

**TOWNSHIP OF MANALAPAN
AGENDA
JANUARY 3, 2020
7:00 P.M.**

- Meeting called to order
- Reading of the Sunshine Statement
- **Invocation** by [Reverend Cooper](#) of [Saint James AME Church](#)
- **Salute to the Flag** by [Monmouth County Sheriff, Shaun Golden](#)
- **Certificate of Election** read by the Municipal Clerk
- **Oath of Office** – Committeeperson Elect; Mary Ann Musich Administered by [Monmouth County Sheriff, Shaun Golden](#)
- **Oath of Office** – Committeeperson Elect; Eric Nelson Administered by [Honorable Roger J. McLaughlin](#)

- **Roll call** taken by the Municipal Clerk

- **Resolution Appointing Township Attorney/Parliamentarian** - Roger J. McLaughlin
- **Resolution Appointing Township Engineer** – Gregory R. Valesi

- **Nomination for 2020 Mayor** - Oath of Office Administered by [Assemblyman Robert D. Clifton](#)

- **Nomination for 2020 Deputy Mayor** - Oath of Office Administered by [Monmouth County Sheriff, Shaun Golden](#)

- **2020 Township Committee Statements**

Reorganization Appointment Resolutions

1) Appointing Liaisons to Various Departments/Committees

Administration	(Mayor)
Construction/Code Enforcement	(Jack McNaboe)
Environmental/Recycling/Green Team	(Barry Jacobson)
Freehold Regional HS Dist. Bd. of Education Liaison	(Mary Ann Musich with Susan Cohen as alternate)
Health	(Susan Cohen)
Historical Committee	(Barry Jacobson)
MAC	(Susan Cohen and Barry Jacobson)
Manalapan/Englishtown Board Of Education Liaison	(Eric Nelson with Barry Jacobson as alternate)
Planning/Zoning	(Jack McNaboe)
Public Information Officer	(Susan Cohen)
Public Safety	(Mary Ann Musich)
Public Works	(Jack McNaboe)
Recreation	(Mary Ann Musich)
Senior Center	(Susan Cohen and Mary Ann Musich)
Shade Tree	(Eric Nelson)
Special Needs	(Barry Jacobson and Mary Ann Musich)
Teen Leadership Committee	(Mary Ann Musich)
Transportation	(Eric Nelson)
Utilities Committee	(Susan Cohen)
Veteran Affairs Advisory Committee	(Jack McNaboe)
WMUA	(Mary Ann Musich)

- 2) **Class III Member to Planning Board – Barry Jacobson**
- 3) **Appointing Conflict/Alternate Attorney – William J. Wolf**
- 4) **Appointing Conflict/Alternate Engineer – James A. Priolo**
- 5) **Appointing Township Planner – Jennifer C. Beahm**
- 6) **Appointing Conflict/Alternate Planner – Peter Van den Kooy**

