalapan Day is put up without using taxpayer money between our sponsors and our vendors, MAC brings that entertainment they owe us without cost to the town. And we want to thank Alan Johnson, the director of the Department of Public Works as our Deputy Mayor said Troy Davis and his staff, Chief Mike Fountain of the Manalapan Police Department and a special shout
out to Lieutenant Mantle who was in charge of the police department that night with Sergeant Gallo and all of the police worked hard that night and we also had police officers that were not working that night that came out to support the event so we thank you. We thank also Mona Cholowinski the supervisor of parks and recreation and her staff as well as our CFO Tricia Addario, our administrator Tara Lovrich and a special thanks to Jeannette Toro from our administration office for all of her hard work. A lot of our staff came out also so unfortunately it would be too long for me to name all of them, but I know that Shari was there. I’m not sure about Regina, but Shari was there. Thank you also to Jon Zachary and the MTTN staff for filming the concert and as Committeeeman Jacobson said that all those that couldn’t attend could watch and then it will come up every once in a while to remind us about what a great event it was. I’d also like to thank Adam Angelosi for providing us with a venue in case of the rain and for the golf carts that the MAC members used. Also, my fellow township committee members who were there bright and early to help us and thank you to the MAC members, Marty Gelfond the chair, MAC Tommy G our co-chair of MAC and MC extrodinonaire, and Jeff McKay-Gordon who runs our trivia contest and also a member of MAC. We thank Jeff for all that he’s done volunteering over the years and wish him well in his new position in the Washington D.C. area. Our photo contest had 450 residents voting for the People’s Choice Award. Thank you to the photo contest chairwoman Linda Steele and Chairwoman Teresa Erlitz and Sam Scala of our Health Department for putting the photo contest entries together, organizing and labeling them. Our MAC members as well as our photo contest winners will be honored at our July 10th meeting and then you'll hear a little bit more about our concert and how MAC works. We have the Manalapan Arts Council is presenting our first summer concert besides Manalapan Day with car show and fireworks on Friday July 12th from 4:00-10:00 PM at the Manalapan Recreation Center. The car show will begin at 4:00 and that night we will have a Chicago 9 tribute band who will start at 7:30 and fireworks show again at 9:00 PM. Any information (732)446-8308 or e-mail us at info@mtnj.org and the cars can register that night. Please bring lawn chairs, blankets, and so forth to enjoy the show. I was honored to attend the 2019 KKD art show at the MEMS this year. The theme was art with our friends. The amazing work of these artists were displayed and also auctioned. A hundred percent of the proceeds went to the Monmouth County Sheriff’s K9 unit. The pictures were unbelievable. Today I attended my grandson Ari’s stepping up ceremony as he leaves Milford Brook and goes next year to sixth grade at Pine Brook. I’d like to wish all the graduates from 2019 from nursery school to college best wishes in the future and as I end all my reports, please like us on Facebook, sign up for our e-mail blasts or our website at mtnj.org. This is the best way besides the News Transcript to keep up with what’s happening in our town. Thank you and I will continue with our meeting. I will now open to the public comment session on agenda items only. Does anybody wish to address the township committee? Okay seeing none, I will close public. We’ve come to our workshop session, Mr. Shaklee.

WORKSHOP SESSION

LEGAL

MR. SHAKLEE: No report Mayor.

MAYOR COHEN: Thank you very much. Engineering, Mr. Boccanfuso we welcome you.

