

TOWNSHIP OF MANALAPAN
AGENDA
JANUARY 2, 2019
7:00 P.M.

- Meeting called to order
- Reading of the Sunshine Statement
- **Invocation** by [Rabbi Boruch Chazanow](#), of [Chabad of Western Monmouth County](#)
- **Salute to the Flag** by [Chief Michael Fountain](#)
- **Certificate of Election** read by the Municipal Clerk
- **Oath of Office** – Committeeperson Elect; Barry Jacobson Administered by
[Freeholder Gerry P. Scharfenberger](#)

- **Roll call** taken by the Municipal Clerk

- **Resolution Appointing Township Attorney/Parliamentarian - [Roger J. McLaughlin](#)**
- **Resolution Appointing Township Engineer – [Gregory R. Valesi](#)**

- **Nomination for [2019 Mayor](#)** - Oath of Office Administered by
[Freeholder Director Thomas A. Arnone](#)

- **Nomination for [2019 Deputy Mayor](#)** - Oath of Office Administered by
[Assemblyman Robert Clifton](#)

(after Mayor is sworn in, roll call changes with Mayor last)

- **[2019 Township Committee Statements](#)**

Reorganization Appointment Resolutions

1) Appointing Liaisons to Various Departments/Committees

Administration -	Mayor
Clean Communities -	Susan Cohen
Construction/Code Enforcement -	Jack McNaboe
Environmental/Recycling/Green Team -	Barry Jacobson
Freehold Regional H.S. Dist. Bd. of Education Liaison -	Mary Ann Musich and Jack McNaboe
Health -	Susan Cohen
Historical Committee	Barry Jacobson
MAC -	Susan Cohen and Barry Jacobson
M/E Regional School District Bd. of Education Liaison -	Kevin Uniglicht
Planning/Zoning -	Jack McNaboe
Public Information Officer -	Susan Cohen
Public Safety -	Mary Ann Musich
Public Works -	Jack McNaboe
Recreation -	Mary Ann Musich
Senior Center	Susan Cohen and Mary Ann Musich
Shade Tree -	Kevin Uniglicht
Special Needs -	Barry Jacobson and Mary Ann Musich
Teen Leadership Committee -	Susan Cohen and Mary Ann Musich
Transportation -	Jack McNaboe
Utilities Committee -	Susan Cohen
Veterans Affairs Advisory Committee -	Jack McNaboe
WMUA -	Mary Ann Musich

- 2) **Class III Member to Planning Board – [Jack McNaboe](#)**
- 3) **Appointing Conflict/Alternate Attorney – [William J. Wolf](#)**
- 4) **Appointing Conflict/Alternate Engineers – [James A. Priolo](#) and [Robert W. Bucco](#)**