- 7) **Appointing Affordability Controls Administrator – Donna M. Blaze - Affordable Housing Alliance, Inc**
- 8) **Appointing Township Auditor – Robert S. Oliwa**
- 9) **Appointing Township Bond Counsel – Meghan Bennett Clark**
- 10) **Appointing Municipal Prosecutor – Susan L. Solda DeSimone**
- 11) **Appointing Alternate Municipal Prosecutor – Anthony Vecchio, Esq.**
- 12) **Appointing Municipal Public Defender – John F. Kwasnik**
- 13) **Appointing Alternate Municipal Public Defender – Brian Seguin**
- 14) **Appointing Appraiser for Tax Appeals – Pamela J. Brodowski**
- 15) **Appointing Arborist/Certified Tree Expert – Shari M. Spero**
- 16) **Appointing Special Counsel for COAH/Affordable Housing – Andrew Bayer**
- 17) **Appointing Professional Medical Services – Meridian Occupational Health**
- 18) **Appointing Licensed Site Remediation Professional (LSRP) – Behram Turan, PE, LSRP**
- 19) **Appointing Municipal Court Judge – [Three year term \(1/01/2020 to 12/31/2022\)](#) James M. Newman (AM SESSION)**
- 20) **Appointing Municipal Court Judge – [Three year term \(1/01/2020 to 12/31/2022\)](#) Nicole Sonnenblick (PM SESSION)**
- 21) **Appointing Municipal Emergency Management Coordinator – Richard W. Hogan - [Three year term \(1/01/2020 to 12/31/2022\)](#)**
- 22) **Mayoral Appointments to Zoning Board of Adjustment**
Terry Rosenthal, Robert Gregowicz
Alt. 1 – David Schertz, Alt. 2 – Rob Ditota, Alt. 3 – Basil Mantagas,
- 23) **Resolution Confirming Mayoral Appointments to Zoning Board of Adjustment**
- 24) **Appointing Members to Board of Health**
Kim Silverstein, Dr. Charles Marchese, John Cuccia
- 25) **Appointing Members to the Bureau of Fire Prevention**
Steve Burdick, Tracie Cuccia, Robert DiTota, Richard W. Hogan, Adam Keaney, Michael A. Lennox, Eric Morgenroth, Lou Sarti, Jr.
- 26) **Appointing Members to the Cable Television Advisory Committee**
Barry Jacobson-Township Committee
Jan Zachary, Ryan Green, Vacancy
Cable Television Coordinator –Jan Zachary
- 27) **Appointing Members to the Economic Development Council**
Susan Cohen or Barry Jacobson-Township Committee, Tara Lovrich-Administrator, Theodore Morgenbesser, Kemar R. Phillips, Joel Krinsky
- 28) **Appointing Members to the Green Team Advisory Committee**
Rachel Dawn Davis, Pat Eiseman, Gail Herschkopf, Kathryn Kwaak, Tara Lovrich, Scott Meyers, Shari Spero, Megan Szaloczy, Keith Levine
- 29) **Appointing Members to the Senior Citizens Advisory Committee**
Bea Bleier, Helene Cohen, Joyce Epstein, Annamae Frenkiel, Bennett Gold, Rose Ann LaManna, Andrea Levine, Dorothea Manaro, Gail McCormack, Beth Newman, Ira Newman, Ruth (Barbara) O'Rourke, Tilak Raj Sharma, Ellen Silverman, Linda Steele
- 30) **Appointing Members to the Shade Tree Committee**
Vacancy
Alt. 1 – Vacant, Alt. 2 –Nina Gerulski
- 31) **Appointing Members to the Transportation Committee**
Robert Gregowicz, John Castronovo, Kevin Kurdzeil, Patrick Hughes, Lou Caruana
- 32) **Appointing Monmouth County Transportation Council Municipal Liaison**
Eric Nelson
- 33) **Appointing Historical Committee**
John DeFalco, Edward Fisher, Fortunata Guarino, Maria Hill, Kathryn Kwaak, Scott Meyers, Joan Reid, Mark Sagan, Megan Szaloczy, Linda Spangle, Jan Zachary
- 34) **Appointing Members to the Recreation Advisory Board**
Jim Tumbleson, Brian Graime, Diana Cochran, Jerry Maffia, Alt. 1 - Eric Winnegrad, Alt. 2 - Kevin Chester
- 35) **Appointing Representatives to the Monmouth County Agriculture Development Board**
Jack McNaboe – Representative, Mary Ann Musich – Alternate Representative
- 36) **Appointing Members to the Municipal Agricultural Advisory Committee**
Joshua Ho, Frank Sigismondi, Olivia Stockel, Tim Stockel, Jack McNaboe, Renee Garrigana
- 37) **Appointing Members to the Community Awareness Team**
Karen Bast, Lynn Becker, Debra Bednarczk, Jonathan Brand, Dawn Busch, Larry Cooper, Russell Ernst, Karen Gallagher, Chris Gance, Darin Gelber, Steve Grant, Mollie Kamen, Roman Lucky, Tom Madden, Charles Mandelbaum, John McCormack, Ed McCullough, Alfonso Molino, Robert Noppe, Barbara Parker, Kimberlee Roberson,

