

## Agenda

### **Workshop Session 3:00 p.m.**

1. Meeting called to order
2. Statement of compliance with Open Public Meetings Act
3. Roll Call
4. Executive Session – Closed to Public

### **Public Portion of Meeting – 4:00 p.m.**

5. Public Portion of Meeting called to order
6. **Moment of silence and Salute to Flag:**
7. **Township Committee Reports:** None
8. **Public Comment Session – Agenda Items Only**  
*Please state your name and address clearly for the record*
9. **Workshop Session**

## LEGAL

## ENGINEERING

## CLERK

- A. Items of New Business

## ADMINISTRATION

- A. Resolution Title: 2018 Appropriation Budget Transfer Resolution #2
- B. Resolution Authorizing Cancellation of Unexpended Balances for 2018 to be Credited to Surplus

## 10. **CONSENT AGENDA:**

ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS. IF DISCUSSION IS DESIRED ON ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

**Reports for November 2018:** Clerk, Construction, Fire Prevention, Health, Police, Planning/Zoning

## Resolutions:

- A. Authorizing Refund of Premiums and/or Cost of Sale Paid at Tax Sale
- B. Authorizing Refund of Duplicate, Erroneous and Overpayments for 2019, 2018 and Prior Years

## 11. **OLD BUSINESS:**

## 12. **NEW BUSINESS:**

### **A. Resolutions:**

- 1) Approving **Bill List** Dated December 13, 2018 to December 20, 2018 Totaling \$5,336,359.92
- 2) Authorizing the Appointments of 2019 Bus Drivers for Manalapan Recreation
- 3) Authorizing the Appointments of 2019 Gym Security Supervisor for Manalapan Recreation
- 4) Authorizing the Appointments of 2019 Recreation Part-Time Staff for Manalapan Recreation
- 5) Authorizing the Appointments of 2019 Saturday Night Out for Manalapan Recreation
- 6) Authorizing the Appointments of 2019 Saturday Special Recreation for Manalapan Recreation

13. **PUBLIC COMMENT – Non-Agenda Items Only**  
*Please state your name and address clearly for the record*

#### **14. ADJOURNMENT**

##### **ROLL CALL:**

Present: Cohen, Musich, McNaboe  
Absent: Kane, Uniglicht

Also present: Regina Preteroti, Municipal Clerk  
Tara Lovrich, Business Administrator  
Renee Garrigana, Assistant Administrator  
Roger McLaughlin, Esq., Township Attorney

Absent: James Winckowski, Township Engineer

**Resolution No. 2018-341** a motion was offered by Mrs. Cohen, seconded by Mr. McNaboe to go into Executive Session, and was approved by the following roll call vote:

AFFIRMATIVE: Cohen, Musich, McNaboe  
NEGATIVE: None  
ABSTAIN: None  
ABSENT: Kane, Uniglicht

The meeting went into Closed Session and returned to Public Session:

##### **PUBLIC PORTION OF MEETING:** **MEETING IS CALLED TO ORDER BY THE MAYOR:**

MAYOR McNABOE: At this time, I'm going to call the public portion of this meeting to order. Anyone wishing to speak during the public portion of this meeting is asked to sign in behind our Clerk. I'd like everybody to stand for a moment of silence and a salute to the flag.

##### **MOMENT OF SILENCE AND SALUTE TO THE FLAG:**

##### **OPENING STATEMENT:**

MAYOR McNABOE: We'll now open the public comment session on agenda items only and I'll read the disclaimer. Actually I don't have to read the disclaimer were not televising today. There's a little change of pace.

Seeing none, speaking during the non agenda or the agenda items we'll close public. We're now at workshop. Mr. McLaughlin and Legal

##### **LEGAL:**

MR. MCLAUGHLIN: No reports today.

##### **ENGINEERING:**

MAYOR McNABOE: Engineering is not here. Clerk, Mrs. Preteroti

##### **CLERK:**

MRS. PRETEROTI: No reports today.

##### **ADMINISTRATION:**

MAYOR McNABOE: Administration, Mrs. Lovrich

MRS. LOVRICH: Two resolutions from the finance office, one is a Budget Transfer Resolution #2. This is to pay for some costs for the two additional elections we had from the school boards in 2018 and then our end of the year Resolution Authorizing Cancellation of Unexpended Balances to be Credited to Surplus.