ENGINEERING

MR. BOCCANFUSO: Thank you Mayor I appreciate it. As you can see there’s just one item on the engineering agenda, but before I get to it a couple very brief housekeeping items first of all congratulations Ms. Rass that was very well said. The township committee is very proud of you and you’ve made the rest of the township proud as well. Well done. Also I’d like to publicly and again wish Committeeewoman Musich a happy birthday. Glad to be a part of it. Now to the agenda as you can see we have one item on the agenda, the Alexandria Retaining Wall Project I think most of the committee members if not all are familiar with it. Basically what it is is the removal and replacement of an old timber tie retaining wall along Alexandria Drive. The wall is very old. It’s fallen into severe disrepair and at this point we fear that it may be at risk of failing and losing some rather large trees on the high side of the wall. The project will entail three general phases. The first phase which is going to start in the next week or two will be the removal of the trees atop the wall; there’s about 27 of them, give or take; thirteen or fourteen are rather large. After that’s complete, the project will entail regrading the area and installing a new modular block retaining wall it will be much smaller than the existing wall, approximately three feet in height. Upon completion of that, there’s going to be new
landscaping installed on top of the wall that probably will not be completed until the fall planting season which is in September, October. We don’t want to risk stressing the new plantings by installing them in the heat of the summer.

MAYOR COHEN: Thank you very much. Mrs. Preteroti, our clerk.

CLERK:

MRS. PRETEROTI: Thank you Mayor. Item A is liquor license renewals for the 2019-2020 term it’s 13 out of 15 licenses listed on this resolution. Inspections have been completed by police, code enforcement, and health. All is in order and the fees have been paid. There’s another license that is not listed on here tonight. It’s Wei Hsin it’s an inactive pocket license which is in the process of filing for special ruling from the ABC on May 13. This is an inactive license that received denying or approving same. Item B is renewal of inactive plenary retail consumption license application by OST Enterprises, LLC. This is an inactive license that received their special ruling from the ABC on May 13th of this year determining that good cause exists for issuing the license and this is also listed under new business. Item C, “Tour de Cure” is a fundraiser sponsored by the American Diabetes Association which is a bike, walk, and run taking place on Sunday June 23rd. This tour features four different bike groups which with one passing through Manalapan so they’re looking for approval from the township committee so that the routes of the bike riders are approved. Police has no objections, they’re aware of same and DPW and Manalapan CERT will not be needed since there’s no rest stops in Manalapan and that’s also under new business. As far as items of new business we have five resolutions to add on tonight. The first one will be appointing, actually there will be two appointing police officers, one for Ryan Brady and there other one is for Scott Rindsberg. We have a resolution authorizing demo of a robotic lawn mower from Pantano for use of township property. We have a resolution appointing an ADA coordinator, John Marini and the last resolution will be appointing a police records temporary clerk typist Katelyn Addario and that’s all I have.

MAYOR COHEN: Thank you very much Administration, Mrs. Lovrich.

ADMINISTRATION:

MRS. LOVRICH: Thank you Mayor I have several resolutions tonight. First too as well I want to congratulate Kristen. That was a great essay. She’s been involved with the township for so long and I want to recognize her brother who’s also in the audience because they were both our first two adopt-a-spot volunteers who came out along with their mom, who, she hides in the shadows, but she cleaned up as much garbage and recycling as they did when we went out and about and they’re both great community volunteers, great, great young residents and Kristen is always willing and her brother to decorate the senior center. I know for all of Elaine’s events they come beforehand. Before the Valentine’s Day party, St. Patrick’s Day parties and they put the decorations up which the seniors love and she’s back again this summer so we’re happy to have her so thank you; two great, great bright spots in our community so welcome and thanks for coming so back to resolutions. We have a resolution appointing our tax assessor Amanda Karaman this starts her term. She was filling an unexpired term when she came to us several years ago so this starts her next term which is effective July 1, 2019 and runs through June 30, 2023. Resolution exciting to everybody is authorizing the purchase of our hydrostatic pure vacuum sweeper. This is under a cooperative purchasing through Keystone Purchasing Network and we are going to get that on the road as soon as possible. That should be here by the end of the month and we’ll have it out cleaning the streets. We have a resolution authorizing a lease purchase for a copier in the police department; that’s under state contract. We have a resolution, we received our clean communities grant for the year and as you know I’m the clean community coordinator and I’m happy to report we’re receiving one of our largest grants for $86,949.95. Since the budget’s already in place we have to adopt this as a special item of revenue in the budget instead of just doing, adding it to our budget. We call that a Chapter 159 so that’s how we’re adding that in to our budget. We have a resolution that our OEM coordinator Rick Hogan has asked us to authorize and that’s for us to participate in Intra-County Mutual Aid and Assistance Agreements and we do this with the county of Monmouth and update this and that just allows for mutual aid for fire, first-aid, OEM, with other units in the county. We have a resolution; the next two resolutions our Gordon’s Corner Fire Company has come to us again to ask us for some assistance with their San Gennaro festival. They will be using the first resolution, our Towne Pointe commuter lot and our Franklin Lane commuter lot, for parking during their event which is on September 21, 2019 and the second resolution they’re going to use our portable bathroom and...
our portable stage as well on that day. Our next two items have to do with our annual auction. We got some new police cars in, in our capital budget over the last two years so the public works director is going to hold a —— what we call a dispose of surplus property. There’s a certain way we have to do it in municipal government because everything’s purchased with taxpayer dollars so our first resolution engages the auctioneer which will be Alfred’s Auction Service. Set the date for that auction at July 10, 2019 and then the second resolution is the notice of publication for that sale of surplus property and again that auction will take place on July 10th at the Public Works Yard. We have a resolution authorizing CME to proceed with professional engineering services for a community development block grant and that’s for fiscal year 2020 projects and we’re putting in for ADA compliant components for various developments in the town and our final resolution, the summer concert that the Mayor mentioned July 12th, this approves the fireworks display for that summer concert, for Garden State Firework and that is all I have.

MAYOR COHEN: Thank you very much. We’re at our consent agenda.
ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS. IF DISCUSSION IS DESIRED ON ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY. Does anyone have anything that they need discussed separately? Okay if not I need a motion to approve.

MR. JACOBSON: I’ll make that motion.

MAYOR COHEN: Thank you and a second?

MR. UNIGLICHT: Second.

MAYOR COHEN: Thank you. Roll call please.

ROLL CALL:

MRS. PRETEROTI: Mr. Jacobson?

MR. JACOBSON: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MR. MCNABOE: Yes, and I will abstain from the JWG vote on the liquor license.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. Uniglicht?

MR. UNIGLICHT: Yes.

MRS. PRETEROTI: Mrs. Cohen?

MAYOR COHEN: Yes. There is no old business. We have six resolutions this evening. The first is approving bill list dated May 23, 2019 to June 12, 2019 totaling $5,284,456.47. I need a motion to approve.

MRS. MUSICH: So moved.

MAYOR COHEN: Thank you and a second? I’ll second, Okay, one of us, roll call please.

ROLL CALL:

MRS. PRETEROTI: Mr. Jacobson?

MR. JACOBSON: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MR. MCNABOE: Yes.
MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. Uniglicht?

MR. UNIGLICHT: Yes.

MRS. PRETEROTI: Mrs. Cohen?

MAYOR COHEN: Yes. The second is approving renewal of liquor licenses for 2019/2020. I need a motion to approve this is Jack, where you have to,

MRS. PRETEROTI: He abstained already.

MR. UNIGLICHT: I’ll...

MAYOR COHEN: And a second?

MR. JACOBSON: I’ll second.

MAYOR COHEN: Okay roll call please.

ROLL CALL:

MRS. PRETEROTI: Mr. Jacobson?

MR. JACOBSON: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MR. MCNABOE: I’ll either abstain from the whole thing or just from the one that I have a conflict with.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. Uniglicht?

MR. UNIGLICHT: Yes.

MRS. PRETEROTI: Mrs. Cohen?

MAYOR COHEN: Yes. The third is approving the renewal of inactive plenary retail consumption license application by OST LLC. I need a motion to approve.

MR. MCNABOE: I’ll move that.

MAYOR COHEN: Thank you and a second?

MRS. MUSICH: I’ll second.

MAYOR COHEN: Roll call please.

ROLL CALL:

MRS. PRETEROTI: Mr. Jacobson?

MR. JACOBSON: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MR. MCNABOE: Yes.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. Uniglicht?
MR. UNIGLICHT: Yes.

MRS. PRETEROTI: Mrs. Cohen?

MAYOR COHEN: Yes. The fourth, fifth, and sixth resolutions I’d like to move together if there are no objections authorizing the appointment of 2019 recreation summer camp staff F for Manalapan Recreation, authorizing the appointments of 2019 bus drivers C for Manalapan Recreation, and authorizing the appointments of 2019 recreation part-time staff. Mayor Musich?

MRS. MUSICH: I’ll move it.

MAYOR COHEN: Okay. As recreation liaison, would you like to make that motion? You did. Do I hear a second?

MR. JACOBSON: I’ll second.

MAYOR COHEN: Thank you and roll call please.

ROLL CALL:

MRS. PRETEROTI: Mr. Jacobson?

MR. JACOBSON: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MR. MCNABOE: Yes.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. Uniglicht?

MR. UNIGLICHT: Yes.

MRS. PRETEROTI: Mrs. Cohen?

MAYOR COHEN: Yes. I’d like to poll the township committee authorizing the American Diabetes Association Jersey Shore Tour de Cure. The event is on Sunday June 23, 2019 passing through Manalapan. The clerk did give us a little bit of an explanation. I need a motion to approve. We’re going to poll with just everybody --

MRS. PRETEROTI: Is everybody in favor?

MALE VOICE: No objections.

MRS. PRETEROTI: Okay thank you.

MAYOR COHEN: We’re good. Okay tonight we have an ordinance introduction and first reading of Ordinance Number 2019-13, An Ordinance of the Township Committee of the Township of Manalapan Vacating All Right, Title and Interest In and to a Certain Cemetery Conservation Easement and a Certain Access Easement Over and Through Lot 25 in Block 8422 Located on Crystal Court in the Township of Manalapan. Mr. Shaklee, sorry, but could you give our residents a brief explanation of this ordinance?

MR. SHAKLEE: This would be to vacate an easement Mayor that previously was put in place by planning board resolution to allow access to what had thought to have been a burial ground and certain actions were taken by the property owner to have that access easement vacated including going before the board again and going to the state cemetery commission. So the purpose of this would be to vacate that access easement that conservation easement.

MAYOR COHEN: Okay thank you very much. I need a motion to set the public hearing for July 10, 2019. Who would like to make that motion?

MR. MCNABOE: I’ll make that.
MAYOR COHEN: Okay.

MRS. MUSICH: And I'll second.

MAYOR COHEN: Roll call please.

ROLL CALL:

MRS. PRETEROTI: Mr. Jacobson?
MR. JACOBSON: Yes.

MRS. PRETEROTI: Mr. McNaboe?
MR. MCNABOE: Yes.

MRS. PRETEROTI: Mrs. Musich?
MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. Uniglicht?
MR. UNIGLICHT: Yes.

MRS. PRETEROTI: Mrs. Cohen?
MAYOR COHEN: Yes. We have public minutes from April 10, 2019 that we're all eligible to vote on. I need a motion to approve.

MR. UNIGLICHT: I move that.

MAYOR COHEN: And a second?
MR. JACOBSON: I'll second.

MAYOR COHEN: Thank you. Roll call please.

ROLL CALL:

MRS. PRETEROTI: Mr. Jacobson?
MR. JACOBSON: Yes.

MRS. PRETEROTI: Mr. McNaboe?
MR. MCNABOE: Yes.

MRS. PRETEROTI: Mrs. Musich?
MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. Uniglicht?
MR. UNIGLICHT: Yes.

MRS. PRETEROTI: Mrs. Cohen?
MAYOR COHEN: Yes. We have executive minutes from April 10, 2019 that we're all eligible to vote on. I need a motion to approve.

MR. MCNABOE: I'll move.

MAYOR COHEN: And a second?
MRS. MUSICH: Second.

MAYOR COHEN: Roll call please.

ROLL CALL:
MRS. PRETEROTI: Mr. Jacobson?
MR. JACOBSON: Yes.
MRS. PRETEROTI: Mr. McNaboe?
MR. MCNABOE: Yes.
MRS. PRETEROTI: Mrs. Musich?
MRS. MUSICH: Yes.
MRS. PRETEROTI: Mr. Uniglicht?
MR. UNIGLICHT: Yes.
MRS. PRETEROTI: Mrs. Cohen?

MAYOR COHEN: I have to abstain. Okay Mrs. Lovrich do you have any new business?

MRS. LOVRICH: Yes Mayor I have the five resolutions that the clerk mentioned. Do you want to move them altogether or do you want to separate out police hirings? Whatever you want to do I’ll read them all into the record.

MAYOR COHEN: Okay do we have any objection to moving them together? Okay so we’ll move them altogether if you’d like to read them again.

MRS. LOVRICH: Okay. So I’ll read them all into the record. The first resolution is appointing police Officer Ryan Brady to the Manalapan Township police department. Second resolution is appointing Officer Scott Rindsberg to the Manalapan Township police department. The next resolution authorizes the demonstration of a robotic lawnmower from Pantano for use on township property. The next resolution appoints ADA coordinator John Marini and the fourth resolution appoints a police records temporary clerk typist Katelyn Addario.

MAYOR COHEN: Okay I need a motion to approve.
MRS. MUSICH: So moved.
MAYOR COHEN: And a second?
MR. UNIGLICHT: Second.
MAYOR COHEN: Thank you. Roll call please.

ROLL CALL:

MRS. PRETEROTI: Mr. Jacobson?
MR. JACOBSON: Yes.
MRS. PRETEROTI: Mr. McNaboe?
MR. MCNABOE: Yes.
MRS. PRETEROTI: Mrs. Musich?
MRS. MUSICH: Yes.
MRS. PRETEROTI: Mr. Uniglicht?
MR. UNIGLICHT: Yes.
MRS. PRETEROTI: Mrs. Cohen?

MAYOR COHEN: Yes. I will now open to public comment session on non-agenda items only. Is there anyone that wishes to speak? Mrs. Chodosh? Please state your name and address for the record

PUBLIC COMMENT – NON-AgENDA ITEMS ONLY:
MRS. CHODOSH: Rhoda Chodosh, Mercer Lane. I just want to talk about the ash trees because it’s very important. I had one after the winter I went out and I saw like a big hole at the base. I said oh this does not look good so I called a tree guy. He came, he stuck a ruler in about 12 feet long and it went all the way through at the base of the tree and he says you’ve better take this down because it might you know come down. Last year we had a neighbor across the street, the kids were standing on the driveway waiting for the school bus. The school bus came, the kids got on, the parents turned and all of a sudden this big branch came crashing down and you know luckily it didn’t get anybody so yes there really is a problem in the town, but I don’t think the residents are you know so aware. We could just be walking from the Route 9 bus corridor to you know walk down Ryan Road and all of a sudden you could get hit with a branch. It’s really important to get it out to the public.

MAYOR COHEN: I’m going to let Committeeman Uniglicht answer that unless you want me to.

MR. UNIGLICHT: No I’ll be happy to. So I think for about the last two years I’ve been announcing it at every meeting, it’s been going out in publications, it’s been going out in notices. It’s beyond out there. I appreciate you, well certainly the comments that if you and other residents can help spread the word, especially when you see these trees that will help too.

MRS. CHODOSH: Well I had the tree taken down with the tree person and I just planted a new one yesterday and you know he looked up and down my street and he said there are a lot of trees.

MAYOR COHEN: We had our arborist go through the town and we sent letters to everyone recommending I also did a video with her two years ago explaining about ash trees, what they look like, when they should come down.

MRS. CHODOSH: I never got any notice. I’m just saying that --- I never got a notice and I just happen to be aware and I know about the ash trees in town so I noticed.

MAYOR COHEN: We appreciate you coming forward, but it’s on our website and Committeeman Uniglicht mentions it at every meeting.

MRS. CHODOSH: Alright, I will. Thank you.

MAYOR COHEN: Thank you very much. Is there anybody else that wishes to address us? Seeing none I close public. So our next “Meet the Mayor and Deputy Mayor” that Kristen spoke about is June 23, 2019 from 8:30-10:00 here in Town Hall and our next township meeting is on July 10, 2019. Does anyone have anything that they’d like to mention or say?