Eddie Santiago, Myra Santiago, Diane Sheehan, Brian Shorr, Linda Steele, Shana Timmer, Aron Weiss

- 38) Appointing Manalapan Township Television Network Production Volunteers**
Ed Cohen, Aaron Diamant, Alan Drucker, Edward Fisher, Tony Gambaro, Ryan Green, Shirley Lew, James Lewis, Zim Lin, Mark Sagan, Megan Szaloczy, Jan Zachary - Cable Television Coordinator

Mayoral Appointments

Community Alliance Committee

Susan Cohen – Deputy Mayor, Mary Ann Musich – Committeewoman, Detective Sergeant Michael Hoppock, Megan McGowan - Student Asst. Counselor, Dr. Adam Angelozzi - Principal Man HS, Dotty Porcaro - President MERS Bd of Ed, Mayor Tom Reynolds - Englishtown Borough, Keith Levine - Health Officer, Sidney Alweis, Tamara Bove, Richard Cevasco, John DeFalco, Diane DiGravina, Jonas Gottfried, Mary Heath, Michael Levenson, Reyna Maybloom, Susan Meltsner, Carrie Metz, Tanisha Morgan, Ted Morganbesser, Donna Ray, Alex Saulon, Robert Scarpa, Susan Scarpa, Ari Solomon

Emergency Management Service Council

Mayor, Tara Lovrich, Susan Cohen, Richard W. Hogan, Chief Michael Fountain, Captain Ed Niesz, Gerry Epstein, Marlene Schwatzberg, Alan Spector, Keith Levine, Lance Andrews, Brian Valentino, Kim Silverstein, Richard Oppegaard, Tracie Cuccia

Emergency Management Annex Subcommittee

Carson Field, Judith Drucker, John Marini, Robert Zander, Steve Ross, Patricia Addario, Kevin Uniglicht, Larry Cooper, Francis Gracon, Dotty Porcaro, Steve McEnery, Michael Ratta

Environmental Commission

*Barry Fisher (coinciding with Planning Board), Sue Schoenfeld, Jenine Tankoos, Beth Topinka
Jenine Tankoos - Presiding Officer & Chairperson
Justin Diamant – Public Information Officer*

MAC

Diana Cochran, Eli Cohen, Erik Cohen, Gary Cohen, Daria D’Agostino, Kathleen Donohue, Kaleigh Donohue, Judith Drucker, Teresa Erlitz, Martin Gelfond, Jeff Glanzer, Tommy Gordon, Angie Langevin, Jessica Baker Leveson, Eliot Lilien, Zim Lin, Andrea McPherson, David Michael, Andrew Pisani, Andrew Pisani, Jr., Amelia Rendeiro, Linda Steele, Beatrice Truscelli, Fortunata Guarino, Kevin Uniglicht

Delegate to the Monmouth County Senior Citizens Municipal Coordinators Council

Elaine P. McNamara

Planning Board

*Mayor, Richard W. Hogan, Barry Fisher (coinciding with Environmental Commission),
Alt. 1 – Steve Kastell, Alt. 2 – Brian Shorr*

Special Needs Council

Lynn Becker, Evan Breslow, Warren Carter, Patricia Gleim, Sue C. Goulden, Ellen Hoffman, James O’Rourke, Dotty Porcaro, Sheila Sasnow, Traci Silver

Teen Leadership Committee

Marcie Stillman - Advisor, Dianne Martin - Advisor, Ben Stillman, Kristin Rass, Rosanna Hefter, Dean Tortora, Alessandra Tortora, Kaylee Rivera

Utilities Committee

Bobir Botir, Joseph Cangialosi, Gary Case, Larry Cooper, David Davidowitz, Rob Ditota, Jack Feinstein, Patrick Hughes, Ken Oexmann, Amelia Rendeiro, Brian Shorr, Linda Steele

Veterans Affairs Advisory Committee

Barry Barkin, Dennis Champ, Rachel Dawn Davis, Ernest Diorio, Jill Drummond, David Drummond, Anthony Fleres, Bennett Gold, Alan Kloor, Anthony Lordo, Steve McEnery, Jimmie Mesis, Scott Meyers, Robert J. Parrella, George Pinero, Leo Rosenzweig, Allen Saltzman, Samuel Stern, Megan Szaloczy, Jeffrey J. Weiss

Open Public Portion of Meeting

Consent Agenda

All matters listed under item “Consent Agenda” are considered routine by the Township Committee and will be enacted by one (1) motion in the form listed below. There will be no separate discussion on these items. If discussion is desired on any item, that item will be considered separately.

- 1)** Setting Interest Rate on Delinquent Taxes and Assessments
- 2)** Establishing Meeting Schedule for **2020**
- 3)** Designating Official Newspapers – **Asbury Park Press, News Transcript**
- 4)** Title: Cash Management Plan **2020**

- 5) Municipal Officials Authorized to Sign Checks for Disbursement of Funds for Calendar Year **2020**
- 6) Authorizing Posting of Claims in Lieu of Reading
- 7) Authorizing Employee Deductions with First Financial Credit Union for Holiday Club and Savings Program
- 8) Appointing Municipal Recycling Coordinator
- 9) Authorizing Stipend for Matron in Police Department
- 10) Appointing Future Assessment Search Officer
- 11) Appointing Administrator of Deferred Compensation Program
- 12) Appointing Certifying Agent and Supervisor of the Certifying Agent as Required by Chapter 52, P.L. 2011
- 13) Appointing Public Agency Equal Opportunity Officer and Compliance Officer
- 14) Appointing Certified Local Clean Communities Coordinator
- 15) Authorizing the Tax Assessor to File Appeals and Execute Stipulations of Settlement on Behalf of the Township of Manalapan
- 16) Authorizing the Tax Collector to Cancel Minimal Balances and Overpayments for the Calendar Year **2020**
- 17) Appointing Representative and Alternate Representative to the Community Development Program
- 18) Appointing Public Officer Pursuant to Manalapan Code §78-2
- 19) Appointing Manalapan Township ADA Compliance Officer
- 20) Appointing a Risk Management Consultant
- 21) Approving Protocol for Township Committee Meetings and Authorizing Policies for the Township Committee
- 22) Requiring Township Committee Members to Attend Courses or Programs for Elected Officials
- 23) Reappointment of Special Law Enforcement Officers (SLEO)
 - [Christopher Schou – Special Class II](#)
 - [Jeremy Slad – Special Class II](#)
 - [Salvatore Frascino – Special Class III](#)
 - [Christopher Marsala – Special Class III](#)
 - [John Tropeano – Special Class III](#)
- 24) Authorizing the Township of Manalapan Through the Manalapan Township Police Department (MTPD) to Participate in the Defense Logistics Agency, Law Enforcement Support Office, 1033 Program to Enable the MTPD to Request and Acquire Excess Department of Defense Equipment
- 25) Authorizing Agreement With Town & Country Veterinary Services For Veterinarian Services For **2020**
- 26) Authorizing Agreement With NorthStar Vets For Emergency Veterinarian Services For **2020**
- 27) Authorizing Agreement With St. Francis Animal Clinic For Veterinarian Services For **2020**
- 28) Authorizing Agreement With SPCA Of Monmouth County For Animal Impound Services For **2020**
- 29) Approving **2020** Current Fund Temporary Operating Budget
- 30) Approving **2020** Water Utility Temporary Operating Budget

End of Consent Agenda

Adjournment of Meeting