##### **CONSENT AGENDA:**

MAYOR MC NABOE: So under Consent Agenda. **ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE**

**FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON ANY OF THESE ITEMS. IF DISCUSSION IS DESIRED ON ANY ITEM THAT ITEM WILL BE CONSIDERED SEPARATELY.** Does anybody need to discuss anything separately, if not I'll need a motion.

MRS. COHEN: I'll make that motion.

MRS. MUSICH: Second

MAYOR McNABOE: roll call please.

**ROLL CALL:**

MRS. PRETEROTI: Mrs. Cohen?

MRS. COHEN: Yes.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MR. McNABOE: Yes. There is no old, Mrs. Lovrich do we have new business:

MRS. LOVRICH: No Mayor, just the Bill List, that's it.

MAYOR McNABOE: Did I miss the bill list, let me go back.

MRS. COHEN: Where it says there is no old business.

**NEW BUSINESS:**

MAYOR McNABOE: There is no old business. Oh there we go, okay we have a resolution in the first reading, approving the bill list dated September 13, 2018 to December 20, 2018 totaling \$5,336,359.92. Can I have a motion please?

MRS. MUSICH: so moved

MRS. COHEN: I'll second

MAYOR McNABOE: Roll Call

MRS. PRETEROTI: Mrs. Cohen

MRS. COHEN: Yes.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MAYOR McNABOE: Yes.

**PUBLIC COMMENT SESSION**

MAYOR McNABOE: All right we'll pass there. I'll now open to the Public Comment Session and anyone wishing to discuss any items. That's you, young man, Colton.

COLTEN GOTTLOB: I don't have any questions.

MAYOR McNABOE: You don't have any questions, but I called on you. I'm kidding you.

COLTEN GOTTLOB: Actually, I have one question. What was the amount of money that you guys total?

MAYOR McNABOE: Sure come on forward, were making a recording so I'll have to hear you there. The Township Committee is the only one that pays bills.

So the bills we'll be paying since our last meeting are \$5,336,359.92. So that's payroll and all the other expenses for the Township in the last two weeks since we had a meeting. One week since we had a meeting.

COLTEN GOTTLOB: That was since September 18<sup>th</sup> through

MRS. COHEN: No, he mean't December

MAYOR McNABOE: Oh did I say September, I apologize. I can read that again, December 13<sup>th</sup> to December 20, 2018.

COLTEN GOTTLOB: Thank you.

MRS. PRETEROTI: Mayor just for the record were gonna, under New Business, under Resolutions, Items B through F have been taken off and now we need to make a motion. No it's on we voted it on Consent just these two. Oh no I'm sorry, we need a motion for Items A and B under Administration.

MRS. LOVRICH: The Transfer Resolution and the Cancellation of Balances.

MRS. COHEN: Ill make that motion

MRS. MUSICH: I'll second

MAYOR McNABOE: Okay, now we need the roll call on that.

MRS. PRETEROTI: Yes

MRS. PRETEROTI: Mrs. Cohen

MRS. COHEN: Yes.

MRS. PRETEROTI: Mrs. Musich?

MRS. MUSICH: Yes.

MRS. PRETEROTI: Mr. McNaboe?

MR. McNABOE: Yes.

MAYOR McNABOE: Seeing no other questions we'll close public. Our 2019 Reorganization will be January 2, 2019 at 7:00 PM. Does any one have, do we need a motion on that? Or we set it for that, that's fine, right? Okay does anyone have anything they need to say? If not, I'll need a motion to adjourn.

MRS. COHEN: So moved

MRS. MUSICH: Second

MAYOR McNABOE: All in Favor?

MRS. MUSICH: Aye

MRS. COHEN: Aye

MAYOR McNABOE: Thank you to everybody all celebrating, have a Merry Christmas and Happy New Year. Good night.

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**Resolutions for December 20, 2018**

- 2018-341 Executive Session
- 2018-342 Authorizing **Refund of Premiums and/or Cost of Sale Paid** at Tax Sale
- 2018-343 Authorizing **Refund of Duplicate, Erroneous and Overpayments** for 2019, 2018 and Prior Years

2018-344 Approving **Bill List** Dated December 13, 2018 to December 20, 2018  
Totaling \$5,336,359.92

2018-345 Title: **2018 Appropriation Budget Transfer Resolution #2**

2018-346 Authorizing **Cancellation of Unexpended Balances for 2018 to be Credited To Surplus**

February 20, 2019

Approved

Regina Preteroti, Municipal Clerk