

**TOWNSHIP OF MANALAPAN
AGENDA**

**JANUARY 4, 2017
7:00 P.M.**

- Meeting called to order
- Reading of the Sunshine Statement
- **Invocation** by Reverend John Large, of St. Thomas More
- **Salute to the Flag** by Chief Michael Fountain
- **Certificate of Election** read by the Municipal Clerk
- **Oath of Office** – Committeeperson Elect; Mary Ann Musich
Committeeperson Elect; Kevin Uniglicht
- **Roll call** taken by the Municipal Clerk
- **Resolution Appointing Township Attorney/Parliamentarian - Roger McLaughlin**
- **Resolution Appointing Township Engineer – Gregory R. Valesi**
- **Nomination for 2017 Mayor** - Oath of Office
- **Nomination for 2017 Deputy Mayor** - Oath of Office
- **2017 Township Committee Statements**

Reorganization Appointment Resolutions

1) Appointing Liaisons to Various Departments/Committees

- | | |
|---|------------------------------------|
| Administration - | Susan Cohen |
| Clean Communications/Beautification - | Susan Cohen |
| Construction/Code Enforcement - | Jack McNaboe |
| Environmental/Recycling/Green Team - | David Kane |
| Finance/Shared Services - | David Kane and
Jack McNaboe |
| Freehold Regional H.S. Dist. Bd. of Education Liaison - | Mary Ann and
Susan Cohen |
| Health - | Susan Cohen |
| Historical Committee | David Kane |
| MAC - | Susan Cohen |
| M/E Regional School District Bd. of Education Liaison - | Kevin Uniglicht |
| Planning/Zoning - | Jack McNaboe |
| Public Information Officer - | Susan Cohen |
| Public Safety - | Mary Ann Musich |
| Public Works - | Jack McNaboe |
| Recreation - | Mary Ann Musich |
| Shade Tree - | Kevin Uniglicht |
| Special Needs - | David Kane and
Mary Ann Musich |
| Teen Leadership Committee - | Susan Cohen and
Mary Ann Musich |
| Transportation - | Mary Ann Musich |
| Utilities Committee - | Jack McNaboe |
| Veterans Affairs Advisory Committee - | Susan Cohen |
| WMUA - | Jack McNaboe
Mary Ann Musich |
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- 2) **Class III Member to Planning Board – Jack McNaboe**
 - 3) **Appointing Conflict/Alternate Attorney – William J. Wolf**
 - 4) **Appointing Conflict/Alternate Engineer – James A. Priolo**
 - 5) **Appointing Township Planner – Jennifer C. Beahm**
 - 6) **Appointing Conflict/Alternate Planner – James A. Priolo**
 - 7) **Appointing Affordability Controls Administrator – Affordable Housing Alliance of NJ**

- 8) **Appointing Township Auditor** – Robert S. Oliwa
- 9) **Appointing Township Bond Counsel** – Meghan Bennett Clark
- 10) **Appointing Municipal Prosecutor** – Susan L. Solda DeSimone
- 11) **Appointing Municipal Public Defender** – John Kwashnik
- 12) **Appointing Appraiser for Tax Appeals** – Pamela J. Brodowski
- 13) **Appointing Arborist/Certified Tree Expert** – Shari M. Spero
- 14) **Appointing Special Counsel for COAH/Affordable Housing** – Andrew Bayer
- 15) **Appointing Special Counsel Tax Appeals** – Matthew J. O'Donnell
- 16) **Appointing Professional Medical Services** – Meridian Occupational Health
- 17) **Appointing Licensed Site Remediation Professional (LSRP)** – Gregory R. Valesi
- 18) **Appointing Conflict/Alternate Licensed Site Remediation Professional (LSRP)** – Miguel Salinas
- 19) **Appointing Municipal Court Judges** – James M. Newman (AM SESSION)
– Nicole Sonnenblick (PM SESSION)
- 20) **Appointing Municipal Emergency Management Coordinator** – Richard W. Hogan
- 21) **Mayoral Appointments to Zoning Board of Adjustment**
Larry Cooper, Stephen Leviton
- 22) **Confirming Mayoral Appointments to Zoning Board of Adjustment**
- 23) **Appointing Members to Board of Health**
Kim Silverstein, Phillip Tutnauer, Mindy Dinburg, Michael Morelli
- 24) **Appointing Members to the Bureau of Fire Prevention**
Steve Burdick, Tracie Cuccia, Patrick Flannery, Richard W. Hogan, Adam Keaney, Paul Kwiecinski, Michael A. Lennox, Lou Sarti, Jr., Henry Lee Saurborn
- 25) **Appointing Members to the Cable Television Advisory Committee**
David Kane, Jan Zachary, EvaJo Alvarez, Ryan Green, Michael Fromm
Cable Television Coordinator –Jan Zachary
- 26) **Appointing Members to the Economic Development Council**
Susan Cohen, Tara Lovrich-Administrator, David Shertz, Kalman (Butch) Budai, Barry Jacobson, Joel Krinsky, David Schwartz
- 27) **Appointing Members to the Senior Citizens Advisory Committee**
Bella Ciccia, Elaine Fields, Judith Tendler
Bea Bleier, Mary Zydel
Helene Cohen, Annamae Frenkiel, Janet Gray, Andrea Levine, Dorothea Manaro, Gail McCormack, Beth Newman, Ira Newman, Ruth (Barbara) O'Rourke, Rose Profeta, Ellen Silverman, Carolee Trifon
- 28) **Appointing Members to the Transportation Committee**
Barry Jacobson, Robert Gregowicz, John Castronovo
- 29) **Appointing Monmouth County Transportation Council Municipal Liaison**
Jack McNaboe
- 30) **Appointing Historical Committee**
Maria Hill, Brant Isaacoff, Scott Meyers, James Mumolie, Gerald Sonnenblick, Linda Spangle, Jan Zachary
- 31) **Appointing Members to the Recreation Advisory Board**
Michael Hammer, Brian Graime, Diana Cochran, Jerry Maffia
Eric Winnegrad-Alternate #1, Kevin Chester-Alternate #2
- 32) **Appointing Representatives to the Monmouth County Agriculture Development Board**
Jack McNaboe – Representative, Kevin Uniglicht – Alternate Representative
- 33) **Appointing Community Awareness Team (CAT)**
Allyson Arenson, Gene Avidano, Ernie Bago, Lynn Becker, Debra Bednarczk, Jonathan Brand, Dawn Busch, Larry Cooper, William Daley, Russell Ernst, Larry Friedman, Glen Gable, Donna Garfinkel, Darin Gelber, Steve Grant, Rick Gross, Jeff Helfer, Mollie Kamen, Kathleen Larsen, Roman Lucky, Tom Madden, Charles Mandlebaum, John McCormack, David Miller, Alfonso Molino, Joe Neves, Robert Noppe, Eddie Santiago, Myra Santiago, Al Shaffer, Linda Steele, Yolanda Terry, Carolee Trifon, Aron Weiss
- 34) **Appointing Manalapan Township Television Network Production Volunteers**
EvaJo Alvarez, Gerard Balsamo, Roma Bartos, Jessica Bern, Ed Cohen, Jeremy DeCarlo, Michael Flynn, Michael Fromm, Tony Gambaro, Ryan Green, Shirley Lew, James Lewis, Jan Zachary - Cable Television Coordinator

Mayoral Appointments

Community Alliance Committee

Susan Cohen, Mary Ann Musich – Committeewoman, Chief Michael Fountain, Detective Ken Mikulik, Ronnie Clerico-Knittel - Student Asst. Coordinator, Dr. John Marciante – ME Bd. Of Ed., Dr. Adam Angelozzi - Principal Man HS, Lavetta Ross - Asst. Principal Man HS, Paul DeMarco - Vice-Principal MEMS, Greg Duffy – Principal Lafayette Mills, Dotty Porcaro – President MERS Bd of Ed, Mayor Tom Reynolds – Englishtown Borough, Dave Richardson - Health Officer, Lieutenant Peter Cooke, Sidney Alweis, Barry Barkin, Marsha Benovengo, Joseph Bergen, Mary Bergen, Julie Bilder, Brianna Elgart, Jonas Gottfried, Mary Heath, Adam

Liotta, Kathleen Loures, Maria Milazzo, Michael Morelli, Tanisha Morgan, Donna Ray, Alex Saulon, Margaret Saulon, Robert Scarpa, Susan Scarpa, Marlene Schwartzberg, Tatyanna Smertenko, Ari Solomon, Kyle Solomon, John Szabo, Rob Williams

Emergency Management Service Council

Mayor, Tara Lovrich, Jack McNaboe, Richard W. Hogan, Chief Michael Fountain, Captain Tom Barstow, Gerry Epstein, Patrick Rutherford, Alan Spector, W. David Richardson, Lance Andrews, Brian Valentino, Kim Silverstein, Joseph Pangaro, Tracie Cuccia

Emergency Management Annex Subcommittee

Carson Field, Judith Drucker, John Marini, Steve Ross, Patricia Addario, Barry Jacobson, Larry Cooper, Francis Gracon, Dotty Porcaro, Steve McEnery

Environmental Commission

*Jenine Tankoos, Mollie Kamen
Scott Meyers – Alternate #1, Gayle Hershkopf – Alternate #2
Jenine Tankoos - Presiding Officer & Chairperson*

Finance Committee

John Castronovo, Mollie Kamen, John Manrique, Joe Overkamp, Patricia Phill, Brian Saftlas, David Schertz, Stuart Speck, Eric Winnegrad

