

Agenda

Workshop Session 5:30 p.m.

1. Meeting called to order
2. Statement of compliance with Open Public Meetings Act
3. Roll Call
4. Executive Session – Closed to Public

Public Portion of Meeting – 7:30 p.m.

5. Public Portion of Meeting called to order
6. **Moment of silence and Salute to Flag:**
7. **Proclamations:** National Go Red Day for Women
8. **Township Committee Reports**
9. **Public Comment Session – Agenda Items Only**
Please state your name and address clearly for the record
10. **Workshop Session**

LEGAL

ENGINEERING

CLERK

- A. Items of New Business

ADMINISTRATION

- A. Appointing Members to Cable Television Advisory Committee - Megan Szaloczy & Zim Lim
- B. Resolution Authorizing the Appointment of Justin Diament as a Public Information Officer for the Manalapan Township Environmental Commission
- C. Resolution Authorizing an Agreement for Entertainment Services with APA for Under the Street Lamp LLC for Manalapan Day June 8, 2019

11. **CONSENT AGENDA:**

ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS. IF DISCUSSION IS DESIRED ON ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

Resolutions:

- A. Authorizing Refund of Premiums and/or Cost of Sale Paid at Tax Sale
- B. Approving the Request for Release of Performance Guarantees from Asset Management Consultants on behalf of New York SMSA LP for New York SMSA LP dba Verizon Wireless – Symmes Drive Water/Cell Tower, Application No. 03-48ZN
- C. Appointing Members to Cable Television Advisory Committee - Megan Szaloczy & Zim Lim
- D. Authorizing the Appointment of Justin Diament as a Public Information Officer for the Manalapan Township Environmental Commission
- E. Authorizing an Agreement for Entertainment Services with APA for Under the Street Lamp LLC for Manalapan Day June 8, 2019

12. **OLD BUSINESS:**

13. **NEW BUSINESS:**

A. Resolutions:

- 1) Approving **Bill List** Dated January 31, 2019 to February 6, 2019
Totaling \$5,883,496.96
- 2) Appointing Jared Aaronson as a Sergeant for the Manalapan Township Police Department

- 3) Appointing Peter Chalfin as a Lieutenant for the Manalapan Township Police Department
- 4) Appointing a Captain for the Manalapan Township Police Department

B. Mayoral Appointment:

- 1) Community Alliance Committee – Sidney Alweis

14. PUBLIC COMMENT – Non-Agenda Items Only
Please state your name and address clearly for the record

15. ADJOURNMENT

ROLL CALL:

Present: Jacobson, McNaboe, Musich, Uniglicht, Cohen

Also present: Regina Preteroti, Municipal Clerk
Tara Lovrich, Business Administrator
Renee Garrigana, Assistant Administrator
Shari Rose, Deputy Municipal Clerk
Richard Shaklee, Esq., for Township Attorney
Trevor Taylor, for Twp. Engineer

Resolution No. 2019-95 a motion was offered by Mrs. Cohen, seconded by Mr. McNaboe to go into Executive Session, and was approved by unanimous roll call vote:

The meeting went into Closed Session and returned to Public Session:

PUBLIC PORTION OF MEETING:
MEETING IS CALLED TO ORDER BY THE MAYOR:

MAYOR COHEN: I'd like to call the public portion of this meeting to order if anyone has anything they would like to say please sign in behind the Clerk. And I'd like to welcome our Deputy Clerk Shari Rose to our meeting. Now I'd like to ask you to stand for a moment of silence and a salute to the flag.

MOMENT OF SILENCE AND SALUTE TO THE FLAG:

MAYOR COHEN: I have a Proclamation tonight for the National go Red Day for Women Heart Health and if you notice we're all wearing red pins. Whereas; Cardio vascular disease claims the lives of more than 420,000 American females each year and one death per minute; and whereas, each year 52% of all deaths due to cardio vascular disease and 60% of stroke deaths occur in females. And whereas; diseases of the heart are the nation's leading cause of death and stroke and is the fourth leading cause of death. And whereas; too many women die each year because they are unaware that heart disease is their number one killer. And whereas; nearly as many women die of heart disease, stroke and all other cardio vascular disease have been the next four leading causes of cancer combined I'm sorry death combined including all cancers. Whereas; February is designated as American Heart Month and whereas Go Red for Women is the American Heart Association's national call to increase awareness about heart disease the leading cause of death for women and to inspire women to take charge of their heart health and reduce risks. And whereas; all women should learn their own personal risk for heart disease and talk to their health care provider. And whereas; taking action and making the right choices relating to proper nutrition, physical activity and other healthy life style choices are essential to living a heart healthy life. And whereas; by choosing to make it your mission you can save lives. Now, therefore I, Susan Cohen, Mayor of the Township of Manalapan, in recognition of the importance of the ongoing fight against heart disease and stroke do hereby proclaim February to be American Heart Month in the Township of Manalapan and urge all citizens to show their support for women and the fight against heart disease and stroke. By increasing awareness speaking up about heart disease and stroke and empowering women to reduce their risk of cardio vascular disease we can save thousands of lives each year; In witness whereof I hereto set by hand and cause the seal of the Township of Manalapan to be affixed this 6th day of February in the year 2019. We will continue now with our Township Committee report, Committeeman Jacobson.

TOWNSHIP COMMITTEE REPORTS:

MR. JACOBSON: Thank you Mayor my report will be brief. First I'd like to welcome Justin Diament to the Environmental Commission later tonight he'll be appointed to a position to the Environmental Commission under the Consent Agenda. Also under the Consent Agenda two members of the Manalapan Television Network volunteers have volunteered to also serve now on the Cable Television Advisory Committee. On Saturday February 2nd the Mayor, Police Commissioner Mary Ann Musich and I attended a work shop for municipal elected officials. Topics covered were ethics, election basics, the relationship of the County Clerk to the Board of Election to the superintendent of election and the Municipal Clerk. Cyber security and how it impacts government agencies such as ransom wear and other dangers with phishing. The importance of tourism to the counties' economy, it's a big tax benefit all the tourists so bear in mind when you see all the traffic. And also that tourism is going to be expanding beyond just the shore. And grants both open space and community block grants and basically the application process; the pitfalls of applications and how to submit a complete application and the timeline. And lastly shared services how it --- if it's properly done it's a win, win for both the receiving governing body and the giving governing body and that's my report thank you Mayor.

MAYOR COHEN: Thank you very much Mayor Musich.

MRS. MUSICH: Thank you Senior's tomorrow at 9:00 AM at both the Senior Center and the Covered Bridge Club House registrations will be accepted for two trips. One is a trip for Thursday, March 28th to the Hunterdon Hills Playhouse for a luncheon and the show 'Take Me Away' tickets are \$64.00 dollars. The other is a trip that'll be Wednesday, September 18th for the Broadway show 'Come From Away' with lunch at Carmines those tickets are \$131.00 dollars. The Senior Center wants to remind everyone they have a supply of New Jersey Save applications for low income seniors and individuals with disabilities. This application can also be accessed on line at www.aging.nj.gov. On Friday, February 15th the Senior Center will be celebrating Valentines Day they will play bingo and have a pizza lunch. On Friday, February 22nd there'll be a day at the movies and the movie is 'A Star is Born' starting at 10:00 AM lunch will be ordered from Zac's Deli. Seniors are reminded to check the Township website, channel 77 or stop by the Senior Center at 211 Freehold Road to catch up on the latest activities and trips that are offered through the Senior Center. For more information, you can call 732-446-8401. Recreation; Manalapan Recreation will be holding registrations for the Summer Camp programs on Saturday, March 9th beginning at 9:00 AM right here in Town Hall. I'd just also like to thank our Special Needs Committee who on their own organized and conducted a donation event last weekend at the Community Center for the Coast Guard Families who were directly affected by the federal furlough, that's all I have thank you.

MAYOR COHEN: Thank you Committeeman Uniglicht.

MR. UNIGLICHT: Thank you Mayor. Economical Developmental Council; I just want to mention I think last meeting I failed to --- we did our reorganization I just failed to mention Dr. Middleman is our secretary and I also see our vice-chair Larry Cooper in the audience tonight. We've had some exciting times in Economic Development a lot of new businesses opening. This past Monday the Mayor and this Township Committee as well as many of our Economic Development Council members showed up for a QuickChek we had an incredible grand opening down by 33 --- 537 and Smithburg so stop in there and grab a cup of coffee. Today we were at the Bread House right in Summerton Plaza on Route 9 they had a very nice grand opening we were there as well. And on the 16th of February BoneFish right here on Route 9 they'll be celebrating five years; five successful years in Manalapan. Board of Education met last night and their next meeting will be February 19th and they did relocate it to MEMS. So, if you're planning on attending that go to MEMS instead of the Board of Ed office. And Shade Tree the next meeting will be Tuesday the 12th and just a reminder if you have any dead trees or dying trees on your property please get them removed if you have any questions call the Shade Tree office thank you Mayor.

MAYOR COHEN: Thank you Deputy Mayor.

MR. McNABOE: It may be a first for me but I think everybody went through it so I'm good for tonight thanks.

MAYOR COHEN: Alright very good thank you. Okay so I'm going to wish QuickChek and the Bread House lots of good luck and we're excited that we're going to be celebrating five years with BoneFish Grill. From our Health Officer the Community Alliance hosts an open house and program on youth drugs on February 12th at Manalapan High School 28 Church Lane. The program will start at 7:15 and refreshments will start at 6:30. The Alliance will update the community on the youth

substance abuse trends in our area and share the work they're doing to help educate the community about drug and alcohol use. The program will be spending a considerable amount of time dedicated to youth vaping and the almost impossible to detect youth vaping with the use of elicited or illegal drugs via these units. This is information that every parent needs to have because it is a big problem in the community and in the high school specifically. For more information about this program on the Manalapan-Englishtown Community Alliance to prevent alcoholism and drug abuse and its mission and activities please contact the Health Department at 732-446-8345 or health@mtnj.org. The Community Alliance is also sponsoring a video contest for all Manalapan and Englishtown high school students entitled Substance Abuse Prevention and Persuasion. Participating students should submit a video no longer than 90 seconds with a message that informs, educate or in principle dissuades fellow youth from using drugs or alcohol or vaping. The winning video will be awarded a \$250.00-dollar cash award and two runner-ups will receive \$100.00 cash each. For more contact information please go to the Township website www.mtnj.org or Project Zero website www.projectzeromanalapan.org or contact the Manalapan Health Department at 732-446-8345. If you are from out of town and you go to Manalapan High School you're also eligible to participate. Pet licensing attention dog and cat owners the licensing of dogs for 2018 started on January 2nd and all dogs and cats over the age of six months must be licensed. The window for licensing at the regular fees ends on February 28th so starting on March 1st the fee for each animal increases by \$5.00 dollars. So please don't wait get your dog or cat licensed. For more information, please contact the Health Department at petlicensing@mtnj.org. A form is available on mtnj.org to assist you on this and a message from the Manalapan Arts Council on Saturday February 16th at 2:00 PM please join us as we celebrate Black History Month in cooperation with the Court Street School and the Monmouth County Library. The featured speaker is Historian Thelma Armstrong and there'll be music not by them but a music about the ones that Cora Leroy Robeson, Marian Anderson, Sam Cook and Harry Belafonte and Aretha Franklin and many more made famous. This is a free event the doors open at the Monmouth County Library 125 Symmes Drive at 12:30 and the concert will begin at 2:00. And as I try to end all my reports please register at mtnj.org for e-mails, like us on Facebook that's the best way to find out what's happening in your town besides the News Transcript. And that ends my report and now I will open the public comment session on agenda items only and read the disclaimer. The Township of Manalapan Television Network will be recording this meeting for rebroadcast on MTTN channel 77 on Cablevision and channel 42 on Verizon Fios. By attending this evening attendees acknowledge this recording and agree to allow their image to be broadcast on MTTN channel 77 and Verizon Fios channel 42. All attendees and participants agree to conduct themselves in a manner appropriate for a public gathering. Inappropriate behavior or gatherings creating a disturbance or safety hazard are prohibited inside this meeting. Individual speakers should be advised that no right of privacy protects a citizen's public comments made in a public forum. Any statements made by members of the public to promote or alter public opinion about a candidate for public office, political party or interest group are inappropriate and in violation of MTTN broadcast policies. Accordingly, all participants bear responsibility for their own statements and commentaries. Do we have anybody --- is there any member of the public that wishes to speak okay I will close public. We are now at our workshop session and we welcome Mr. Shaklee do you have anything for us tonight?

WORKSHOP SESSION:

LEGAL:

MR. SHAKLEE: No Mayor I have nothing tonight thank you.

MAYOR COHEN: Okay thank you. Engineering we welcome Trevor Taylor do you have anything for us.

ENGINEERING:

MR. TAYLOR: Thank you Mayor I do have one thing to report tonight. Monmouth County Engineer will be undertaking a culvert replacement project on County Route 522 it's located about half way between Tennent Road and Route 9, anticipated to start up in about two weeks and last for approximately one to two weeks. There will be temporary traffic signals installed on 522 for alternating one-way traffic. So it is anticipated that traffic will be slowed up a little bit through the roadway so if you can plan an alternate route I would recommend taking an alternate route. As soon as we get word from the county when the project will start we will advise the township and put out a public notice.

MAYOR COHEN: Then we can post it okay thank you very much. Mrs. Preteroti, Clerk.

CLERK:

MRS. PRETEROTI: Thank you, mayor. We have one item of new business tonight and that'll be a resolution appointing a full time Clerk-typist in the Police Department, Felice Gelfond.

MAYOR COHEN: Okay thank you Administration Mrs. Lovrich.

ADMINISTRATION:

MRS. LOVRICH: Thank you Mayor a few items tonight. The first resolution and he is in the audience with us tonight is Justin Diament and he is going to be appointed tonight as the Public Information Officer volunteering as the Public Information Officer for the Manalapan Township Environmental Commission. A little bit about Justin he is a junior at High Tec High School and he has worked alongside his mom that all of us know Jenine Tankoos has been the chairwoman of Environmental. I don't have the number of years on it but for many years. He's very active he teaches the STEM program that science and technology program to younger kids already. And he saw a need kind of getting the Environmental Commission some help with their technology needs, helping us tonight with our technology needs here in town hall. And so he's offered to work we'll call it an internship but we'll give it a better title and call him Public Information Officer. He's going to help put some things together last year, you know, we had the grand opening of our Eco Patio and I think Jenine felt she really could've used help getting the word out and getting that younger mind to help with the designing of the flyer and getting the work up on the website. So, he's going to work with me a little bit on the website some posting and different things that are going to go up there. He's going to work hand and hand with the Environmental Commission I know he attends the meetings. I think it's just a great opportunity and we thank you, volunteerism in this town is amazing and here he's just another example of it. I think he learned well from his mom but I know he is a wonderful example of it. So that Resolution is on and we'll vote on that tonight. The next Resolution I have is an agreement with --- for Entertainment Services of APA for Under the Street Lamp LLC for Manalapan Day. And then I also want to mention under the Consent Agenda we're appointing two Members to the Cable Television Advisory Committee, Megan Szaloczy and Zim Lim. They are volunteers right now on MTTN they help us film but they're going to move over and do both and help us with our Cable Television Advisory Committee. Our cable franchise agreement is up for renewal in a few years and that committee becomes very active as we move into that cable franchise renewal.

MAYOR COHEN: Thank you very much and thank you Justin.

CONSENT AGENDA:

MAYOR COHEN: We arrived at the Consent Agenda; **ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON ANY ITEM. IF DISCUSSION IS DESIRED ON ANY ITEM THAT ITEM WILL BE CONSIDERED SEPARATELY.** Does anybody have anything that they need discussed or pulled? Okay, I need a motion to approve.

MR. JACOBSON: I'll make that motion.

MAYOR COHEN: Thank you and a second.

MR. UNIGLICHT: Second.

MAYOR COHEN: Thank you roll call please.

ROLL CALL:

MRS. PRETEROTI: Mr. Jacobson?

MR. JACOBSON: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MR. McNABOE: Yes.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. Uniglicht?

MR. UNIGLICHT: Yes.

MRS. PRETEROTI: Mrs. Cohen?

MAYOR COHEN: Yes. We have no Old Business. Tonight we have four Resolutions. The first is Approving Bill Listed Dated January 31, 2019 to February 6, 2019 totaling \$5,338,543.87 I need a motion to approve I'll make that motion. I need a second.

MR. McNABOE: Second.

MAYOR COHEN: Roll call please.

ROLL CALL:

MRS. PRETEROTI: Mr. Jacobson?

MR. JACOBSON: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MR. McNABOE: Yes.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. Uniglicht?

MR. UNIGLICHT: Yes.

MRS. PRETEROTI: Mrs. Cohen?

MAYOR COHEN: Yes. The second is appointing Jared Aronson as Sergeant for the Manalapan Township Police Department. Police Commissioner Musich would you like to make that motion?

MRS. MUSICH: Yes I would please.

MAYOR COHEN: And I need a second.

MR. JACOBSON: I'll second.

MAYOR COHEN: Thank you roll call please.

ROLL CALL:

MRS. PRETEROTI: Mr. Jacobson?

MR. JACOBSON: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MR. McNABOE: Yes.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. Uniglicht?

MR. UNIGLICHT: Yes.

MRS. PRETEROTI: Mrs. Cohen?

MAYOR COHEN: Yes. The third is appointing Peter Chalfin as Lieutenant for the Manalapan Police Department Police Commissioner would you like to make that motion?

MRS. MUSICH: Yes I would.

MAYOR COHEN: Okay and I need a second.

MR. UNIGLICHT: I'll second that.

MAYOR COHEN: Thank you roll call please.

ROLL CALL:

MRS. PRETEROTI: Mr. Jacobson?

MR. JACOBSON: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MR. McNABOE: Yes.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. Uniglicht?

MR. UNIGLICHT: Yes

MRS. PRETEROTI: Mrs. Cohen?

MAYOR COHEN: Yes. Thank you. The last Resolution is Appointing Captain Lenny Maltese for the Manalapan Township Police Department, Police Commissioner would you like to make that motion.

MRS. MUSICH: Yes I would.

MAYOR COHEN: Okay I need a second.

MR. McNABOE: I'll second that.

MAYOR COHEN: Thank you roll call please,

ROLL CALL:

MRS. PRETEROTI: Mr. Jacobson?

MR. JACOBSON: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MR. McNABOE: Yes.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. Uniglicht?

MR. UNIGLICHT: Yes.

MRS. PRETEROTI: Mrs. Cohen?

MAYOR COHEN: Yes. I have a --- congratulations to all three. I have a Mayoral Appointment to the Community Alliance for Sidney Alweis and also for Susan Meltsner. I also have an appointment to the Senior Advisory for Tilak Raj Sharma. Mrs. Lovrich do you have any new business.

NEW BUSINESS;

MRS. LOVRICH: I do Mayor I have the one Resolution. I just want to mention about those promotions Captain Thomas Barstow retired after 25 years of service with the Manalapan Township Police Department and we wish him well, healthy, happy retirement that's why those promotions were made. Sometimes the question comes up about positions being added I just want to say he retired as a captain and that just bumped us all up for those other promotions to happen, Sergeant, Lieutenant and Captain. I have one Resolution Appointing a full time Clerk-typist to the Police Department, Felice Gelfond that's it.

MAYOR COHEN: Okay I'd like to make that motion to approve can I have a second.

MRS. MUSICH: Second.

MAYOR COHEN: Roll call please.

ROLL CALL:

MRS. PRETEROTI: Mr. Jacobson?

MR. JACOBSON: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MR. McNABOE: Yes.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. Uniglicht?

MR. UNIGLICHT: Yes.

MRS. PRETEROTI: Mrs. Cohen?

MAYOR COHEN: Yes. I'd like now to open public comment session on non-agenda items do I have anybody in the public that would like to speak seeing none I close public. Our next Mayor --- Meet the Mayor, Deputy Mayor, Township Committee is February 10th from 8:30 to 10:00 AM. And our next Township Meeting is Wednesday, February 20th at 7:30. Does anybody have anything they would like to say? Okay I would like to thank you for reminding us, wish Tommy Barstow happy retirement. And so now I'd like to make a motion for adjournment do I have a second.

MR. JACOBSON: Second.

MAYOR COHEN: All in favor?

ALL: Ayes.

MAYOR COHEN: Anybody against? Thank you very much everyone here and everyone at home have a good night.

Resolutions for February 6, 2019

- 2019-95 Executive Session
- 2019-96 Authorizing **Refund of Premiums and/or Cost of Sale Paid** at Tax Sale
- 2019-97 **Approving the Request for Release of Performance Guarantees from Asset Management Consultants on behalf of New York SMSA LP for New York SMSA LP dba Verizon Wireless – Symmes Drive Water/Cell Tower**, Application No. 03-48ZN
- 2019-98 **Appointing Members to Cable Television Advisory Committee** – Megan Szaloczy & Zim Lim

- 2019-99 Authorizing the **Appointment of Justin Diament as a Public Information Officer for the Manalapan Township Environmental Commission**
- 2019-100 Authorizing an **Agreement for Entertainment Services with APA for Under the Street Lamp LLC** for Manalapan Day June 8, 2019
- 2019-101 Approving **Bill List** Dated January 31, 2019 to February 6, 2019 Totaling \$5,338,543.87
- 2019-102 Appointing **Jared Aronson as a Sergeant** for the Manalapan Township Police Department
- 2019-103 Appointing **Peter Chalfin as a Lieutenant** for the Manalapan Township Police Department
- 2019-104 **Appointing a Captain** for the Manalapan Township Police Department (Maltese)
- 2019-105 Authorizing the **Hiring of a Full-Time Clerk Typist for the Police Department** – Felice Gelfond

April 24, 2019

Approved

Regina Preteroti, Municipal Clerk