- 5) **Appointing Township Planner – Jennifer C. Beahm**
- 6) **Appointing Conflict/Alternate Planner – Peter Van den Kooy**
- 7) **Appointing Township Planner for Affordable Housing – Jennifer C. Beahm**
- 8) **Appointing Affordability Controls Administrator – Donna M. Blaze - Affordable Housing Alliance, Inc**
- 9) **Appointing Township Auditor – Robert S. Oliwa**
- 10) **Appointing Township Bond Counsel – Meghan Bennett Clark**
- 11) **Appointing Municipal Prosecutor – Susan L. Solda DeSimone**
- 12) **Appointing Alternate Municipal Prosecutor – Anthony Vecchio, Esq.**
- 13) **Appointing Municipal Public Defender – John F. Kwasnik**
- 14) **Appointing Appraiser for Tax Appeals – Pamela J. Brodowski**
- 15) **Appointing Arborist/Certified Tree Expert – Shari M. Spero**
- 16) **Appointing Special Counsel for COAH/Affordable Housing – Andrew Bayer**
- 17) **Appointing Special Counsel Tax Appeals – Matthew J. O'Donnell**
- 18) **Appointing Professional Medical Services – Meridian Occupational Health**
- 19) **Appointing Licensed Site Remediation Professional (LSRP) – Behram Turan, PE, LSRP**
- 20) **Appointing Conflict/Alternate Licensed Site Remediation Professional (LSRP) – L. Miguel Salinas**
- 21) **Mayoral Appointments to Zoning Board of Adjustment**
Adam Weiss, Eric Nelson
Alt. 3 – Robert Gregowicz, Alt. 4 – Vacant
- 22) **Resolution Confirming Mayoral Appointments to Zoning Board of Adjustment**
- 23) **Appointing Members to Board of Health**
Annamae Frenkiel, Eileen Eccleston
- 24) **Appointing Members to the Bureau of Fire Prevention**
Steve Burdick, Tracie Cuccia, Robert DiTota, Patrick Flannery, Richard W. Hogan, Adam Keaney, Michael A. Lennox, Eric Morgenroth, Lou Sarti, Jr.
- 25) **Appointing Members to the Cable Television Advisory Committee**
Barry Jacobson-Township Committee
Alan Drucker, Shirley Lew, Vacancy
Cable Television Coordinator –Jan Zachary
- 26) **Appointing Members to the Economic Development Council**
Susan Cohen or Kevin Uniglight-Township Committee, Tara Lovrich-Administrator, Ryan Urgo, David Schertz, Lisa Jackson
- 27) **Appointing Members to the Green Team Advisory Committee**
Rachel Dawn Davis, Kathryn Kwaak, Tara Lovrich, Scott Meyers, Shari Spero, Megan Szaloczy, W. David Richardson
- 28) **Appointing Members to the Senior Citizens Advisory Committee**
Bea Bleier, Helene Cohen, Joyce Epstein, Annamae Frenkiel, Bennett Gold, Rose Ann LaManna, Andrea Levine, Dorothea Manaro, Gail McCormack, Beth Newman, Ira Newman, Ruth (Barbara) O'Rourke, Ellen Silverman, Linda Steele
- 29) **Appointing Members to the Transportation Committee**
Vacant, Andrew Pisani, Vacant
- 30) **Appointing Monmouth County Transportation Council Municipal Liaison**
Jack McNaboe
- 31) **Appointing Historical Committee**
John DeFalco, Edward Fisher, Maria Hill, Kathryn Kwaak, Scott Meyers, Joan Reid, George Spodak, Megan Szaloczy, Linda Spangle, Jan Zachary
- 32) **Appointing Members to the Recreation Advisory Board**
Rebecca Ginsberg, Peter Becker
- 33) **Appointing Representatives to the Monmouth County Agriculture Development Board**
Jack McNaboe – Representative, Mary Ann Musich – Alternate Representative
- 34) **Appointing Members to the Municipal Agricultural Advisory Committee**
Frank Sigismondi, Olivia Stockel, Tim Stockel, Jack McNaboe, Renee Garrigana
- 35) **Appointing Members to the Community Awareness Team**
Brian Shorr, Karen Bast, Lynn Becker, Debra Bednarczk, Jonathan Brand, Dawn Busch, Larry Cooper, Russell Ernst, Glen Gable, Karen Gallagher, Chris Gance, Darin Gelber, Steve Grant, Mollie Kamen, Roman Lucky, Tom Madden, Charles Mandelbaum, John McCormick, Ed McCullough, Alfonso Molino, Robert Noppe, Barbara Parker, Kimberlee Roberson, Eddie Santiago, Myra Santiago, Diane Sheehan, Linda Steele, Shana Timmer, Aron Weiss
- 36) **Appointing Manalapan Township Television Network Production Volunteers**
Jonathan Aron, Ed Cohen, Alan Drucker, Edward Fisher, Tony Gambaro, Ryan Green, Shirley Lew, James Lewis, Zim Lim, Megan Szaloczy, Jan Zachary - Cable Television Coordinator

Mayoral Appointments**Community Alliance Committee**

Susan Cohen – Mayor, Mary Ann Musich – Committeewoman, Detective Bryan Belardo, Ronnie Clerico-Knittel - Student Asst. Counselor, Dr. Adam Angelozzi - Principal Man HS, Dotty Porcaro - President MERS Bd of Ed, Mayor Tom Reynolds - Englishtown Borough, Dave Richardson - Health Officer, Tamara Bove, Richard Cevasco, John DeFalco, Diane DiGravina, Jonas Gottfried, Mary Heath, Michael Levenson, Taati Mannem, Reyna Maybloom, Carrie Metz, Tanisha Morgan, Ted Morganbesser, Larry Moss, Donna Ray, Alex Saulon, Robert Scarpa, Susan Scarpa, Ari Solomon, John Szabo

Emergency Management Service Council

Mayor, Tara Lovrich, Jack McNaboe, Richard W. Hogan, Chief Michael Fountain, Captain Tom Barstow, Gerry Epstein, Patrick Rutherford, Alan Spector, W. David Richardson, Lance Andrews, Brian Valentino, Kim Silverstein, Richard Oppegaard, Tracie Cuccia

Emergency Management Annex Subcommittee

*Carson Field, Judith Drucker, John Marini, Robert Zander, Steve Ross, Patricia Addario, **Transportation - Vacant**, Larry Cooper, Francis Gracon, Dotty Porcaro, Steve McEnery, Michael Ratta*

Environmental Commission

*Herb Lazar, David C. Kane
Alt. 1 - Gayle Hershcopf, Alt. 2 – Steven Christie
Jenine Tankoos - Presiding Officer & Chairperson*

MAC

Laura Carlisi, Diana Cochran, Eli Cohen, Erik Cohen, Daria D’Agostino, Kathleen Donohue, Kaleigh Donohue, Judith Drucker, Teresa Erlitz, Martin Gelfond, Jeff Glanzer, Tommy Gordon, Angie Langevin, Jessica Baker Leveson, Eliot Lilien, Andrea McPherson, David Michael, Andrew Pisani, Andrew Pisani, Jr., Amelia Rendeiro, Linda Steele, Beatrice Truscilli

