

**TOWNSHIP OF MANALAPAN
PARKS & RECREATION
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2019 COUNSELOR IN TRAINING APPLICATION

****Due Thursday, April 4th Interview Dates TBA**

PERSONAL INFORMATION (Print Clearly)

Name: _____ Date: _____

Street Address: _____ YOUR Cell Phone: _____

Town: _____

YOUR Personal Email: _____

Date of Birth: _____ Gender: _____

Extra-curricular activities and interests:

Previous Camp experience:

Additional Requirements-

- A one-page letter of intent (written by the applicant) describing why you want to be a CIT and what makes you a qualified candidate.
- A letter of recommendation from a current teacher (use format attached).
- Candidates **MUST** be completing eighth grade this June. Ninth graders are not eligible.

References:

Other than the teacher completing the recommendation, please list two other persons who are personally acquainted with you. (Not relatives)

1. _____
Name Address Phone # Relationship

2. _____
Name Address Phone # Relationship

**Manalapan Parks and Recreation Summer Camp
2019 Counselor In Training Program
Teacher Recommendation**

Name: _____ **Date:** _____

Position: _____

Candidate's Name: _____

Thanks for taking the time to complete this recommendation. It is an important part of our selection process.

_____ Please rate the candidate's reliability based on their classroom habits.

- 1 - frequently missed assignments
- 2 - occasionally missed assignments
- 3 - never missed handing in assignments

_____ Describe the candidate's overall classroom demeanor.

- 1 - A good student but mostly quiet and/or passive in class
- 2 - Participates best in small groups
- 3 - Works well in all situations

Circle up to FIVE words that you feel best describes the candidate.

Energetic	Responsible	Creative	Flexible	Self-motivated
Enthusiastic	Trustworthy	Shows initiative	Resilient	Leader
Friendly	Reliable	Dedicated	Patient	Team player
Sensitive	Caring	Kind	Organized	Helpful

Optional - Use the space below to comment on the candidate:

Manalapan Parks and Recreation Summer Camp Counselor In Training Program

Program Description

Our CIT program is a standard camp training program where 8th grade graduates get an opportunity to plan and participate as counselors; mentored by our current staff. The training includes an overview of the program, daily camp procedures, staff expectations and camper safety. They are expected to meet all the demands of a normal staff member which includes assisting in set-up/clean-up, prompt attendance (8am-3pm) and attending all pre-camp and staff meetings. CITs are placed in our K-3 groups and split the summer in two sessions (one with a younger group, one with an older group).

CITs are supervised and evaluated by their Group Supervisors, CIT Coordinator and Cluster Supervisor. There are two evaluations and those results are used to determine employment for the following year. As much as we try to hire all our successful CITs, employment is not guaranteed and based on opening in the appropriate grades.

Interview Process

Our CIT candidates are interviewed by two or three of our camp administrators and in a group of three to five - it is not one-on-one. Candidates should be prepared to answer questions like:

- Why are you interested in being part of our summer program?
- If you went to camp, what was your favorite part of the program?
- What do you think the main responsibilities are of a being a CIT?
- What types of activities could you see yourself doing with the kids? Active/Passive?
- What age group do you see yourself working with? Why?
- What challenges do you see yourself having working here at camp?
- What would your teachers or references say about you?

The interviewers are looking for 18-20 energetic, enthusiastic CITs that will not only enjoy working here but know that camper safety is important. There are typically 60-90 applicants.