MAC

EvaJo Alvarez, Diana Cochran, Eli Cohen, Daria D'Agostino, Kathleen Donohue, Kaleigh Donohue, Judith Drucker, Elizabeth Forgie, Felice Gelfond, Marty Gelfond, Jeff Glanzer, Tommy Gordon, Brant Isaacoff, Barry Jacobson, Scott Leitstein, Eliot Lilien, Andrea McPherson, David Michael, Tanisha Morgan, Helen Ferraro-Newhook, Bridgett Oberhuber, Joseph Oberhuber, Andrew Pisani, Andrew Pisani, Jr., Paul Profeta, Rose Profeta, Linda Steele, Carolee Trifon, Beatrice Truscelli, Lila Weitzman

MANALAPINK Committee

Mary Ann Musich - Liaison, Susan Cohen - Liaison, Tara Lovrich, Katherine Larson, Theresa Maskowitz, Helen Ferraro-Newhook, Carolee Trifon, Linda Steele, Rhoda Chodosh, Rebecca Ginsberg, Diane Goldstein, Tracie Cuccia

Delegate to the Monmouth County Senior Citizens Municipal Coordinators Council

Elaine P. McNamara

Planning Board

Kevin Uniglicht – Mayor's Designee, Richard W. Hogan, Susan Hergenrother, Daria D'Agostino, Todd Brown - Alternate #1

Senior Citizen Affairs Advisory Committee

Mary Neglia, Paul Profeta, Linda Steele, Carolee Trifon

Special Needs Council

Lynn Becker, Patricia Gleim, Sue C. Goulden, Ryan Green, Ellen Hoffman, Linda Iacono, James O'Rourke, Kim Rodman, Sheila Sasnow, Traci Silver

Teen Leadership Committee

Marcie Stillman - Advisor, Dianne Martin - Advisor, Caren Chacko - Advisor, Rebecca Stillman, Sarah Barrena, Hayley Martin, Grace DiPalermo, Nick Kaufman, Chris Mintrone

Utilities Committee

Gary Case, Ronald Chun Foo, Larry Cooper, David Davidowitz, Bob Epstein, Jack Feinstein, Helen Ferraro-Newhook, Chris Herles, Patrick Hughes

Veterans Affairs Advisory Committee

Barry Barkin, Dennis Chang, Gary Cohen, Rachel Dawn Davis, Ernest Diorio, Jill Drummond, David Drummond, Bob Epstein, Reverend Douglass Hughes, Frank Karpeles, Donald Klieger, Alan Kloor, Anthony Lordo, Steve McEnery, Jimmie Mesis, Scott Meyers, Anthony Nappi, Kenneth Oexmann, Leo Rosenzweig, Nancy Russo, Vincent Russo, Alan Saltzman, Samuel Stern, Jeffrey J. Weiss

Open Public Portion of Meeting

Consent Agenda

All matters listed under item "Consent Agenda" are considered routine by the Township Committee and will be enacted by one (1) motion in the form listed below. There will be no separate discussion on these items. If discussion is desired on any item, that item will be considered separately.

- 1)** Setting Interest Rate on Delinquent Taxes and Assessments
- 2)** Establishing Meeting Schedule for 2017
- 3)** Designating Official Newspapers – *Asbury Park Press, News Transcript*
- 4)** Title: Cash Management Plan 2017
- 5)** Municipal Officials Authorized to Sign Checks for Disbursement of Funds for Calendar Year 2017
- 6)** Authorizing Posting of Claims in Lieu of Reading
- 7)** Authorizing Employee Deductions with First Financial Credit Union for Holiday Club and Savings Program
- 8)** Appointing Municipal Recycling Coordinator
- 9)** Stipend for Matron in Police Department

- 10) Appointing Future Assessment Search Officer
- 11) Appointing Administrator of Deferred Compensation Program
- 12) Appointing Certifying Agent and Supervisor of the Certifying Agent as Required by Chapter 52, P.L. 2011
- 13) Appointing Public Agency Equal Opportunity Officer and Compliance Officer
- 14) Appointing Local Clean Communities Coordinator
- 15) Authorizing the Tax Assessor to File Appeals and Execute Stipulations of Settlement on Behalf of the Township of Manalapan
- 16) Authorizing the Tax Collector to Cancel Minimal Balances and Overpayments for the Calendar Year 2017
- 17) Appointing Representative and Alternate Representative to the Community Development Program
- 18) Appointing Public Officer Pursuant to Manalapan Code 78-2
- 19) Appointing a Risk Management Consultant

End of Consent Agenda

New Business

- 1) Temporary Budget Resolutions:
 - a. Approving 2017 Current Fund Temporary Operating Budget
 - b. Approving 2017 Water Utility Temporary Operating Budget
- 2) Approving Protocol for Township Committee Meetings and Authorizing Policies for the Township Committee
- 3) Requiring Township Committee Members to Attend Courses or Programs for Elected Officials

Benediction:

Rabbi Levi Wolosow – Chabad of Western Monmouth County

Adjournment of Meeting