MANALAPINK Committee

Mary Ann Musich - Liaison, Susan Cohen - Liaison, Tara Lovrich, Katherine Larson, Theresa Maskowitz, Linda Steele, Rhoda Chodosh, Rebecca Ginsberg, Diane Goldstein, Tracie Cuccia

Delegate to the Monmouth County Senior Citizens Municipal Coordinators Council

Elaine P. McNamara

Planning Board

Mayor or Mayor’s Designee; Barry Jacobson, Richard W. Hogan, David C. Kane, John Castronovo, Kathryn Kwaak

Special Needs Council

Lynn Becker, Warren Carter, Patricia Gleim, Sue C. Goulden, Ellen Hoffman, James O’Rourke, Dotty Porcaro, Sheila Sasnow, Traci Silver

Teen Leadership Committee

Marcie Stillman - Advisor, Dianne Martin - Advisor, Christopher Mintrone, Emily Giuca, Ben Servetah, Kristin Rass, TJ Romero, Ben Stillman

Utilities Committee

Joseph Cangialosi, Gary Case, Larry Cooper, David Davidowitz, Bob Epstein, Jack Feinstein, Patrick Hughes, Ken Oexmann, Amelia Rendeiro

Veterans Affairs Advisory Committee

Barry Barkin, Dennis Champ, Rachel Dawn Davis, Ernest Diorio, Jill Drummond, David Drummond, Bennett Gold, Anthony Lordo, Steve McEnery, Scott Meyers, George Pinaro, Leo Rosenzweig, Allen Saltzman, Samuel Stern, Megan Szaloczy, Jeffrey J. Weiss

Open Public Portion of Meeting**Consent Agenda**

All matters listed under item “Consent Agenda” are considered routine by the Township Committee and will be enacted by one (1) motion in the form listed below. There will be no separate discussion on these items. If discussion is desired on any item, that item will be considered separately.

- 1) Setting Interest Rate on Delinquent Taxes and Assessments
- 2) Establishing Meeting Schedule for 2019
- 3) Designating Official Newspapers – *Asbury Park Press, News Transcript*
- 4) Title: Cash Management Plan 2019
- 5) Municipal Officials Authorized to Sign Checks for Disbursement of Funds for Calendar Year 2019
- 6) Authorizing Posting of Claims in Lieu of Reading
- 7) Authorizing Employee Deductions with First Financial Credit Union for Holiday Club and Savings Program

- 8) Appointing Municipal Recycling Coordinator
- 9) Authorizing Stipend for Matron in Police Department
- 10) Appointing Future Assessment Search Officer
- 11) Appointing Administrator of Deferred Compensation Program
- 12) Appointing Certifying Agent and Supervisor of the Certifying Agent as Required by Chapter 52, P.L. 2011
- 13) Appointing Public Agency Equal Opportunity Officer and Compliance Officer
- 14) Appointing Certified Local Clean Communities Coordinator
- 15) Authorizing the Tax Assessor to File Appeals and Execute Stipulations of Settlement on Behalf of the Township of Manalapan
- 16) Authorizing the Award of Contract for Real Property Data Collection and Verification Services for the Township of Manalapan
- 17) Authorizing the Tax Collector to Cancel Minimal Balances and Overpayments for the Calendar Year 2019
- 18) Authorizing Participation in Various Cooperative Purchasing Systems 2019 Pursuant to N.J.S.A. 40A:11-11
- 19) Authorizing Contracts with Certain Approved New Jersey State Contract Vendors for Contracting Units Pursuant to N.J.S.A. 40A:11-12a
- 20) Appointing Representative and Alternate Representative to the Community Development Program
- 21) Appointing Public Officer Pursuant to Manalapan Code §78-2
- 22) Appointing a Risk Management Consultant
- 23) Resolution for Renewal of Membership in the Monmouth County Joint Insurance Fund
- 24) Approving Protocol for Township Committee Meetings and Authorizing Policies for the Township Committee
- 25) Requiring Township Committee Members to Attend Courses or Programs for Elected Officials
- 26) Reappointment of Special Law Enforcement Officers (SLEO)
 - [Christopher Marsala – Special Class III](#)
 - [George Heitz – Special Class III](#)
 - [Salvatore Frascino – Special Class III](#)
 - [Michael Ricciardi – Special Class III](#)
 - [Sal Siino – Special Class III](#)
 - [Giuseppe Diana – Special Class II](#)
 - [Ariana Irizarry – Special Class II](#)
 - [Scott Rindsberg – Special Class II](#)
 - [Mantas Stanionis – Special Class II](#)
- 27) Approving 2019 Current Fund Temporary Operating Budget
- 28) Approving 2019 Water Utility Temporary Operating Budget

End of Consent Agenda

Benediction: [Reverend Cooper](#) of [Saint James AME](#)

Adjournment of Meeting