MR. MCNABOE: Yeah if I could just half a minute. So the way the government works here when we roll everything together and then pass it in one step as our consent agenda I wanted to go back and mention our municipal assessor Amanda Karaman and what a terrific job she’s done for us. If you remember five years ago we started the implementation of the Monmouth County required reassessing and that went off less than smoothly. Amanda came in in the middle of this so again to her and her entire staff over there, what a welcome and soothing voice it is. She’s got to deliver a bad message. She does not set your, her office does not set tax rates. They do nothing except find the value of your house and provide that to the town in order to be put into the equation. Unfortunately, they’re on the front lines taking the beating sometimes for my taxes going up that does not belong with that office. Theirs is strictly to find a value of your home so again we kind of
bury that in the resolution and I want to kind of break it out and just make sure the people that everyone in that office knows they are appreciated.

MAYOR COHEN: Thank you very much that’s good that you brought that to our attention. Anyone else have anything else to say? Okay thank you. I need a motion to adjourn before I do that I’d like to wish everybody a safe and happy July 4th and do I have a motion to adjourn?

MR. MCNABOE: So moved.

MAYOR COHEN: And all in favor?

ALL: Aye.

MAYOR COHEN: Any objections? None thank you very much for all those here and those watching at home. Have a good night.

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Resolutions for June 12, 2019

2019-196 Executive Session
2019-197 Authorizing Refund of Duplicate, Erroneous and Overpayments for 2019, 2018 and Prior Years
2019-198 Authorizing Refund of Premiums and/or Cost of Sale Paid at Tax Sale
2019-199 Authorizing the Cancelation/Refund of 2018/2019 Taxes for 100% Disabled Veteran
2019-200 Authorizing Municipal Assessor Amanda Karaman Effective July 1, 2019 through June 30, 2023
2019-201 Authorizing the Purchase of a Hydrostatic Pure Vacuum Sweeper Under the Keystone Purchasing Network
2019-203 Providing for the Insertion of Any Special Item of Revenue in the Budget of any County or Municipality Pursuant to N.J.S.A. 40A:4087 (Chapter 159 P.L. 1948) from the State of New Jersey Solid Waste Administration for the Clean Communities Grant:
2019-204 Authorizing Manalapan Township to Participate in Intra-County Mutual Aid and Assistance Agreements with Participating Units in the County of Monmouth
2019-205 Of the Township Committee of the Township of Manalapan, County of Monmouth, State of New Jersey, Authorizing Use of Towne Pointe Commuter Parking Lot by Gordon’s Corner Fire Company
2019-206 Authorizing Use of Equipment by the Gordons Corner Fire Company
2019-207 Engaging Auctioneer
2019-208 Authorizing Publication of Notice for Sale of Surplus Property
2019-209 Authorizing CME Associates to Proceed with Professional Engineering Services to Submit an Application for a Community Development Block Grant for FY 2020 Projects
2019-210 Approving Fireworks Display for Summer Concert on July 12, 2019
2019-211 Approving Bill List Dated May 23, 2019 to June 12, 2019 Totaling $5,284,456.47
2019-212 Approving Renewal of Liquor Licenses for 2019/2020
2019-213 Renewal of Inactive Plenary Retail Consumption License Application by OST Ent LLC
2019-214 Authorizing the Appointments of 2019 Recreation Summer Camp Staff for Manalapan Recreation
2019-215 Authorizing the Appointments of 2019 Bus Drivers C for Manalapan Recreation
2019-216 Authorizing the Appointments of 2019 Recreation Part-Time Staff
2019-217 Appointing Police Officer to Manalapan Township Police Department – Ryan Brady
2019-218 Appointing Police Officer to Manalapan Township Police Department – Scott Rindsberg
2019-219 Authorizing Demo of Robotic Lawn Mower from Pantano for Use on Township Property
2019-220  Appointing **ADA Coordinator** – John Marini
2019-221  Appointing **Police Records Temporary Clerk Typist** – Katelyn Addario