

**NEW FOR 2020**



**Starting the summer of 2020 our CIT program will be a two year program.**

Graduating 8th graders that apply will be interviewed for a maximum of 20 spots.

Once successfully completed (after the two years), CITs will be offered employment based on openings and performance rankings.

This new program will help offer the best experience and training to make successful counselors and allow for a more diverse job placement.

Training includes an overview of the program, daily camp procedures, staff expectations, camper safety and working with special needs campers.

Included in this program will be two CIT exclusive trips.

Upon satisfactory performance in year one, CITs will be invited to complete the second part of the program in 2021.



Registration fee (payable once accepted into program):

1<sup>st</sup> Year CIT (2020) \$475.00

2<sup>nd</sup> Year CIT (2021) \$250.00



## Manalapan Parks and Recreation Summer Camp Counselor In Training Program

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### **New for 2020**

Starting the summer of 2020 our CIT program will be a **TWO year program**. Graduating 8th graders that apply will be interviewed for a maximum of 20 spots. Included in this program will be two CIT exclusive trips. Upon satisfactory performance in 2020, they will be invited to complete the second part of the program in 2021. Once successfully completed, CITs will be offered employment based on openings and performance rankings. This new program will help offer the best experience and training to make successful counselors and allow for a more diverse job placement.

### **Program Description**

Our CIT program is a standard, TWO-year camp training program where 8th grade graduates get an opportunity to plan and participate as counselors; mentored by our current staff. The training includes an overview of the program, daily camp procedures, staff expectations and camper safety. They are expected to meet all the demands of a normal staff member which includes assisting in set-up/clean-up, prompt attendance (8am-3pm) and attending all pre-camp and staff meetings. CITs are placed in our K-3 groups and split the summer in two sessions (one with a younger group, one with an older group).

CITs are supervised and evaluated by their Group Supervisors, CIT Coordinator and Cluster Supervisor. There are two evaluations and those results are used to determine employment for the following year. As much as we try to hire all our successful CITs, employment is not guaranteed and based on openings in the appropriate grades.

### **Interview Process**

Our CIT candidates are interviewed by two or three of our camp administrators and in a group of three to five - it is not one-on-one. Candidates should be prepared to answer questions like:

- Why are you interested in being part of our summer program?
- If you went to camp, what was your favorite part of the program?
- What do you think the main responsibilities are of being a CIT?
- What types of activities could you see yourself doing with the kids? Active/Passive?
- What age group do you see yourself working with? Why?
- What challenges do you see yourself having working here at camp?
- What would your teachers or references say about you?

The interviewers are looking for 18-20 energetic, enthusiastic CITs that will not only enjoy working here but know that camper safety is important. There are typically 60-90 applicants.

**TOWNSHIP OF MANALAPAN  
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**Change to CIT Program – 2 summers of CIT training  
Open to those completing 8<sup>th</sup> Grade Only**

**2020 COUNSELOR IN TRAINING APPLICATION**

**\*\*Due no later than April 25th Interview Dates TBA**

***PERSONAL INFORMATION (Print Clearly)***

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Street Address: \_\_\_\_\_ YOUR Cell Phone: \_\_\_\_\_

Town: \_\_\_\_\_

YOUR Personal Email: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender: \_\_\_\_\_

Extra-curricular activities and interests:

Previous Camp experience:

**Additional Requirements-**

- A one-page letter of intent (written by the applicant) describing why you want to be a CIT and what makes you a qualified candidate.
- A letter of recommendation from a current teacher (use format attached).
- Candidates **MUST** be completing eighth grade this June. Ninth graders are not eligible.

**References:**

Other than the teacher completing the recommendation, please list two other persons who are personally acquainted with you. (Not relatives)

1. \_\_\_\_\_  
Name Address Phone # Relationship

2. \_\_\_\_\_  
Name Address Phone # Relationship

**Manalapan Parks and Recreation Summer Camp  
2020 Counselor In Training Program  
Teacher Recommendation**



**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Position:** \_\_\_\_\_

**Candidate's Name:** \_\_\_\_\_

Thanks for taking the time to complete this recommendation. It is an important part of our selection process.

\_\_\_\_\_ Please rate the candidate's reliability based on their classroom habits.

- 1 - frequently missed assignments
- 2 - occasionally missed assignments
- 3 - never missed handing in assignments

\_\_\_\_\_ Describe the candidate's overall classroom demeanor.

- 1 - A good student but mostly quiet and/or passive in class
- 2 - Participates best in small groups
- 3 - Works well in all situations

Circle up to FIVE words that you feel best describes the candidate.

- |              |             |                  |           |                |
|--------------|-------------|------------------|-----------|----------------|
| Energetic    | Responsible | Creative         | Flexible  | Self-motivated |
| Enthusiastic | Trustworthy | Shows initiative | Resilient | Leader         |
| Friendly     | Reliable    | Dedicated        | Patient   | Team player    |
| Sensitive    | Caring      | Kind             | Organized | Helpful        |

Optional - Use the space below to comment on the candidate: